

**VILLAGE OF NEW GLARUS  
MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**

**This meeting was conducted as a video- and teleconference. It was open to the public.**

**To attend online, go to (no longer valid):**

**<https://us02web.zoom.us/j/86909509003?pwd=cjE5R1dYeXdtdzJacmVRWVlVlYitZz09>**

**To attend by telephone, dial (312) 626-6799**

**Meeting ID: 869 0950 9003**

**Password: 1nXfi6**

**Wednesday, June 3, 2020 - 6:30 P.M.**

**AGENDA**

1. Call to Order: President Linda Hiland called the meeting to order at 6:34 pm. Those present via teleconference, in addition to Hiland, were trustees Beth Blahut, Kaylee Walters, outgoing trustee Kevin Budsberg, Shelly Truttman, Jody Hoesly, Suzi Janowiak, and Library Director Holly Lague.
2. Approval of Agenda: Shelly Truttman moved to approve, 2<sup>nd</sup> by Jody Hoesly. Motion carried.
3. Comments & Questions from the Public: None
4. Old Business: Prior to discussion, those present welcomed new trustee Kaylee Walters, and everyone introduced themselves.
  - A. Discussion and Consideration: Mowing the west side site: President Hiland reported that Roger Arn will continue to mow the hay area of the property. The village will mow the lawn area.
  - B. Discussion and Consideration: Phased Reopening of the Library: Director Lague referred to the documents she had sent to the trustees regarding phased reopening of the library, in accordance with DPI recommendations. The board reviewed the proposed policies and approved them. Jody Hoesly suggested making sure patrons know these policies are in accordance with CDC and other government and scientific community guidelines. The staff will wear masks and patrons will be strongly encouraged to wear them as well. The library hopes to have supplies of masks for patrons who do not have their own.

Director Lague detailed the construction of the Plexiglas barrier around the circulation desk which is being installed in June; as well as the relocation of furniture in the library to enable safe distancing. Computer sessions will be by appointment and located elsewhere in the Village Hall. Window service continues and will be increased as we move into Phase 2. SCLS is gradually phasing in allowing patrons to place holds, interlibrary loans, and returns of materials. Director Lague presented her detailed plan for safe handling/quarantine of these materials as they come in and are sent out. She related that patrons have been very accepting of the window service guidelines and format. She requested the board approve her suggested additions to the Patron Behavior policy. Jody Hoesly moved to include this paragraph in the existing Patron Behavior policy, 2<sup>nd</sup> by Shelly Truttman. Motion carried. President Hiland asked for a motion to support the Service Level plan. Motion by Jody Hoesly, 2<sup>nd</sup> by Shelly Truttman. Motion carried.
5. New Business: None.
6. Reports/Discussion/Consideration
  - A. Administration Team: Kevin Budsberg mentioned that the access to the statements will need to be amended, removing him and adding the new Treasurer. Jody Hoesly offered to be the point person on these reports until a new Treasurer and member of the Administration team is appointed.
    - CFSW Financial Report
  - B. Communication Team: No report. President Hiland asked Director Lague if she would like the Library Board to make any press releases or public statements. Director Lague said that she will continue to update the public via her regular articles.
  - C. Grants Team: Will meet virtually to craft their timeline for the coming year. Still planning next steps.
  - D. Partnership Team: Director Lague attended a Chamber of Commerce meeting after the state Safer at Home restrictions were lifted. She reported that business owners as well are proceeding carefully as we deal with safely reopening commerce. Jody Hoesly reported as a County Board member that sales tax revenues will be severely down this year, and the county is considering whether or not to hold Cheese Days in September.

- E. Village Board Liaison: President Hiland asked Kaylee Walters if a liaison was appointed at the Village Board meeting on June 2, 2020, and Kaylee indicated that no one has been appointed yet. Discussion of how to approach this issue with Village President Roger Truttmann. Holly Lague reported that the Village Board having an official liaison is an optional position according to state statute Chapter 43. Kevin Budsberg related that he believed Village code requires a village trustee on the library board, and confirmed this by looking up the statutes. Discussion of attending all village board meetings at the table if a liaison is not appointed. President Hiland will contact President Truttmann to discuss. Director Lague mentioned that the Village Board meeting of June 2, 2020 discussion of reopening public recreational spaces resulted in no firm decisions.
  - F. Friends of the Library: Director Lague reported that the scheduled live Summer Reading performances have been postponed to 2021. The Friends will send a donation to both scheduled performers as a good faith gesture to them as we rebook them for next summer.
  - G. President's Report: President Hiland reminded the board that annual Election of Officers will be at the next meeting.
7. Adjournment: President Hiland adjourned the meeting at 8:24.

Respectfully submitted, Suzi Janowiak, Secretary