

**VILLAGE OF NEW GLARUS
NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
September 10, 2025 6:30 P.M.**

MINUTES

1. Call to Order: Ramirez called the meeting to order at 6:31 P.M. Those present in addition to Ramirez were trustees Tiffany Kuenzi, Shelly Truttmann, Kelly Ruschman, Beth Blahut, and Village Liaison Larry Stuessy; Student Representative Aletta Miller; Library Director Amy Trumble; Kathy Thiermann (member of the public). Absent: Trustee Joanne Landry
2. Approval of Agenda: Kuenzi moved to approve the agenda. Seconded by Ruschman. Motion carried.
3. Comments & Questions from the Public: None
4. New Business:
 - A. Discussion and Consideration: Fireplace Selection
Ruschman moved to select a Napoleon fireplace, whichever specific model that CG Schmidt recommends for the project. Seconded by Stuessy. Motion carried.
 - B. Discussion and Consideration: 2026 Budget Approval
Ruschman moved to approve the 2026 budget as presented. Seconded by Kuenzi. Motion carried.
 - C. Discussion and Consideration: Library Director Change Order Approval Threshold
Ruschman moved to approve increasing the change order threshold for the Library Director to \$25,000 for the building project. Seconded by Truttmann. Motion carried. The increase was recommended by the Building Committee. All requests over this amount will go to the Building Committee for approval.
 - D. Discussion and Consideration: CSFW Matching Photo
The Board took a group photo as requested by CFSW.
 - E. Discussion and Consideration: Resolution 25-05 Library Clerk Hiring
Truttmann moved to approve Resolution 25-05 for the appointment of Library Clerk Chelsea Seagle. Seconded by Ruschman. Motion carried. Trumble will update the job description to better reflect the work that clerks have been performing.
 - F. Discussion and Consideration: Building Project Updates
Concrete is done and the walls are up. The trusses will go up next week.

CG Schmidt and OPN made the change to storefront windows as the fiberglass residential windows called out in the plans had an extended lead-time that would delay the project. The cost is about the same. The window glaze will be upgraded to a more energy efficient glaze that will reduce the heat loss in the winter and help save on heating costs. The increased cost is a total of \$4,337.

We received disbursement #1 and #2. Disbursement #3 will be prepared this week. All contracts except two have been signed. Truttmann looked over the construction documents pertaining to landscaping, as she has a landscape background. Truttmann suggests making no changes to the plans.

5. Approval of Minutes: Stuessy moved to approve all minutes as distributed with minor edits to each document.
 - A. July 23, August 13, 27
6. Adjournment: Ramirez adjourned the meeting at 7:34 P.M.