

**VILLAGE OF NEW GLARUS  
MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**

**This meeting was conducted as a video- and teleconference. It was open to the public.**

**To attend online, go to (no longer valid):**

**<https://us02web.zoom.us/j/384390437?pwd=cmdTRzI0c1p4U0ZHRmcxaFZHZ0J5UT09>**

**To attend by telephone, dial (312) 626-6799**

**Meeting ID: 384 390 437**

**Password: 016141**

**Wednesday, April 15, 2020 - 6:30 P.M.**

**AGENDA**

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Those present via teleconference, in addition to Hiland, were trustees Beth Blahut, Kevin Budsberg, Shelly Truttman, Jody Hoesly, Suzi Janowiak, and Library Director Holly Lague.
2. Announcement: The Library Board will convene into a closed session called under WI State Statute 19.55(l)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business [Easement agreement with Swiss Center of North America].
3. Approval of Agenda: Kevin Budsberg moved to approve with addition of 6B, 2<sup>nd</sup> by Shelly Truttman. Motion carried.
4. Comments & Questions from the Public: None.
5. Old Business
  - A. Discussion and Consideration: Library Building Project
    - i. Transfer of funds to pay Edge Consulting Engineers Invoice 57458 for Topographic Survey: Kevin Budsberg moved to approve payment of the following invoice from CFSW Capital Fund: Edge invoice 57458 in the amount of \$2,000.00 dated 12/17/2019, 2<sup>nd</sup> by Jody Hoesly. Motion carried.  
  
Kevin Budsberg then updated the board with the following statement: "At the last meeting, we approved a set of bills totaling \$49,800.00. At that time, I didn't know that the Dimension IV had an agreement with Edge to act as a pass-through for engineering for our project. Thus, the Edge invoices were intended as documentation for the charges on the Dimension IV invoice (\$24,900.00). I discovered this the following day while documenting the bills. Dimension IV confirmed this, and I instructed Wyatt Jackson at CFSW to only pay the Dimension IV invoice since they will pass payment to Edge. I reviewed all Dimension IV and Edge invoices to find potential duplicates and did not find any other examples of this." This clarified why the amount approved at the April 1, 2020 meeting was more than the amount of the invoices due at that time.
6. New Business
  - A. Discussion and Consideration: Mowing of west side property: President Hiland said that she would ask Administrator Daily if the village will continue to mow the grassy area of the property, and asked the board if they wanted her to contact Roger Arn about the hay portion, as we had in previous years. Consensus to ask Roger Arn first.
  - B. Update on library operations: Director Lague updated the board on Trivia Night (virtual) for Saturday, April 18, 2020. Online registration continues. Paypal will be the option for freewill donations, which will benefit local disaster relief efforts. She is working on setting up new electronic devices to share with community partners, such as the New Glarus Home, so that patrons can continue to use online services during the Safer at Home directive. SCLS is discussing ways of restoring normal library services once the situation eases. Curbside service is one option. She also updated the board on how the closure will affect our budget going forward; including county reimbursement, which is based on circulation. She is finding ways for staff to work from home and also continue their professional education via webinars. Jody Hoesly reported as a Green County Board representative about preliminary projections on the pandemic's overall economic impact in Green County. She also commented that Director Lague is doing a fantastic job in

providing services as well as supporting the local businesses and communities during the crisis. Director Lague remarked that as much as possible, library staff is working from home as per state directives.

7. Approval of draft minutes April 1, 2020: Jody Hoesly moved to approve, 2<sup>nd</sup> by Shelly Truttmann. Motion carried.
8. The Board will Convene into Closed Session: Kevin Budsberg moved to go into closed session, 2<sup>nd</sup> by Shelly Truttmann. Motion carried by unanimous roll call vote.
9. The Board will Convene into Open Session
  - A. Results of Closed Session: Easement agreement with Swiss Center of North America
10. Adjournment: President Hiland adjourned the meeting from closed session at 7:22 pm.

Respectfully submitted, Suzi Janowiak, Secretary