

**MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**Wednesday, March 4, 2020 - 6:30 P.M.**

**AGENDA**

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Those present, in addition to Hiland, were trustees Beth Blahut, Kevin Budsberg, Shelly Truttmann, Jody Hoesly, Suzi Janowiak, and Library Director Holly Lague. Absent: Petra Streiff.
2. Announcement: The Library Board will convene into a closed session called under WI State Statue 19.55(l)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business [Easement agreement with Swiss Center of North America].
3. Approval of Agenda: Kevin Budsberg moved to approve, 2<sup>nd</sup> by Jody Hoesly. Motion carried. Kevin Budsberg made note of the fact that the Village Administrator and Village President had been invited to attend the closed session. Linda Hiland noted that Administrator Daily had a conflict that evening and could not attend; and she wasn't sure if President Roger Truttmann had been informed of the closed session, or not.
4. Comments & Questions from the Public: None.
5. Old Business
  - A. Discussion and Consideration: Library Building Project: Discussion of final details for the draft operating budget projection for the new library.
6. New Business
  - A. Discussion and Consideration: Fax and print/copy prices: Director Lague referred to her memo regarding her suggestions for amending our fees to patrons for faxes and printouts. It is her opinion that faxes sent for patrons should be a free service. She also slightly adjusted the current fee structure for printouts for patrons. Consensus to approve the suggested changes.
7. Reports/Discussion/Consideration:
  - A. Administration Team: Jody Hoesly met with representatives of CFSW to clarify procedures for withdrawing money as we start to receive invoices related to the new library project.
    - CFSW Financial Report
  - B. Building Committee: No report.
  - C. Owner Representatives: No report.
  - D. Co-chairs Team: Will meet next week. Discussion of new pledge periods and how to structure these due to our shortened timeline of construction in 2021. Kevin Budsberg questioned where pledges made to the 100 Extraordinary Women would be routed, as they would not go to CFSW. His opinion is that the pledge payments should be directly routed to the foundation in question and not handled by the Admin team. Linda Hiland suggested public advertising for the event. Discussion of other ideas to promote the event and make it successful. Jody Hoesly has been working in search of a possible campaign manager. She also suggested a possible tie-in with the New Glarus 175<sup>th</sup> celebration in fundraising initiatives.
  - E. Communication Team: Director Lague wants to put some signage or other printed materials in the library for the latest \$50,000 challenge grant. Linda Hiland stated that we need to connect with the public with updates on a much larger and more regular basis. Discussion of ideas for new events and other ways to reach out to the community.

- F. Grants Team: Continue to reach out to new leads and apply for grant opportunities as they become announced.
  - G. Partnership Team: Have attended the Lions group meeting, and also met with members of the New Glarus Home board.
  - H. Village Board Liaison: No report.
  - I. Friends of the Library: Trivia Night on May 9<sup>th</sup> at the Chalet Landhaus.
  - J. President's Report: Covered above.
8. The Board will Convene into Closed Session: Kevin Budsberg moved to go into closed session, 2<sup>nd</sup> by Shelly Truttmann . Motion carried by unanimous roll call vote.
  9. The Board will Convene into Open Session
    - A. Results of Closed Session: Easement agreement with Swiss Center of North America
  10. Adjournment: President Hiland adjourned the meeting from closed session at 8:45 pm.

Respectfully submitted, Suzi Janowiak, Secretary