

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
Swiss Center of North America
507 Durst Rd, New Glarus WI 53574
Wednesday, November 20, 2019 - 5:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 5:30 pm. Those present, in addition to Hiland, were Trustees Beth Blahut, Jody Hoesly, Kevin Budsberg, Petra Streiff, and Suzi Janowiak. Absent: Shelly Truttman and Library Director Holly Lague (both were attending the 2019 Grants ceremony of CFSW).
2. Approval of Agenda: Kevin Budsberg moved to approve, 2nd by Petra Streiff. Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
 - A. Discussion and Consideration: Library Building Project: Director Lague and President Hiland will go to the New Glarus Home on December 6, 2019, to meet with their director and board members. They will also attend the January 14, 2020 meeting of the Retailers' Roundtable. Co-Chairs Team has met and is mobilizing. Building Committee will meet on November 25, 2020. Linda Hiland has done research on the sidewalk easement issue, and Suzi Janowiak has researched the parking variance request.
 - B. Discussion and Consideration: Library Closing Dates 2020: Petra Streiff moved to approve the proposed dates, 2nd by Beth Blahut. Motion carried.
5. New Business
 - A. Discussion and Consideration: Fine Amnesty Week: Petra Streiff moved to approve Fine Forgiveness Week, 2nd by Beth Blahut. Motion carried.
6. Bills & Finance Report
 - A. Bills: Bills were presented and approved, dated 11/11/2019 in the amount of \$233.12, and 10/28/2019 in the amount of \$2,577.55.
 - B. Financial Statement
7. Director's Report: Attached.
8. Approval of Minutes
 - A. October 16, 2019: Jody Hoesly moved to approve with minor corrections, 2nd by Petra Streiff. Motion carried.
 - B. November 6, 2019: Jody Hoesly moved to approve with minor corrections, 2nd by Petra Streiff. Motion carried.
9. Adjournment: President Hiland adjourned the meeting at 5:53 pm.

Respectfully submitted, Suzi Janowiak, Secretary

New Glarus Public Library
Director's Report – Presented November 20, 2019
Holly Lague, Director

Hotspot Trial Results

Our July-October trial of wi-fi hotspots went well, with some patrons coming back for it multiple times and others taking it on one-time trips (as far as Alaska!). Comments we received include:

- “I'm so glad I borrowed one when I did because it more than halved my download time. It really reduced the internet inconvenience of living so far out of town, and I think it was great, even if I had other options for wifi.”
- “Fantastic idea!”

We've decided to continue providing the current Sprint hotspots, although we will stay on the lookout for other providers. Currently Sprint offers the best deal on unlimited, non-throttled data without a contract. We know coverage is stronger with Verizon but they are more expensive and cap data speeds after a certain limit is reached.

Follow-ups from Last Report

Our new page Alayna Lewis is on board and doing great!

October events:

- Read with a Firefighter: 24 adults, 35 kids = 59 attendees! We had our mobile checkout station and patrons took home 17 books; Firefighters read 5 books to the kids, and we donated 6 books donated to their Reach a Child program
- Yoga was well-attended with about 16 people each time, and people have expressed that they wouldn't do it otherwise;
- Halloween “outdoor” movie was super cool, but attendance was disappointing we expect due in large part to the rain and cold. Lots of positive feedback about the idea so we will try again.

Staff attended Mental Health First Aid training on Friday October 18th with other Green County libraries, receiving tips on how to respond and help patrons who are struggling with mental health.

