

**MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**

**Wednesday, June 5, 2019 - 6:30 P.M.**

**AGENDA**

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Those present, in addition to Hiland, were Bob Bergum, Jody Hoesly, Kevin Budsberg, Petra Streiff, Shelly Truttmann, and Library Director Holly Lague.
2. Approval of Agenda: Jody Hoesly moved to approve, 2<sup>nd</sup> by Kevin Budsberg. Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
  - A. Discussion and Consideration: Library Building Project: President Hiland reported that she and Village Administrator Drake Daly have recently signed documents to close the agreement for sale on the West Side property. The “For Sale” sign will be removed by Friday, June 7<sup>th</sup>.
    - i. Continuing architectural and construction management agreements: Jody Hoesly moved to approve intent to continue architectural agreements with Dimension IV and construction management agreements with Maas Brothers Construction, 2<sup>nd</sup> by Bob Bergum. Motion carried.
    - ii. Building Committee appointments: Jody Hoesly, Kevin Budsberg, Petra Streiff, and Director Lague will serve on the Building Committee. Linda Hiland attends the meetings in her capacity as Library Board President. Past member Tim Usher will be invited to once again serve on the committee. Petra Streiff made a motion to approve the building committee, 2<sup>nd</sup> by Jody Hoesly. Motion carried.
    - iii. Owner’s Representative appointments: Tabled. Discussion for recommendation of appointments will take place at next week’s Building Committee meeting.
5. New Business
  - A. Discussion and Consideration: Automatic purging of fines older than 10 years, less than \$100: Director Lague provided background for the discussion of annual purge of old charges: Last year all South Central libraries approved a one-time purge of charges older than 10 years, less than \$100. *This will now be an automatic annual purge*, but there is an option for individual libraries to override by reposting the charges. After discussion Kevin Budsberg recommended to accept the parameters of this year’s automatic purge with no changes or overrides. He added that it would be beneficial to have an annual review of this item in the event future boards might consider a different outcome.
6. Reports/Discussion/Consideration:
  - A. Administration Team: No Report
    - CFSW Financial Report
  - B. Co-chairs Team: Meeting on June 11<sup>th</sup>. The committee is working on additional recruitment of members.
  - C. Communication Team: Mary Hillstrom will continue in this role. Main online communication to the public will be through the NGPL website.
  - D. Grants Team: Met on June 5<sup>th</sup>; prioritized top 4 grant opportunities to pursue when concept and budget for new building becomes available.
  - E. Partnership Team: President Hiland, Director Lague, and Suzi Janowiak are attending the Retailers Roundtable on June 11<sup>th</sup>.
  - F. Village Board Liaison: Petra Streiff reported that Village Administrator Drake Daly submitted an article to the Post Messenger Recorder detailing the outcome of the Ad Hoc Committee and the recommendation of the New Glarus Village Board.

G. Friends of the Library: Holly Lague reported that the Friends continue to support the Summer Reading program and serve as an avenue for donations.

H. President's Report: No report.

7. Adjournment: President Hiland adjourned the meeting at 7:45 p.m.

Respectfully submitted, Shelly Truttmann, Vice President