

**VILLAGE OF NEW GLARUS  
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES  
New Glarus Village Hall – Board Room  
319 2<sup>nd</sup> Street, New Glarus WI 53574**

**Wednesday, June 15, 2022 - 7:00 P.M.**

**AGENDA**

1. Call to Order: Vice President Suzi Janowiak called the meeting to order at 7:02 P.M. Those present, in addition to Janowiak, were trustees Beth Blahut, Daniel Ramirez, Jody Hoesly, Shelly Truttman, Director Amy Trumble, and Assistant Library Director Erica Loeffelholz. Village Liaison Henry Janisch joined the meeting at 7:11. Absent: President Linda Hiland.
2. Approval of Agenda: Truttman moved to approve the agenda. 2<sup>nd</sup> by Ramirez. Motion carried.
3. Comments & Questions from the Public: None.
4. Discussion: Library Building Project Update: Prior to the Board meeting, Linda Hiland spoke to Bonnie Klassy from the Swiss Church; they discussed setting up a meeting between the church's ad hoc committee and the Library Board in July to discuss the Zwingli site. Library Board trustees will send Hiland questions about the potential building site to assist her in preparing for the meeting.
5. New Business:
6. Bills and Finance Report:
  - A. Bills were presented and approved as follows:
    - \$ 3,0423.25 dated May 27, 2022
    - \$ 2,500.37 dated June 14, 2022
  - B. Financial statement
7. Director's Report: See attached.
8. Approval of Minutes:
  - A. May 16, 2022: Janisch made a motion to approve the minutes. 2<sup>nd</sup> by Truttman. Motion carried.
  - B. May 18, 2022: Truttman made a motion to approve the minutes. 2<sup>nd</sup> by Ramirez. Motion carried.
  - C. June 1, 2022: Truttman made a motion to approve the minutes. 2<sup>nd</sup> by Ramirez. Motion carried.
9. Reports / Discussion / Consideration:
  - A. Administration
    - CFSW Financial Report: Hoesly and Truttman will soon meet to discuss the data transfer to BOX.
  - B. Communication Team: A press release to introduce the new director will go to the paper soon.
  - C. Grants Team: Folk Art painting & drawing workshop will be on June 22-using extra materials purchased through a Community Foundation grant. The original grant was for the "Mapping Our Community" art project and there were leftover materials.
  - D. Partnership Team: Nothing to report.
  - E. Village Board Liaison: Nothing to report.
  - F. Friends of the Library: There's a fundraiser underway selling Kwik Trip gift cards.
  - G. President's Report: No report this month.
10. Adjournment: Janowiak adjourned the meeting at 7:19 P.M.



**Director's Report – June 10, 2022  
Erica Loeffelholz & Amy Trumble**

**Pioneer Churches of Wisconsin Presentation**

Michael Cooney, author of the recently released book *Pioneer Churches of Wisconsin*, is tentatively scheduled to give a presentation on his book on Thursday, September 8<sup>th</sup> at 5:30 PM in the community room. While there may be some reference to "praying, singing and preaching" there will also be "fighting, heresy, and struggles of all kinds," including colorful and informative stories that offer insight into the settlement of Wisconsin. We had initially hoped to host the event in the log church at the historical village, but given the presenter's technical needs, it will work better to host the event here. The historical society will still partner with us on promoting the event.

**Kwik Trip Fundraiser**

The Friends of the Library kicked off the Kwik Trip Fundraiser on June 2<sup>nd</sup> and we have been selling ten dollar Kwik Trip gift cards at the desk. Friends members purchased ten cards to sell outside of the library. In addition, we have sold fourteen cards to patrons in the library. Off the top we earn \$.50 per card and an additional ten percent on cards used for in store purchases. Cards can be used in Wisconsin, Minnesota, and Iowa. Great for coffee, breakfasts on the go, or Kwik Trip take home meals. The fundraiser is being promoted on the NGPL Facebook and at the front desk.










**Phased reopening**

Last week we started tracking the number of patrons coming in between 5pm and 7pm, Monday through Wednesday. This will help establish the value of evening hours and will aid in the decision-making and timing of the phased reopening in the evenings. It is the current plan to add more evening hours once a new clerk is hired. Tracking visits will provide more information on which to base future decisions.



Program Participation	2022 May Participants	2022 Total
Children's/Teen Events "live"	12	158
Adult/General Events "live"	5	131
Children's/Teen "self-serve"	4,476	9,077
Adults "self-serve"	18	147

The May adult craft kits for teacup gardens were so popular we ran out within 2 days! The craft was so well received that we're planning to offer it again next spring.

STATISTICS		2022 May	2022 YTD	2021 YTD
	<b>Items Borrowed</b>	2,871	15,824	13,173
	% Village of New Glarus	49%	48%	46%
	% Town of New Glarus	27%	27%	23%
	% Town of York	10%	11%	12%
	% Other Green County	7%	8%	10%
	% Dane County	7%	6%	7%
	% Other	0%	<1%	2%
	<b>OLL Requests Filled</b>	7	43	33
	<b>OverDrive Borrowed (all formats)</b>	827	4,131	3,925
	<b>Public WiFi sessions</b>	5,524	23,015	19,719
	<b>Public computer sessions</b>	21	124	8
	<b>Online Tools &amp; Databases</b>	59	212	517
	<b>Website Visits</b>	1,334	6,610	8,319
	<b>Library Visits</b>	1,148	5,959	3,525
	<b>Average visits per day</b>	46	48	26
	<b>Patrons Added</b>	11	44	17
	<b>Items Added</b>	232	919	891
	<b>Items Deleted</b>	86	490	1,492

May 2022 Financial Report

**LIBRARY**

<b>SAVINGS #2775 (APY .10%)</b>		
Beg. Balance	11,236.48	
Interest	0.79	
Deposit		
Withdrawal (Dimension IV)	0.00	
End. Balance		11,237.27
<b>Savings #2763 [25-11520] (APY .10%)</b>		
Beg. Balance	1,009.16	
Withdrawal	-62.00	
Deposit		
Interest	0.07	
End. Balance		947.23
<b>SUBTOTAL [25-11520]</b>		<b>12,184.50</b>
<b>SBCP MM#183483-RESERVE OPERATIONS FUND [25-11300]</b>		
Beg. Balance	20,240.13	
Interest	6.13	
End Balance		20,246.26
<b>SBCP MM#209786-CAPITAL (TOWN) [25-11520-000-004]</b>		
Beg. Balance (funded 9/28) [Town Impact fees]	138,509.18	
Deposit (Exeter donation)		
Interest	41.97	
End Balance		138,551.15
<b>TOTAL LIBRARY INVESTMENTS</b>		<b>170,981.91</b>

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

<b>Library Capital Campaign Fund</b>		
CASH Deposits thru 4/30/22		950,176.35
Interest/Dividend Income		235.80
Less fees		0.00
Less Withdrawals		
Gifts/Pledges received		0.00
SPENDABLE CASH Available 4/31/22		<b>950,412.15</b>
<b>Library Operations Fund</b>		
Balance 3/31/22		26,343.79
Gifts/Pledges received		
Interest Income		6.54
Disbursements (Fees)		0.00
Balance 4/30/22		26,350.33
Spendable Balance 4/30/22		<b>26,350.33</b>
<b>Library Endowment Fund</b>		
Beginning Balance 3/31/21		32,738.59
Contributions		
Investment Activity		0.00
Investment fees		-1,975.12
BALANCE 4/30/21 [NON-CASH]		30,763.47
Spendable Balance 4/30/21		<b>2,957.88</b>