

**VILLAGE OF NEW GLARUS
MEETING OF THE LIBRARY BUILDING SUBCOMMITTEE**

This meeting was conducted as a video- and teleconference. It was open to the public.
<https://us02web.zoom.us/j/83036857814?pwd=cU0reUtjTXJ2NmhYemhtZmkybXdZZz09>

To attend by telephone, dial (312) 626-6799
Meeting ID: 830 3685 7814
Password: 154885

Friday April 28, 2021 at 5:00 PM

Minutes

1. Call to order: Chair Kevin Budsberg called the meeting to order at 5:01 PM. Those present, in addition to Budsberg, were Linda Hiland, Jody Hoesly, Tim Usher, Shelly Truttmann, Holly Lague, Jim Gersich and Tina Gordon from Dimension-IV, and Mark Stafford from Maas Brothers.
2. Approval of Agenda: Tim Usher moved to approve, second by Shelly Truttmann. Motion carried.
3. Discussion and Consideration: Participants and their roles: Committee discussed who would be willing to take on officer duties, with Budsberg suggesting that a current Library Board member take over as Chair. Budsberg moved that Holly Lague continue as secretary, and Jody Hoesly and Shelly Truttmann will co-chair, second by Tim Usher. Motion carried.
4. Discussion and Consideration: Preliminary Design Review: Tina Gordon and Jim Gersich presented the preliminary floor plan and site plan based on a 6,944 GSF building, with attendees asking questions for clarification. Holly Lague voiced concern about the placement of the building on the site.

Committee considered whether doing detail design work and bidding the additional 2,800 SF "Add Alternate" and 1,550 SF "Phase 2" programming space was advisable at this time. Mark Stafford shared a very rough estimate of \$800,000-900,000 in construction costs for another 3,000 SF, not including design fees, and recommended that the Library Board would need to be confident of raising this money in the next three or four months if they wanted to bid the alternates. Gersich clarified that if a space was designed but not built, the Library Board would be responsible for 80% of the design fee (which on an \$800,000 space comes to about \$50,000); however the design could then be used at a future date, with updates per building code at that time. Consensus was to recommend to the Library Board that Dimension-IV only "master plan" the additions to show general location and square footage, with detail design being limited to the Phase 1 building of 6,944 GSF. Tim Usher left the meeting at 6:06 PM.

Possible alterations to the building and site plan were discussed. Gordon and Gersich will rework the plans and a follow-up meeting will be scheduled to review. Further discussion tabled until updated design is available. Gordon, Gersich, and Stafford left the meeting at 6:34 PM when this topic concluded.

5. Approval of Minutes
 - A. February 6, 2020 – Jody Hoesly moved to approve, second by Kevin Budsberg. Motion carried.
6. Discussion and Consideration: Next meeting date and agenda items: Holly Lague will schedule as soon as Tina Gordon and Jim Gersich are able to complete design revisions.
7. Chairperson's review: Kevin Budsberg asked about the overall project timeline, with the group clarifying that no formal fundraising campaign is planned. Questions were raised about the Village borrowing schedule and our bidding process; Holly Lague will seek clarification and share back with the group.
8. Adjournment – 6:44 PM.

Respectfully submitted, Holly Lague, Secretary