

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, July 3, 2019 - 6:30 P.M.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
4. Old Business
 - A. Discussion and Consideration: Library Building Project
5. New Business
 - A. Discussion and consideration: Transfer of funds.
 - B. Discussion and Consideration: 2020 Fees for SCLS Technology, Delivery, and OverDrive
 - C. Discussion and Consideration: Reaffirm role descriptions for Building Committee and Owner’s Reps
 - D. Discussion and Consideration: Review Library Hotspot Lending Policy
6. Reports/Discussion/Consideration:
 - A. Administration Team
 - CFSW Financial Report
 - B. Building Committee
 - C. Owner Representatives
 - D. Co-chairs Team
 - E. Communication Team
 - F. Grants Team
 - G. Partnership Team
 - H. Village Board Liaison
 - I. Friends of the Library
 - J. President’s Report
7. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall June 28, 2019
New Glarus Post Office June 28, 2019
Bank of New Glarus June 28, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, July 17, 2019 - 6:30 P.M.

AMENDED AGENDA (July 17, 2019 10:00 A.M.)

8. Call to Order
9. Announcement:
 - A. The Library Board will convene into closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Possible Restructuring Based on Performance Evaluation Review).
10. Approval of Agenda
11. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
12. Old Business
 - A. Discussion and Consideration: Library Building Project
 - *Change Order #2*
 - *Edge Proposal for Stormwater Management and Erosion Control Services*
13. New Business
 - A. Discussion and Consideration: Resolution 19-06LB Recognizing Bob Bergum as Library Board Trustee
 - B. Discussion and Consideration: 2020 Fees for SCLS Technology, Delivery, and OverDrive
 - C. Discussion and Consideration: Preliminary Draft 2020 Library Budget
14. Bills & Finance Report
 - A. Bills
 - B. Financial Statement
15. Director’s Report
16. Approval of Minutes
 - A. June 19, 2019
 - B. July 3, 2019
17. The Board will Convene into Closed Session
18. The Board will Convene into Open Session
 - A. Results of Closed Session: Discussion & Consideration: Possible Restructuring Based on Performance Evaluation Review
19. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall July 17, 2019
New Glarus Post Office July 17, 2019
Bank of New Glarus July 17, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, August 7, 2019 - 6:30 P.M.

AGENDA

20. Call to Order
21. Announcement:
 - A. The Library Board will convene into closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Director Lague Six-Month Evaluation and Staff Performance Data).
22. Approval of Agenda
23. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
24. Old Business
 - A. Discussion: Resolution 19-06LB Recognizing Bob Bergum as Library Board Trustee
 - B. Discussion and Consideration: Library Building Project
 - *Concept & Budget Report*
 - *Letter and presentation to Village Board*
 - C. Discussion and Consideration: Library Hotspot Lending Policy (amended)
25. New Business
26. Reports/Discussion/Consideration:
 - A. Administration Team
 - CFSW Financial Report
 - B. Building Committee
 - C. Owner Representatives
 - D. Co-chairs Team
 - E. Communication Team
 - F. Grants Team
 - G. Partnership Team
 - H. Village Board Liaison
 - I. Friends of the Library
 - J. President’s Report
27. The Board will Convene into Closed Session
28. The Board will Convene into Open Session
 - A. Results of Closed Session: Discussion and Consideration: Director Lague Six-Month Evaluation and Staff Performance Data
29. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall August 2, 2019
New Glarus Post Office August 2, 2019
Bank of New Glarus August 2, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, August 21, 2019 - 6:30 P.M.

