

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Boardroom**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, January 14, 2014 - 6:30 P.M.**

**AGENDA**

1. Call to Order
2. Announcements:
  - A. The Library Board will convene into a Closed Session called under WI State Statute 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility (Library Director Performance Evaluation).
3. Approval of Agenda
4. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
5. Old Business
  - A. Discussion & Consideration: Building project
  - B. Discussion & Consideration: Friends of Glarus Agreement
6. New Business
  - A. Discussion & Consideration: Education component for New Library referenda
7. Bills & Finance Report
  - A. Bills
  - B. 2013 Budget
  - C. Financial Statement
8. Director’s Report
9. Approval of Minutes
  - A. December 10, 2013
10. The Board will convene into Closed Session
11. The Board will convene into Open Session
  - A. Results of Closed Session
12. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall January 10, 2014  
New Glarus Post Office January 10, 2014  
Bank of New Glarus January 10, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Margaret Waggoner, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, January 28, 2014 - 6:30 P.M.**

**AGENDA**

4. Call to Order
5. Approval of Agenda
6. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
4. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Grants Team
  - F. Partnership Team
  - G. Library/Village Building Subcommittee
  - H. Village Board Liaison
  - I. Friends of New Glarus
5. New Business
  - A. Discussion & consideration: Establish employee payout fund
  - B. Discussion & consideration: Revise circulation policy
  - C. Discussion & consideration: Revise Personnel Manual section 24.2
6. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall January 24, 2014  
New Glarus Post Office January 24, 2014  
Bank of New Glarus January 24, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Margaret Waggoner, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, February 11, 2014 - 6:30 P.M.**

**AGENDA**

7. Call to Order
8. Approval of Agenda
9. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
4. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Grants Team
  - F. Partnership Team
  - G. Library/Village Building Subcommittee
  - H. Village Board Liaison
  - I. Friends of New Glarus
5. New Business
  - A. Discussion & consideration: Establish employee payout fund
  - B. Discussion & consideration: Revise circulation policy
  - C. Discussion & consideration: Revise Personnel Manual section 24.2
  - D. Discussion & consideration: Volunteer policy for NGPL
  - E. Discussion & consideration: NGPL 2013 annual report
  - F. Discussion & update: Library Director’s 2014 goals
6. Bills & Finance Report
  - D. Bills
  - E. Financial Statement
7. Director’s Report
8. Approval of Minutes
  - A. January 14, 2014
9. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall February 7, 2014  
New Glarus Post Office February 7, 2014  
Bank of New Glarus February 7, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Margaret Waggoner, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, February 25, 2014 - 6:30 P.M.**

**AGENDA**

10. Call to Order
11. Approval of Agenda
12. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
13. Old Business
  - A. Discussion & consideration: Volunteer Policy
5. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Partnership Team
  - F. Village Board Liaison
  - G. Grants Team
  - H. Friends of New Glarus
6. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall February 21, 2014  
New Glarus Post Office February 21, 2014  
Bank of New Glarus February 21, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Erica Loeffelholtz, Assistant Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, March 11, 2014 - 6:30 P.M.**

**AGENDA**

14. Call to Order
15. Approval of Agenda
16. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
4. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Grants Team
  - F. Partnership Team
  - G. Village Board Liaison
  - H. Friends of New Glarus
5. Old Business
  - A. Discussion & consideration: Volunteer policy for NGPL
  - B. Discussion & update: Library Director’s 2014 goals
6. New Business
  - A. Discussion & consideration: Resolution to compensate staff for time library closed due to hazardous weather
  - B. Discussion & consideration: Establish employee payout fund
7. Bills & Finance Report
  - F. Bills
  - G. Financial Statement
8. Director’s Report
9. Approval of Minutes
  - A. February 11, 2014
10. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall March 7, 2014  
New Glarus Post Office March 7, 2014  
Bank of New Glarus March 7, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Margaret Waggoner, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, March 25, 2014 - 6:30 P.M.**

**AGENDA**

17. Call to Order
18. Approval of Agenda
19. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
4. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Partnership Team
  - F. Village Board Liaison
  - G. Grants Team
  - H. Friends of New Glarus
5. Old Business
  - A. Discussion & update: Library Director's 2014 goals
6. New Business
  - A. Discussion & consideration: Resolution to compensate staff for time library closed due to hazardous weather
  - B. Discussion & consideration: Establish employee payout fund
7. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall March 21, 2014  
New Glarus Post Office March 21, 2014  
Bank of New Glarus March 21, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Maggie Waggoner, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, April 8, 2014 - 6:30 P.M.**

**AGENDA**

20. Call to Order
21. Approval of Agenda
22. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
4. Old Business
  - A. Discussion & consideration: Volunteer Policy
5. New Business
  - A. Discussion & consideration: Reserve Personnel Fund Resolution R14-2LB
  - B. Discussion & consideration: Closing the library on April 23, 2014 for Staff Development Day
  - C. Discussion & update: Referenda vote
  - D. Discussion & update: Library Board trustee terms expiring
  - E. Discussion & consideration: 2014 Adjacent County Reimbursement authorization
6. Bills & Finance Report
  - H. Bills
  - I. Financial statement
  - J. Budget 2014 update
7. Director's Report
8. Approval of Minutes
  - A. March 11, 2014
  - B. March 25, 2014
9. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall April 4, 2014  
New Glarus Post Office April 4, 2014  
Bank of New Glarus April 4, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Margaret Waggoner, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, April 22, 2014 - 6:30 P.M.**

