

**VILLAGE OF NEW GLARUS  
MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**

**This meeting was conducted as a video- and teleconference. It was open to the public.**

**To attend online, go to (no longer valid):**

<https://us02web.zoom.us/j/88060712651?pwd=bFZTQkNCajdJU2ZadmZBZHJ4WGlrUT09>

**To attend by telephone, dial (312) 626-6799**

**Meeting ID: 880 6071 2651**

**Password: t0irwy**

**Wednesday, October 7, 2020 - 6:30 P.M.**

**AGENDA**

1. Call to Order: President Linda Hiland called the meeting to order at 6:33 pm. Those present via teleconference, in addition to Hiland, were trustees Shelly Truttmann, Beth Blahut, Kaylee Walters, Jody Hoesly, Suzi Janowiak, Village Board Liaison Tammy Newberry, and Library Director Holly Lague.
2. Approval of Agenda: Tammy Newberry moved to approve, 2<sup>nd</sup> by Kaylee Walters. Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
  - A. Discussion and Consideration: Phased Reopening of the Library: Director Lague is planning for winter hours. Since patrons still have to utilize window service, she will adjust the schedule to account for it being dark earlier in the day, while also providing Saturday service. There will be some adjustments made to the window in order to facilitate communication during the winter weather.
  - B. Discussion and Consideration: Library Building Project: President Hiland will have an update for the board at our next meeting in October.
5. New Business
  - A. Discussion and Consideration: Security Camera Policy: Director Lague reported that a door to the library had been unlocked repeatedly, although library staff confirmed that they had locked it and other village staff and cleaning crew confirmed that had not used the door at all. She would like to have a security camera policy in place, and to install a camera temporarily in the area in question. She will also have the lock changed. We will need a security camera policy and system in the new library, so this is getting a head start on that as well. Tammy Newberry made a motion to approve the security camera policy, 2<sup>nd</sup> by Kaylee Walters. Motion carried.
  - B. Discussion and Consideration: Eliminating Overdue Fines: Director Lague referred to the documents she had previously provided to the board explaining the rationale for this change. Fines disproportionately affect lower income patrons, and can affect circulation negatively. Evidence shows that libraries who go fine-free often experience increased circulation and new patron registration. Jody Hoesly pointed out going fine-free is trending in many member libraries in SCLS, as well as with public libraries in general. Director Lague reviewed the impact going fine-free will have on the annual budget, and detailed the adjustments she has proposed to offset the loss of revenue from fines. She also reported on the Village Board meeting the previous evening, which both she and Suzi Janowiak attended via teleconference, and the discussion with Village Trustees on the library's budget for 2021. She also noted that patrons who can afford to pay their fines will likely voluntarily donate when they pick up their holds at the window. Jody Hoesly moved to approve to eliminate overdue fines and for this to be reflected in the circulation policy, 2<sup>nd</sup> by Shelly Truttmann. Motion carried.
6. Reports/Discussion/Consideration:

- A. Administration Team: Jody Hoesly reported we are caught up on reports and thank you letters to donors. Shelly Truttmann reported she had sent the latest reports from CFSW.
    - CFSW Financial Report
  - B. Building Committee: No report.
  - C. Owner Representatives: No report.
  - D. Co-chairs Team: No report.
  - E. Communication Team: No report.
  - F. Grants Team: Jody Hoesly reported the team is focusing mostly on programming grants at the present time. They are currently finishing up two new grant proposals.
  - G. Partnership Team: No report.
  - H. Village Board Liaison: No report.
  - I. Friends of the Library: Final mini book sale will be Friday, October 9, at the last New Glarus Famer's Market of the year. The team reports they are making sales and having great interactions with community members. Giving Tuesday (December 1<sup>st</sup>) is being explored for the next fundraising opportunities. This will include getting library-related stories from community members to share with the community at large. Jody Hoesly reminded the board we still have our matching grant going, and this could be something they might want to donate to.
  - J. President's Report: President Hiland reminded the board that the next Village Board meeting is on October 20, and they will be discussing the 2021 budget. The public hearing will be held on November 17<sup>th</sup>.
7. Adjournment: President Hiland adjourned the meeting at 7:57 pm.

Respectfully submitted, Suzi Janowiak, Secretary