AGENDA

30. Call to Order
31. Approval of Agenda
32. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
33. Old Business
 - A. Discussion and Consideration: Preliminary Draft 2020 Library Budget
 - B. Discussion and Consideration: Library Building Project
 - *Finalize C&BR and review presentation to Village Board*
34. New Business
 - A. Discussion and Consideration: Election of Officers
35. Bills & Finance Report
 - C. Bills
 - D. Financial Statement
36. Director’s Report
37. Approval of Minutes
 - C. July 17, 2019
 - D. August 7, 2019
38. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall August 16, 2019
New Glarus Post Office August 16, 2019
Bank of New Glarus August 16, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

**VILLAGE OF NEW GLARUS
INFORMATIONAL MEETING WITH LIBRARY BOARD AND CAPITAL CAMPAIGN CO-CHAIRS
NEW GLARUS PUBLIC LIBRARY**

**New Glarus Village Hall Board Room
319 2nd St, New Glarus WI 53574
Monday, August 26, 2019 at 7:00 PM**

Agenda

1. Call to order
2. Announcement: Please silence all cell phones for the duration of the meeting
3. Discussion: Library Building Project
4. Adjournment

Linda Hiland, President

POSTED: NG Village Hall August 23, 2019
 NG Post Office August 23, 2015
 Bank of New Glarus August 23, 2015
 <http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Library Director

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS LIBRARY BOARD MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS LIBRARY BOARD.

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE NEW GLARUS PUBLIC LIBRARY AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, September 4, 2019 - 6:30 P.M.

AGENDA

39. Call to Order
40. Approval of Agenda
41. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
42. Old Business
 - A. Discussion and Consideration: Library Building Project
43. New Business
 - A. Discussion and Consideration: Policy updates for Paid Holidays, Vacation and Sick Leave, and Homebound Delivery Service
 - B. Discussion and Consideration: Resolutions 19-07LB Appointing Brooke Mathews as Youth Services Librarian and Resolution 19-08LB Appointing Wendy Jacobson as Library Clerk
44. Reports/Discussion/Consideration:
 - A. Administration Team
 - CFSW Financial Report
 - B. Building Committee
 - C. Owner Representatives
 - D. Co-chairs Team
 - E. Communication Team
 - F. Grants Team
 - G. Partnership Team
 - H. Village Board Liaison
 - I. Friends of the Library
 - J. President’s Report
45. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall August 30, 2019
New Glarus Post Office August 30, 2019
Bank of New Glarus August 30, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, September 18, 2019 - 6:30 P.M.

AGENDA

46. Call to Order
47. Approval of Agenda
48. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
49. Old Business
 - A. Discussion and Consideration: Library Building Project
 - B. Discussion and Consideration: 2020 Library Budget Draft
 - C. Discussion and Consideration: Policy updates for Paid Holidays, Vacation and Sick Leave
50. New Business
 - A. Discussion and Consideration: Policy for Information Requests
51. Bills & Finance Report
 - E. Bills
 - F. Financial Statement
52. Director’s Report
53. Approval of Minutes
 - E. August 21, 2019
 - F. September 4, 2019
54. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall September 13, 2019
New Glarus Post Office September 13, 2019
Bank of New Glarus September 13, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, October 2, 2019 - 6:30 P.M.

AGENDA

55. Call to Order
56. Approval of Agenda
57. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
58. Old Business
 - A. Discussion and Consideration: Library Building Project
59. New Business
 - A. Discussion and Consideration: 2020 Village Budget
60. Reports/Discussion/Consideration:
 - A. Administration Team
 - CFSW Financial Report
 - B. Building Committee
 - C. Owner Representatives
 - D. Co-chairs Team
 - E. Communication Team
 - F. Grants Team
 - G. Partnership Team
 - H. Village Board Liaison
 - I. Friends of the Library
 - J. President’s Report
61. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall September 27, 2019
New Glarus Post Office September 27, 2019
Bank of New Glarus September 27, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, October 2, 2019 - 6:30 P.M.

AGENDA

62. Call to Order
63. Approval of Agenda
64. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
65. Old Business
 - A. Discussion and Consideration: Library Building Project
66. New Business
 - A. Discussion and Consideration: 2020 Village Budget
67. Reports/Discussion/Consideration:
 - A. Administration Team
 - CFSW Financial Report
 - B. Building Committee
 - C. Owner Representatives
 - D. Co-chairs Team
 - E. Communication Team
 - F. Grants Team
 - G. Partnership Team
 - H. Village Board Liaison
 - I. Friends of the Library
 - J. President’s Report
68. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall September 27, 2019
New Glarus Post Office September 27, 2019
Bank of New Glarus September 27, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, October 16, 2019 - 6:30 P.M.

