

VILLAGE OF NEW GLARUS

NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

New Glarus Village Hall – Board Room

319 2nd Street, New Glarus WI 53574

August 27, 2025 6:30P.M.

MINUTES

1. Call to Order: Vice President Tiffany Kuenzi called the meeting to order at 6:32 PM. Those present in addition to Kuenzi were trustees Beth Blahut, Joanne Landry, Shelly Truttmann, and Village Liaison Larry Stuessy; Library Director Amy Trumble; Jacob Cournoyer (OPN via Zoom). Absent: President Daniel Ramirez, Trustee Kelly Ruschman, and Student Representative Aletta Miller.
2. Approval of Agenda: Truttmann moved to approve the agenda. Seconded by Landry. Motion carried.
3. Comments & Questions from the Public: None
4. New Business:
 - A. Discussion and Consideration: Gas Fireplace
Options/Considerations: Jacob Cornoyer answered questions about the DaVinci and Napoleon fireplace options. The Board had more questions to investigate and will continue this discussion at the next meeting.
 - B. Discussion and Consideration: CFSW Letter: Trumble shared the letter from CFSW that congratulated the Board on its endowment effort and matching grant achievement. We will take a group photo for social media next meeting with the full Board present.
 - C. Discussion and Consideration: 2026 Budget was presented.
 - D. Discussion and Consideration: Building Project Updates: The project is on schedule and within budget.
5. Bills and Finance Report:
 - A. Bills were presented and approved as follows:

July 28, 2025:	\$	4,299.26
Aug. 13, 2025:	\$	284,669.43
Aug. 25, 2025:	\$	5,625.13
 - B. Financial Statement

6. Director's Report: See attached. Library is interviewing for the clerk position.
7. Reports / Discussion / Consideration:
 - A. Administration: Report is not yet available.
 1. CFSW Financial Report:
 - B. Communication Team: No report
 - C. Grants Team: Paused at this time because the building project is within its budget.
 - D. Art Team: Team will meet on Sept. 13th to review art submissions for the new building.
 - E. Partnership Team: Dulcimer group will perform at Prairie Haus and the NG Home for the holidays. A self-published author is interested in speaking to the HS english class
 - F. Village Board Liaison: VB approved contracts for insulation, roofing, and drywalling.
 - G. Friends of the Library: They raised over \$5,000 at the book sale.
 - H. Student Representative Report: No report
 - I. President's Report: No report
8. Approval of Minutes: The Board will postpone these approvals until the next meeting.
 - A. July 23, August 13
9. Adjournment: Kuenzi adjourned the meeting at 7:45 P.M.



Director's Report – August 27, 2025

Staffing

Although we were short two pages during the month of July, we had our recent high school graduate, Amalia Morrison, working additional hours in the clerk position, which helped to alleviate full-time staff's heavy workload due to having two positions vacant and building project demands. Julie is excelling in her new position as the Youth Services Librarian and Erica has been doing a great with her training. Tucker is settling into his new position as Library Page, his extensive experience in our library has been extremely helpful. Leah has been gone for the summer and returns in early September. Interviews for the soon to be vacant Library Clerk position have been scheduled.

Book Giveaways

The library hosted three Book Giveaway Days this summer, where children of all ages stopped in to choose a free book. Library staff went through our inventory of these books and sought input from youth on what kids enjoy reading. Julie found that the few graphic novels that we purchased this year went quickly, so there are plans to increase our supply of graphic novels. Erica brought kids along with her to help purchase books for giveaways, focusing on things that will interest middle schoolers and teens.









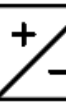
Inventory

Julie continues to inventory the contents of the storage closet, organizing items that will be used for future programming and sharing items that we no longer need with other libraries on SCLS announce. Larger items have been placed at the curb and quickly scooped up by passersby. Erica is working on inventorying library contents prior to the move to our new location. Pages will be able to help in this process.



Program Participation	2025 July Participants	2025 Total
Children's/Teen Events "live"	379	2,219
Adult/General Events "live"	464	1237
Children's/Teen "self-serve"	0	0
Adults "self-serve"	0	32



STATISTICS		2025 July	2025 YTD	2024 YTD
	Items Borrowed	3,586	21,838	22,555
	% Village of New Glarus	54%	57%	53%
	% Town of New Glarus	21%	19%	23%
	% Town of York	6%	8%	9%
	% Other Green County	10%	8%	8%
	% Dane County	7%	6%	7%
	% Other	2%	2%	<1%
	OLL Requests Filled	11	62	56
	OverDrive Borrowed (all formats)	1,058	7,686	7,337
	Public WiFi Sessions	4,931	26,115	34,944
	Public Computer Sessions	68	339	472
	Online Tools & Databases	-	-	517
	Website Visits	1,857	11,459	10,996
	Library Visits	2,419	13,271	14,915
	Average visits Per Day	93	76	86
	Patrons Added	20	77	110
	Items Added	101	1,178	1,101
	Items Deleted	88	1,969	1,335

May Financials (Awaiting June Financials)

LIBRARY

SAVINGS #2775 (APY .10%)

Beg. Balance	11,269.32	
Interest	0.93	
Deposit		
Withdrawal (Dimension IV)	0.00	
End. Balance		11,270.25

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	747.92	
Withdrawal		
Deposit		
Interest	0.06	
End. Balance		747.98

SUBTOTAL [25-11520]

12,018.23

LR MM#183483-RESERVE OPERATIONS FUND [25-11300]

Beg. Balance	28,278.27	
Interest	103.20	
End Balance		28,381.47

LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	108,822.69	
Deposit	250,000.00	
Withdrawal (new library expenses)	-96,543.03	
Interest	145.69	
End Balance		262,425.35

TOTAL LIBRARY INVESTMENTS

302,825.05

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund		
CASH Deposits thru 4/30/25		536,244.51
Interest/Dividend Income		1,862.05
Less fees		0.00
Less Withdrawals		
Gifts/Pledges received		0.00
SPENDABLE CASH Available 4/31/25		538,106.56
Library Operations Fund		
Balance 3/31/25		28,786.09
Gifts/Pledges received		
Interest Income		100.16
Disbursements (Fees)		0.00
Balance 4/30/25		28,886.25
Spendable Balance 4/30/25		28,886.25
Library Endowment Fund		
Beginning Balance 3/31/25		38,231.76
Contributions		
Investment Activity		-29.76
Investment fees		-0.53
BALANCE 4/30/25 [NON-CASH]		38,201.47
Spendable Balance 4/30/25		0.00