

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**

This meeting will be conducted as a video- and teleconference. It will be open to the public.
<https://us02web.zoom.us/j/89754597373?pwd=WkR0ejh4S1hSZXBUYnRTQWxCcWJtZz09>

To attend by telephone, dial (312) 626-6799

Meeting ID: 897 5459 7373

Password: 464352

Wednesday, June 2, 2021 - 6:30 P.M.

MINUTES

1. Call to Order: President Linda Hiland called the meeting to order at 6:34 PM. Those present via teleconference, in addition to Hiland, were trustees Beth Blahut, Jody Hoesly, Suzi Janowiak, Shelly Truttmann (arrived at 7:19 PM), and Village Board Liaison Tammy Newberry. Also present, Library Director Holly Lague, Village Administrator Drake Daily, and citizen Rachel Frye. Absent: Trustee Kaylee Walters.
2. Announcement: The Library Board will convene into closed session called under WI State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Negotiation of purchase agreement with Shepherd of the Hills for potential new library site)
3. Approval of Agenda – Tammy Newberry moved to approve the agenda, second by Beth Blahut. Motion carried.
4. Comments & Questions from the Public
 - A. Rachel Frye commented that it's great to see the congregation, Village and Library Board working together to make progress on the building project, and wanted to voice her support for all undertaking the process.
5. Old Business
 - A. Discussion and Consideration: Library Building Project
 - i. Jody Hoesly and Linda Hiland met with Beth Zurbuchen at the Swiss Center of North America to discuss removing the library furniture currently stored in their basement. A firm deadline has not been set, but Hoesly and Hiland feel that some progress should be made in the next several weeks. They've asked for volunteers of manpower and equipment to help move several large pieces of furniture to a temporary location and to rearrange some other items to clear space for the Swiss Center to begin their renovation project. Director Lague will ask Public Works if they might be able to assist.
 - ii. Public Feedback on 10th Avenue location:
 1. Tammy Newberry noted that she found the comment of switching the playground equipment and building placement interesting and would like to explore the idea. Discussion about whether there would be adequate space for the building and whether future expansion would be possible with the stormwater drainage and utilities through Valley Lane. Director Lague noted that the design team had initially asked about this possibility and may have insight into potential cost savings of locating the building closer to the road for utility hookup and shorter pavement runs. Linda Hiland will reach out to the architect for his opinion.
 2. Discussion of feasibility to reduce parking and change the building layout. Consensus was to avoid asking for any further design work from Dimension-IV until the property purchase has been approved, with Jody Hoesly noting that much of the feedback received will be useful as design input when that process resumes.
 3. Discussion as to whether any trustees felt the project should not move forward based on feedback. Consensus was that feedback has been more positive than negative and the project should continue to move forward.
 4. Thorough discussion and review of an FAQ list that Director Lague will post to the library's website. Director Lague will also contact any commenters who posed a specific question and/or requested follow-up.
 - iii. Discussion about how to proceed with the discussion with the Village Board. Administrator Daily said that an open session to discuss the pros and cons of the location can be held at any point. He noted that the Village Board may also want to solicit their own feedback or invite the public to

Speak to them before they make a decision. He will ask President Roger Truttmann how he'd like to see the Village Board proceed.

- iv. Discussion of the invoice the library received for time spent by Village Engineer Pat Rank and others at Strand Associates on reviewing the library site plan with project civil engineer Brian Beaulieu. Discussion about whether the Village could share the cost as it pertains to an existing stormwater issue, with Administrator Daily noting that typically the Village passes these costs to the developer of the project. Consensus that the library initiated this improvement, with no other department currently looking at correcting the stormwater issue, and that it's essentially another site study for our project. Jody Hoesly moved to pay the \$670.11 to Strand from the Bank of New Glarus savings account, second by Shelly Truttmann. Motion carried.
- B. Discussion and Consideration: Phased Reopening of the Library: Director Lague reported that today was the first day for browsing. 40 indoor visits were recorded, with about 12 patrons continuing to use the service window. Interactions were positive and many children visited today. Staff are optimistic that this model will continue to serve, and look forward to seeing what changes occur once school lets out for summer break. Director Lague will continue to evaluate staffing levels and local recommendations to determine whether hours/services can be further expanded and will report back next meeting.
 - C. Discussion and Consideration: Returning to in-person meetings: Administrator Daily reported that the Village Board had voted last night to resume in-person meetings in the Community Room without a video option due to the acoustical challenges of the space. Jody Hoesly reported that Green County will meet in person as well. Director Lague offered to use the library's FRITZ audio-visual system to support a live video stream if the Board felt this was necessary, noting it would take a significant effort. Discussion about mask requirements within Village Hall and needing to remain accessible to the public. Tammy Newberry moved to return to in-person meetings, adhering to Village Hall mask requirements and including a provision to switch to a video conference if requested to meet specific needs, second by Beth Blahut. Motion carried.
6. Reports/Discussion/Consideration:
 - A. Administration Team – Shelly Truttmann noted that a couple of generous donations had been received and will be processed.
 - CFSW Financial Report
 - B. Building Committee - Did not meet.
 - C. Communication Team – Beth Blahut reported discussing with Director Lague to set a goal of publishing one press release per month about the building project, or two if additional activity warranted.
 - D. Grants Team – Will meet after a decision is made on the building location. Beth Blahut noted that map images are posted to the YouAreHereNGPL.org website, and she is working with New Glarus Middle School teachers for the next round of art projects.
 - E. Partnership Team – Nothing to report.
 - F. Village Board Liaison – Nothing to report.
 - G. Friends of the Library – Director Lague reported that turnout for the Trivia by Daylight activity was low, but the Friends and library staff plan to tweak the marketing efforts and give family-friendly trivia one more try.
 - H. President's Report – Nothing to report.
7. The Board will Convene into Closed Session. Linda Hiland and Rachel Frye left the meeting at 8:06 PM, prior to the start of the closed session. Administrator Daily left at 8:41 PM. Shelly Truttmann moved to convene into closed session, second by Suzi Janowiak. Motion carried by unanimous roll call vote.
8. The Board will Convene into Open Session. Motion to convene into open session by Tammy Newberry, second by Jody Hoesly. Motion carried by unanimous roll call vote.
 - A. Results of Closed Session: Discussion & Consideration: Negotiation of purchase agreement with Shepherd of the Hills for potential new library site: The Library Board negotiating team will reach out to the Shepherd negotiating team regarding the purchase of property at 10th Ave.
9. Adjournment. Vice President Beth Blahut adjourned the meeting at 8:55 pm.

Respectfully submitted, Holly Lague, Library Director