

**VILLAGE OF NEW GLARUS
LIBRARY BUILDING SUBCOMMITTEE
NEW GLARUS PUBLIC LIBRARY**

**New Glarus Village Hall Board Room
319 2nd St, New Glarus WI 53574
Wednesday, July 31, 2019 at 5:00 PM**

Minutes

1. Call to order: Tim Usher called the meeting to order at 5:00 pm. Those present, in addition to Usher, were Linda Hiland, Jody Hoesly, Holly Lague, Dimension IV-Madison Architect Jim Gersich, and Mike Ganshert as a member of the public.
2. Approval of Agenda: Jody Hoesly moved to approve, 2nd by Holly Lague, motion carried.
3. Discussion and Consideration: Review of Concept & Budget Report Draft: Jim Gersich explained that the purpose of the C&BR is to explain any question about the project's scope or budget. One point of clarification: on official construction documents the programming space will be labelled "Reading Room", due to limited allowable options per International Building Code for library spaces. Group discussed several questions including those sent ahead by Kevin Budsberg, who was absent from the meeting. Jim Gersich asks that this committee look over each page describing specific spaces and bring back any questions. Group will send their questions to Holly Lague and she will consolidate. Maas Brothers cost estimate was also discussed, and the group asked Jim Gersich to provide a "laundry list" of items that could be changed or postponed to bring the overall project cost down. Phased construction was discussed, benefits and risks noted.
4. Discussion and Consideration: Review of Programming Space Usage Policy Draft: Consensus was that this policy draft is helpful for planning purposes as we review the C&BR, and that it should be taken to the Library Board for approval at such a time as it is needed with this committee's recommendation.
5. Approval of Minutes
 - A. July 9, 2019: Jody Hoesly moved to approve, 2nd by Tim Usher, motion carried.
6. Discussion and Consideration: Next meeting date and agenda items: Group discussed the need to assist the Library Board in preparing their letter and presentation to the Village Board on August 20th. Holly Lague will find a meeting time after the Library Board meets on August 7.
7. Chairperson's review
8. Adjournment: Tim Usher adjourned the meeting at 6:29 pm.

Respectfully submitted, Holly Lague, Secretary