

**MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Boardroom**

**February 20, 2019 - 6:30 P.M.**

**AGENDA**

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Those present, in addition to Hiland, were Jody Hoesly, Kevin Budsberg, Shelly Truttmann, Suzi Janowiak, and Library Director Holly Lague. Absent: Bob Bergum, Petra Streiff.
2. Approval of the Agenda: Kevin Budsberg moved to approve, 2<sup>nd</sup> by Shelly Truttmann. Motion carried.
3. Comments & Questions from the Public: None.

4. Old Business

A. Discussion and Consideration: Library Building Project: The Ad Hoc Committee will meet on Feb. 26 with Jim Gersich, whose firm Dimension IV has been selected by the Village to do the Village Hall study.

5. New Business

A. Discussion and Consideration: Inclement Weather Procedures: Director Holly Lague provided the trustees with other area libraries' weather policies ahead of the meeting. These were reviewed and she provided the Board with her thoughts on options. It was noted that the Library wants to have a clear policy to minimize confusion amongst the public. To date we have closed when the New Glarus Public Schools close, and notified the public via social media and the Library website. We have hoped having this policy results in less patrons coming to the library, only to find it is closed. Director Lague will compose a draft policy for a future meeting for trustees to review. Shelly Truttmann will provide her with a copy of the school's weather closing policy.

B. Discussion and Consideration: 2018 Library Annual Report: Director Lague and Assistant Director Loeffelholz have been working hard on the annual report and have prepared the final draft. They will file it on time with DPI as required. Director Lague will send it to all trustees as an Excel file. Motion to approve the report by Kevin Budsberg, 2<sup>nd</sup> by Shelly Truttmann. He commented that there will still be clarifications on financials coming from CFSW, and that SCLS is aware of that. If needed, we will vote again on any amended report. Motion carried with Jody Hoesly abstaining.

6. Reports/Discussion/Consideration:

A. Administration Team: Kevin Budsberg still working with CFSW on their reporting procedures.

• CFSW Financial Report

B. Building Committee: No report.

C. Co-chairs Team: No report.

D. Communication Team: No report.

E. Grants Team: Met in early February and are working on defining methods and next steps. Next meeting is late February. They are compiling a new database with new sources to streamline future applications. Director Lague will work with this new team and attend their next meeting.

F. Partnership Team: President Hiland has been reaching out to our partners at the New Glarus Home, SCNA, and the schools with hopes of meeting in person soon. She and Holly have met with both the Village and Town boards. Holly has been invited to the April 1<sup>st</sup> Lions club meeting.

G. Village Board Liaison: March 2 is the date for Village Board interviews of new Village Administrator candidates. Holly has been invited to meet with the candidates along with the Village trustees.

H. Friends of the Library: Trivia Night is April 13 at Edelweiss Country Club. Holly will attend their next meeting.

I. President's Report: President Hiland and Suzi Janowiak met with Holly on Feb. 13th in her office to provide documents and background information as she embarks on her role as Director. We had a citizen request for information which she handled. Discussion of possibly issuing ngpl.org email addresses to all trustees.

7. Adjournment: President Hiland adjourned the meeting at 8:03.

Respectfully submitted, Suzi Janowiak, Secretary