

**VILLAGE OF NEW GLARUS
MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**

This meeting was conducted as a video- and teleconference. It was open to the public.
<https://us02web.zoom.us/j/88348994517?pwd=ZIFVdUIzU2FqWjNjMkxkOW1iV05OUT09>

**To attend by telephone, dial (312) 626-6799
Meeting ID: 883 4899 4517
Password: DrX9T9**

Wednesday, February 3, 2021 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:32 pm. Those present via teleconference, in addition to Hiland, were trustees Beth Blahut, Kaylee Walters, Jody Hoesly, Shelly Truttmann, and Village Board Liaison Tammy Newberry. Also present, Library Director Holly Lague. Absent: Trustee Suzi Janowiak
2. Announcement:
 - A. The Library Board will convene into closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Library Director Annual Review)
 - B. The Library Board will convene into closed session called under WI State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Library Building Project)
3. Approval of Agenda: Tammy Newberry moved to approve, 2nd by Beth Blahut. Motion carried.
4. Comments & Questions from the Public: None.
5. Old Business
 - A. Discussion and Consideration: Library Building Project: President Hiland informed the board that she received an email from our construction manager at risk stating that we should receive construction estimates the week of February 8th.
6. New Business
 - A. Discussion and Consideration: Annual Report to Wisconsin Department of Public Instruction: Director Lague presented highlights from the Annual Report. Due to the extenuating circumstances of the COVID-19 pandemic, the data is somewhat skewed for the year 2020. Lague pointed out the different categories in the "Hours of Operation" section, and stated that she was grateful to have been able to maintain a walk-up window for patrons. Other highlights included the success of virtual programs as well as the increase and great success in self-directed activities. Unfortunately, due to the period of closure and stringent materials quarantine protocol, circulation numbers were down. Motion by Tammy Newberry, 2nd by Beth Blahut, to approve the Annual Report to Wisconsin Department of Public Instruction pending further edits to Section VIII: Other Funds Held by the Library Board. Motion carried unanimously with Jody Hoesly abstaining. Motion by Tammy Newberry, 2nd by Beth Blahut, the New Glarus Public Library Board agrees with the statement concerning system effectiveness. Motion carried unanimously with Jody Hoesly abstaining.
7. Reports/Discussion/Consideration:
 - A. Administration Team: no report
 - i. CFSW Financial Report
 - B. Building Committee: no report
 - C. Owner Representatives: no report
 - D. Co-chairs Team: President Hiland reported that she had been in touch with a past co-chair and that person will continue work on the project when building plans are solidified.
 - E. Communication Team: Beth Blahut reported that she has prepared press releases and flyers for the upcoming library program "Mapping Our Community: Stories and Perspectives from a World

Transformed". Jody Hoesly reported that she has compiled an email list to get news out to patrons.

- F. Grants Team: Beth Blahut reported that the website *youareherengpl.org* will be ready for launch within the next week. She also stated that art kit supplies have been ordered and will be ready for pickup at the library beginning on February 12. Jody Hoesly added that she is attending an online seminar to learn about how to apply for a CDBG-PF grant.
 - G. Partnership Team: no report
 - H. Village Board Liaison: Tammy Newberry reported on a cyber security discussion held by the Village Board. She stated that the Village approved an increase in insurance coverage in the event of a security breach.
 - I. Friends of the Library: Director Lague reported that the Friends are planning a second Virtual Trivia Night for March 6th, 2021.
 - J. President's Report: no report; all news had been covered in other discussion
8. The Board will Convene into Closed Session: At 7:02 pm, President Hiland asked for a motion to go into closed session. Motion by Tammy Newberry to go into closed session, 2nd by Kaylee Walters. Motion carried by unanimous roll call vote. At 7:26 pm, President Hiland left the meeting, prior to Closed Session (B): Discussion and Consideration: Library Building Project.
9. The Board will Convene into Open Session: Kaylee Walters moved to go into open session at 7:42 pm, 2nd by Tammy Newberry. Motion carried by unanimous roll call vote.
- A. Results of Closed Session: Discussion & Consideration: Library Director Annual Review: The Library Board is extremely pleased with Director Lague's performance, particularly throughout the past challenging year.
 - B. Results of Closed Session: Discussion & Consideration: Library Building Project: We are moving forward with the new library project.
10. Adjournment: Kaylee Walters moved to adjourn, 2nd by Tammy Newberry. Motion carried and the meeting was adjourned at 7:46 pm.

Respectfully submitted, Shelly Truttman