AGENDA

- 69. Call to Order
- 70. Approval of Agenda
- 71. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
- 72. Old Business
 - A. Discussion and Consideration: Library Building Project
 - B. Discussion and Consideration: 2020 Village Budget
- 73. New Business
- 74. Bills & Finance Report
 - G. Bills
 - H. Financial Statement
- 75. Director's Report
- 76. Approval of Minutes
 - G. September 18, 2019
 - H. October 2, 2019
- 77. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall October 11, 2019
New Glarus Post Office October 11, 2019
Bank of New Glarus October 11, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, November 6, 2019 - 5:30 P.M.

AGENDA

78. Call to Order
79. Approval of Agenda
80. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
81. Old Business
 - A. Discussion and Consideration: Library Building Project
82. New Business
 - A. Discussion and Consideration: Resolution 19-09 LB – Appointment of Library Page Alayna Lewis
 - B. Discussion and Consideration: Library Closing Dates 2020
 - C. Discussion and Consideration: Move or Cancel Library Board Meeting January 1st, 2020
83. Reports/Discussion/Consideration:
 - A. Administration Team
 - CFSW Financial Report
 - B. Building Committee
 - C. Owner Representatives
 - D. Co-chairs Team
 - E. Communication Team
 - F. Grants Team
 - G. Partnership Team
 - H. Village Board Liaison
 - I. Friends of the Library
 - J. President’s Report
84. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall November 1, 2019
New Glarus Post Office November 1, 2019
Bank of New Glarus November 1, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
Swiss Center of North America
507 Durst Rd, New Glarus WI 53574
Wednesday, November 20, 2019 - 5:30 P.M.

AGENDA

- 85. Call to Order
- 86. Approval of Agenda
- 87. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
- 88. Old Business
 - A. Discussion and Consideration: Library Building Project
 - B. Discussion and Consideration: Library Closing Dates 2020
- 89. New Business
 - A. Discussion and Consideration: Fine Amnesty Week
- 90. Bills & Finance Report
 - I. Bills
 - J. Financial Statement
- 91. Director’s Report
- 92. Approval of Minutes
 - I. October 16, 2019
 - J. November 6, 2019
- 93. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall November 15, 2019
New Glarus Post Office November 15, 2019
Bank of New Glarus November 15, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, December 4, 2019 - 6:30 P.M.

AGENDA – Amended (December 3, 2019 4:00 P.M.)

94. Call to Order
95. Approval of Agenda
96. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
97. Old Business
 - A. Discussion and Consideration: Library Building Project
98. New Business
 - A. Discussion and Consideration: Amendment of Circulation Policy
99. Reports/Discussion/Consideration:
 - A. Administration Team
 - CFSW Financial Report
 - B. Building Committee
 - C. Owner Representatives
 - D. Co-chairs Team
 - E. Communication Team
 - F. Grants Team
 - G. Partnership Team
 - H. Village Board Liaison
 - I. Friends of the Library
 - J. President’s Report
100. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall December 3, 2019
New Glarus Post Office December 3, 2019
Bank of New Glarus December 3, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, December 18, 2019 - 6:30 P.M.

AGENDA

- 101. Call to Order
- 102. Approval of Agenda
- 103. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
- 104. Old Business
 - A. Discussion and Consideration: Library Building Project
- 105. New Business
 - A. Discussion and Consideration: Library Personnel Reserve
- 106. Bills & Finance Report
 - K. Bills
 - L. Financial Statement
- 107. Director’s Report
- 108. Approval of Minutes
 - K. November 20, 2019
 - L. December 4, 2019
- 109. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall December 13, 2019
New Glarus Post Office December 13, 2019
Bank of New Glarus December 13, 2019
<http://www.newglaruspubliclibrary.org/board/index.html>

Holly Lague, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.