

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, April 24, 2018 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:35 pm. Those present, in addition to Hiland, were Bob Bergum, Kevin Budsberg, Suzi Janowiak, Jody Hoesly, Shelly Truttmann, Petra Streiff, and Library Director Lauren White.
2. Approval of Agenda: Kevin Budsberg moved to approve, 2nd by Bob Bergum . Motion carried.
3. Comments & Questions from the Public: None.
4. New Business
 - A. Discussion and Consideration: Library Board Meeting Dates and Times: Because Trustee Jody Hoesly is now also serving on the Green County Board, discussion of changing our meetings from the 2nd and 4th Tuesdays of the month. Discussion as to whether we need to have two monthly meetings at this time. Linda Hiland suggested we could consider adopting the village model of a consent agenda for boilerplate items to speed things up. She also suggested committees submit reports ahead of meetings instead of during them. Kevin Budsberg made a motion to go to one meeting per month, 6:00 pm on the 4th Tuesday of the month. 2nd by Petra Streiff. Motion carried. Next meeting will be May 22nd, 2018 at 6 pm.
 - B. Discussion and Consideration: 2018 West Side Site Mowing: Until we sell the property, we are responsible for seeing it is mowed regularly. Linda Hiland asked if the board wanted to ask the same two individuals we have used in the past. Consensus yes; she will contact both individuals.
5. Old Business
 - A. Discussion and Consideration: Library Building Project: President Hiland commented on the recent support of donations and favorable publicity regarding the building process.
 - B. Discussion and Consideration: Sale of West Side Site: President Hiland reported that it seems we will need to engage a realtor. We have had interest from several parties, but nothing has come of it to date. Discussion of our options and consensus on next steps. Bob Bergum suggested asking each of the local realty offices for proposals before our next meeting. The board approved this idea by consensus. We will have a closed session to review the proposals at our May meeting.
 - C. Discussion and Consideration: Village Hall Bathroom Vandalism: Director White reported that the village staff has reached a decision on bathroom access after village offices close at 4 pm.
 - D. Discussion and Consideration: Donor Recognition: President Hiland has been in contact with a vendor to get ideas for a wall in the new library. We are waiting for her proposal.
6. Reports/Discussion/Consideration:
 - A. Administration Team: CFSW has a new electronic reporting system that they are implementing. Jody Hoesly is waiting to see how this works as compared to the paper reports. Reports will be quarterly.
 - CFSW Financial Report
 - B. Building Committee: No report.
 - C. Co-chairs Team: President Hiland reported that there will be a donor event at the Swiss Center on Sunday, April 29, from 4:30-6 pm. Kevin Budsberg and Suzi Janowiak will attend. The co-chairs are asking how their bills for supplies and printing will be handled. Consensus to use individual credit cards to charge these expenses and then be reimbursed from the library savings account via the village clerk's office. Suzi Janowiak moved to approve the costs of the two mailing, 2nd by Jody Hoesly. Motion carried. Request from the co-chairs for more PR from the library board, and village administration in particular. President Hiland asked if we should pursue a resolution from the village to reassure those in the public and business community that the project is moving forward. Petra Streiff suggested a joint meeting between VB and LB to introduce new members on both boards and talk about our mutual work going

forward. Consensus to pursue this and also to connect with the Chamber to engage the business community. President Hiland will contact the two new village trustees to invite them to tour the library as we have done with all new trustees in the past.

- D. Communication Team: Covered above.
- E. Grants Team: Director White reported that the new team is in place and is starting to apply for grants. They are also spending a lot of time on researching grant opportunities and compiling a database to facilitate the application process.
- F. Partnership Team: Will reach out to the Chamber and other local organizations in the coming months.
- G. Village Board Liaison: Covered above.
- H. Friends of the Library: Trivia Night will be May 19 at Edelweiss Country Club. The space is being donated and there will be the opportunity to order food and beverages. Doors open at 5, Trivia at 6 pm and there will be a silent auction.
- I. Town/Village Library Funding Team: No report.

7. Adjournment: President Hiland adjourned the meeting at 8:32 pm.

Respectfully submitted, Suzi Janowiak, Secretary