

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
Wednesday, February 5, 2020 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Those present, in addition to Hiland, were trustees Beth Blahut, Kevin Budsberg, Petra Streiff, Shelly Truttmann, Jody Hoesly, Suzi Janowiak, and Library Director Holly Lague.
2. Announcement: The Library Board will convene into a closed session called under WI State Statute 19.55(l)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business [Easement agreement with Swiss Center of North America].
3. Approval of Agenda: Kevin Budsberg moved to approve, 2nd by Shelly Truttmann. Motion carried.
4. Comments & Questions from the Public: None.
5. Old Business
 - A. Discussion and Consideration: Library Building Project
 - a) Village reimbursement of Glarner Park expenses: The Village is reimbursing the Library Board for expenses related to the proposal to put the new library in Glarner Park, which had come out of one of our accounts of donated funds. The amount to be reimbursed is \$15,289. Discussion of where to deposit these funds. Petra Streiff noted that the account in State Bank of Cross Plains earns the most interest. She moved that the funds be deposited in the Capital Campaign account at the State Bank of Cross Plains, 2nd by Beth Blahut. Motion carried.
 - b) Outline of easement agreement with Swiss Center of North America: President Hiland provided an update of the status of the agreement. The village attorney has provided a draft agreement, to be reviewed in the closed session. Linda Hiland, Kevin Budsberg, Beth Zurbuchen, and John Etter met in late January 2020 to touch base and discuss specifics such as sidewalk and other issues. Shelly Truttmann provided an update on outreach to those who may be interested in purchasing the portion of the site that may be offered for sale. Progress is being made on the draft operating budget projection document. Discussion of ideas for naming donor categories. Shelly Truttmann suggested naming them after Swiss mountains. General endorsement of this idea, and President Hiland suggested we still have time to make decisions if anyone has any other ideas. Kevin Budsberg discussed various scenarios for the new library depending on how much capital is raised.
6. New Business
 - A. Discussion and Consideration: Resolution 20-01 Redesignate Reserve Personnel Fund: Petra Streiff moved to approve with some wording changes, 2nd by Beth Blahut. Motion carried.
 - B. Discussion and Consideration: Resolution 20-02 Promotion of Brenda Massei to Library Clerk: Jody Hoesly moved to approve, 2nd by Kevin Budsberg. Motion carried.
 - C. Discussion and Consideration: Director Annual Goals 2020: Shelly Truttmann moved to approve, 2nd by Kevin Budsberg. Discussion followed regarding some minor wording changes. Motion carried.
7. Reports/Discussion/Consideration:
 - A. Administration Team: Discussion of thank you letters to donors. We will organize a team to periodically meet in order to handwrite these.
 - CFSW Financial Report
 - B. Building Committee: Meets on Thursday, Feb. 6.
 - C. Owner Representatives: No report.
 - D. Co-chairs Team: Meets on Thursday, Feb. 6. Discussion of the idea of possibly enlisting a professional fundraiser again.
 - E. Communication Team: No report.
 - F. Grants Team: They are submitting new proposals and have a new team member in trustee Beth Blahut. She will attend the February meeting of New Glarus Vision to discuss the proposed art project for the new library in conjunction with the school district.
 - G. Partnership Team: Holly Lague and Linda Hiland met with the Retailer's Roundtable in January and will attend the March meeting of the Lions.
 - H. Village Board Liaison: Petra Streiff reported that the next village board meeting will take place at the same time as our next library board meeting, so that we will need to find another location.
 - I. Friends of the Library: There will be new yard signs sponsored by the Friends, which will be available for purchase. They will arrive in February.
 - J. President's Report: No report.

8. The Board will Convene into Closed Session: Motion to go into closed session by Petra Streiff, 2nd by Shelly Truttmann. Motion carried by unanimous roll call vote.
9. The Board will Convene into Open Session
 - A. Results of Closed Session: Easement agreement with Swiss Center of North America
10. Adjournment: President Hiland adjourned the meeting from closed session at 8:57 pm.

Respectfully submitted, Suzi Janowiak, Secretary