**AGENDA**

23. Call to Order
24. Approval of Agenda
25. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
4. New Business
  - A. Discussion: citizen questions concerning library building project
  - B. Discussion & consideration: site recommendation
5. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Partnership Team
  - F. Village Board Liaison
  - G. Grants Team
6. Old Business
  - A. Discussion & consideration: Volunteer Policy
  - B. Discussion & consideration: Reserve Personnel Fund Resolution R14-2LB
  - C. Discussion & update: Fiber optics installation
7. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall April 17, 2014  
New Glarus Post Office April 17, 2014  
Bank of New Glarus April 17, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Erica Loeffelholz, Assistant Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003



**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, May 13, 2014 - 6:30 P.M.**

**AGENDA**

26. Call to Order
27. Approval of Agenda
28. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
4. Presentation by Mark Janowiak about Vision project to give books to children.
5. New Business
  - A. Discussion & consideration: Election of Library Board officers
  - B. Discussion & consideration: Amend Reserve Personnel Fund Resolution R14-2LB
  - C. Discussion & consideration: Credit Card Policy
  - D. Discussion & consideration: Mowing contract
  - E. Discussion & consideration: Draft of proposed operating budget for new facility
6. Old Business
  - A. Discussion & consideration: Volunteer Policy
  - B. Discussion & consideration: Site recommendation
7. Bills & Finance Report
  - K. Bills
  - L. Financial statement
  - M. Budget 2014 update
8. Director's Report
9. Approval of Minutes
  - A. April 8, 2014
  - B. April 22, 2014
10. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall May 9, 2014  
New Glarus Post Office May 9, 2014  
Bank of New Glarus May 9, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Margaret Waggoner, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Community Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, May 27, 2014 - 6:30 P.M.**

**AGENDA**

29. Call to Order
30. Approval of Agenda
31. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
4. Discussion: Safety report regarding Highway 39 and Durst Rd.
5. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Partnership Team
  - F. Village Board Liaison
  - G. Grants Team
6. Old Business
  - A. Discussion & consideration: Draft of proposed operating budget for new facility
  - B. Discussion & consideration: New building site recommendation
7. New Business
  - A. Discussion & consideration: Resolution to hire Katherine Hartman as Library Page I
8. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall May 23, 2014  
New Glarus Post Office May 23, 2014  
Bank of New Glarus May 23, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Maggie Waggoner, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, June 10, 2014 - 6:30 P.M.**

**AGENDA**

32. Call to Order
33. Approval of Agenda
34. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
4. New Business
  - A. Discussion & consideration: Resolution 14-05LB recognize Wayne Duerst
  - B. Discussion & consideration: Resolution 14-06LB to hire Sue Moss as Library Page
  - C. Discussion & update: Library operating budget, 2015
  - D. Discussion & consideration: Closing library on Saturday, July 5, 2014
  - E. Discussion & consideration: Purchase of button maker
5. Old Business
  - A. Discussion & consideration: Site recommendation
6. Bills & Finance Report
  - N. Bills
  - O. Financial statement
  - P. Budget 2014 update
7. Director's Report
8. Approval of Minutes
  - A. May 13, 2014
  - B. May 27, 2014
9. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall June 6, 2014  
New Glarus Post Office June 6, 2014  
Bank of New Glarus June 6, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Margaret Waggoner, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, June 24, 2014 - 6:30 P.M.**

**AGENDA**

35. Call to Order
36. Announcement:
  - The Library Board will convene into Closed Session #1 called under WI State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (SCNA proposal)
  - The Library Board will convene into Closed Session #2 called under WI State Statute 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility (Director search interview questions).
37. Approval of Agenda
38. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
5. New Business
  - A. Discussion & consideration: Report from John Etter concerning Swiss Center of North America proposal
  - B. Discussion & consideration: Resolution (LBR14-07) to hire Erica Loeffelholtz as Interim Director
6. The Board will convene into Closed Session #1
7. The Board will convene into Open Session
  - A. Results of Closed Session #1
8. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Partnership Team
  - F. Village Board Liaison
  - G. Grants Team
9. Old Business
  - A. Discussion & consideration: Draft of 2015 operating budget
  - B. Discussion & consideration: Library Director Search Process and Timeline
10. The Board will Convene into Closed Session #2
11. The Board will Convene into Open Session
  - A. Results of Closed Session #2
12. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall June 20, 2014  
New Glarus Post Office June 20, 2014  
Bank of New Glarus June 20, 2014

<http://www.newglaruspubliclibrary.org/board/index.html>

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Maggie Waggoner, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS  
SPECIAL MEETING OF THE LIBRARY BOARD OF TRUSTEES  
NEW GLARUS PUBLIC LIBRARY**

**New Glarus Village Hall – Board Room  
319 2<sup>nd</sup> Street, New Glarus WI 53574  
Monday, June 16, 2014 - 7:00 P.M.**

**AGENDA**

1. Call to Order
2. Announcement: The Library Board will convene into a closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Interim Director).
3. Approval of Agenda
4. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
5. Discussion and Consideration: Library Director Letter of Resignation
6. The Board will Convene into Closed Session
7. The Board will Convene into Open Session
  - A. Discussion and Consideration: Library Director Search Process and Timeline
  - B. Discussion and Consideration: Interim Director
8. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall June 12, 2014  
New Glarus Post Office June 12, 2014  
Bank of New Glarus June 12, 2014  
<http://www.newglaruspubliclibrary.org/board/index.html>

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Rebecca L. Weiss, Secretary

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.