

**VILLAGE OF NEW GLARUS MEETING OF THE NEW GLARUS PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**This meeting was conducted as a video- and teleconference. It was open to the public.**

**Online at:** <https://us02web.zoom.us/j/84577006880?pwd=SFcxRi9YaERiV3AxVzVHThNkUkVkdz09>

**By telephone, (312) 626-6799**

**Meeting ID: 845 7700 6880**

**Password: yjHe05**

**Wednesday, August 5, 2020 - 6:30 P.M.**

**AGENDA**

Call to Order: President Linda Hiland called the meeting to order at 6:31 pm. Those present via teleconference, in addition to Hiland, were trustees Beth Blahut, Kaylee Walters, Shelly Truttman, Jody Hoesly, Library Director Holly Lague, and Village Board Liaison Tammy Newberry.

Discussion and Consideration: Phased Reopening of the Library:

Lague expressed concern about allowing browsing at this time. Some bigger libraries such as Monroe and Albany are allowing browsing, while smaller libraries in Green and Dane Counties are not allowing browsing. Lague suggested that the service window is still suitable at this time. Lague is considering a phased approach to opening up to browsing and she will reconsider this by August 20th with perhaps 2 days of browsing per week with special procedures put in place. New procedures would include masks, sanitizing, short visits, guidance to “touch with intention,” setting up the computer usage as a 1st come 1st served situation and maintaining the window service. The approach would be to consolidate exposure at the end of the week and then clean at the end of the week. High risk patrons could visit early in the week. If the New Glarus Schools move to “Phase C” procedures due to increased viral cases the library would cease browsing. In addition if there is a staffing shortage at the library or if the Village Hall closes, the library would adjust procedures. For winter, there would need to be other adjustments due to cold temperatures. The window might stay open but that is unknown at this time. Newberry mentioned that the Community Room might be unavailable for library use due to the election and the police department’s temporary needs during their renovation project. Board members agreed that it is best to wait until school reopens to make new decisions based on developments with infection rates in the County.

Admin Team: CFSW Financial report: Hoesly had nothing to report.

Communications Team: Nothing to report.

Grants Team: Hoesly stated that the focus is on seeking funding for the art in the new library projects. The team is working on applications to CFSW and EIE grants and planning to submit in October.

Partnership Team: Nothing to report

Village Board Liaison: Tammy Newberry is the new Village Board Liaison. Newberry reported that the Village Board approved the police department’s remodel project which may have impacts for the library

Friends of the Library: Lague reported that the Friends plan to sell donated books at the Farmer’s Market on the 2nd Friday in August, September and October. There will be children’s and adult options as well as library bumper stickers, canvas bags and yard signs for sale. Lague stated that she will brief the Friends on the talking points about the building project so that they can inform people who ask about the status of the building project. Lague stated that she will remind the Friends to pursue the opportunity to raise funds through the Giving Tuesday campaign. Hoesly suggested that the Friends should contact Judith Blank, a professional fundraiser, because she would have good ideas for them.

The Board Convened into Closed Session: Shelly Truttman moved to go into closed session, 2<sup>nd</sup> by Kaylee Walters. Motion carried by unanimous roll call vote. The Board welcomed into the closed session: Tim Usher and Kevin Budsberg of the Building Committee.

Adjournment: President Hiland adjourned the meeting out of the closed session at 9:43 pm.

Respectfully submitted, Beth Blahut, Vice President