New Glarus Public Library 2019	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	234	251	5594	1113	2546	940	497	318	180
February	220	279	6101	1328	2520	1147	614	313	179
March	152	102	5906	1744	2380	1260	15	321	186
April	181	25	5580	1170	2465	1088	498	176	183
May	174	139	5660	1192	2595	1037	431	272	133
June	153	23	5685	824	2638	1451	402	256	114
July	165	85	6145	931	2701	1524	574	220	195
August	144	12	5294	702	2190	1417	470	314	201
September	122	342	4594	763	2102	938	398	216	177
October	179	18	4783	638	2081	1211	550	147	156
November									
December									
Total:	1724	1276	55342	10405	24218	12013	4449	2553	1704
2019	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Sessions	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Registered
January	19	3	2	1185	1643	1627	115		12
February	12	9	0	1133	1510	1652	207		7
March	13	5	0	1098	1528	2007	109		13
April	14	5	0	935	1299	2168	126		10
May	8	5	0	1085	1480	2135	115		3
June	13	11	1	916	1307	2342	122		20
July	24	12	0	950	1399	2187	119		10
August	7	17	0	1132	1596	2106	114		15
September	5	5	0	954	1378	2590	113		8
October	5	6	0	1101	1593	2413	142		11
November									
December									
Total:	120	78	3	10489	14733	21227	1282		109
2019	Patron Visits	Hours Open	Patrons per Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2209	191	14	4	17	7	64c/25a	11	106
February	2359	182	13	5	14	11	85c / 32a	16	131
March	2720	214	13	5	15	13	142c / 49a	18	204
April	2843	209	14	7	46	15	159c / 73a	22	278
May	2718	218	12	9	85	11	782c / 61a	20	928
June	3,361	205	16	6	42	12	311c / 143a	18	496
July	3757	236	16	7	41	14	301c / 137a	21	479
August	3274	223	15	6	15	2	28c / 13a	8	56
September	2640	200	13	5	13	4	66c / 32a	9	111
October	2,860	218	13	11	71	17	273c / 126a	28	470
November									
December									
Total:	28761	2096	14	65	359	106	450c / 179a	171	3259

**New Glarus Public Library Program Attendance
October 2019**

Event	Date	Number of Attendees	
		Children	Adults
Scrabble	Tuesday, October 1 st	0	2
Storytime	Wednesday, October 2 nd	23	8
Mini Makers	Friday, October 4 th	9	4
Costume Exchange	Saturday, October 5 th	12	7
Storytime	Monday, October 7 th	6	4
Scrabble	Tuesday, October 8 th	0	0
Storytime	Wednesday, October 9 th	14	4
Book Club	Wednesday, October 9 th	1	8
Free Play	Thursday, October 10 th	1	1
Mini Makers	Friday, October 11 th	11	6
Movie – The House with a Clock in its Walls	Friday, October 11 th	9	3
Read with a Firefighter	Saturday, October 12 th	35	24
Storytime	Monday, October 14 th	21	7
Scrabble	Tuesday, October 15 th	0	2
Storytime	Wednesday, October 16 th	15	5
Yoga	Wednesday, October 16 th	0	16
Storytime	Monday, October 21 st	10	6
Smart Women, Savvy Investors	Monday, October 21 st	0	3
Scrabble	Tuesday, October 22 nd	0	0
Storytime	Wednesday, October 23 rd	11	5
Yoga	Wednesday, October 23 rd	0	17
Mini Makers	Friday, October 25 th	19	7
Creepy Crafts	Friday, October 25 th	41	21
Outdoor Movie – Night of the Living Dead	Saturday, October 26 th	0	6
Storytime	Monday, October 28 th	35	11
Scrabble	Tuesday, October 29 th	0	0
Storytime	Wednesday, October 30 th	1	3
Yoga	Wednesday, October 30 th	0	16
	TOTAL Children's Events: 17 Adult Events: 11	274	196

LIBRARY

SAVINGS #2775 (APY .10%)		
Beg. Balance	28,586.59	
Interest	1.94	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		28,588.53
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	2,128.05	
Withdrawal		
Deposit		
Interest	0.14	
End. Balance		2,128.19
SUBTOTAL [25-11520]		30,716.72
UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]		
Beg. Balance	19,831.39	
Interest	44.70	
End Balance		19,876.09
UB&T MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/28) [Town Impact fees]	37,176.22	
Interest	83.80	
End Balance		37,260.02
TOTAL LIBRARY INVESTMENTS		87,852.83

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund		
CASH Deposits thru 7/31/19		934,212.39
Interest/Dividend Income from August		1,811.56
Less fees from August		-255.78
Gifts/Pledges received		4,982.76
CASH Available 8/31/19		940,750.93
Library Operations Fund		
Balance 7/31/19		26,900.61
Gifts/Pledges received		
Interest Income		47.70
Disbursements (Fees)		-0.02
Balance 8/31/19		26,948.29
Spendable Balance 8/31/19		26,348.29
Library Endowment Fund		
Beginning Balance 7/31/19		25,302.96
Contributions		
Investment Activity		-218.93
Investment fees		0.00
BALANCE 8/31/19 [NON-CASH]		25,084.03
Spendable Balance 8/31/19		912.88