

VILLAGE OF NEW GLARUS

JOINT MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

New Glarus Village Hall – Community Room

319 2nd Street, New Glarus WI 53574

May 28, 2025 6:30P.M.

MINUTES

1. Call to Order: President Daniel Ramirez called the meeting to order at 6:31 P.M. Those present in addition to Ramirez were trustees Shelly Truttmann, and Beth Blahut; Village Liaison Larry Stuessy; Library Director Amy Trumble. Absent: trustees Joanne Landry, Kelly Ruschman, and Tiffany Kuenzi.
2. Approval of Agenda: Truttmann made a motion to approve the agenda. Seconded by Stuessy. Motion carried.
3. Comments & Questions from the Public: None.
4. New Business:
 - A. Discussion and Consideration: Bell Configuration
OPN sent images depicting numerous configurations for the display of the historic bells from the Town Hall building. The Board liked option #4 the best. OPN will assess the design configuration once the bells are taken down and weighed.

Stuessy left the meeting at 6:45.

- B. Discussion and Consideration: Security Camera Update
IMEG (electrical engineers) will send pricing for the 5 specified cameras. Getting pricing for all potential cameras will allow us to get a starting price and we may omit cameras later if needed. They are predicting system installation is the largest portion of this cost with an additional cost for each camera.
 - C. Discussion and Consideration: Lighting Overview
The lighting controls will allow some energy savings opportunities as a part of Focus on Energy rebates, while allowing manual controls via light switches and dimmers.
 - D. Discussion and Consideration: Review of Processes, Roles, and Responsibilities
Dylan Riley of CGS stated that we will be able to login to a website to track progress of the project. Riley will meet with Trumble every week with updates on the project and with the Building Committee every other week. There will be walk-throughs as needed. Some prime construction contracts will be ready for Village Board approval on June 10th. Riley will write contracts. Village Board will approve contracts as required by

DOA. There will be 2-3 meetings for approvals-multiple contracts will be approved at each meeting.

Stuessy returned to the meeting at 7:00 P.M.

E. Discussion and Consideration: Building Project Update
Fire Department will use the Town Hall for training the first week of June. Demolition of the Town Hall is planned for the week of June 16th. We're still in discussion with the Swiss Church about potential easement for landscaping on the west side of the property. Trumble has been in contact with homeowner Dawn Carney regarding the moving of the watermain and the status of her trees/bushes.

5. Bills and Finance Report:

A. Bills were presented and approved as follows:

April 25 \$ 4,918.33

May 14 \$ 109,707.01

May 27 \$ 3,309.68

B. Financial Statement

We received a check for \$250,000 from CFSW today.

6. Director's Report: See attachment.

7. Reports / Discussion / Consideration:

A. Administration

a. CFSW Financial Report

B. Communication Team: Announcements were in the papers for the groundbreaking.

C. Grants Team: Hometown grant application with T-Mobile is in the works.

D. Art Team: Needs to set a date to meet again.

E. Partnership Team: Event planned in June at Swiss Center of North America on POW camps in WI.

F. Village Board Liaison: Interviewing candidates for Village Administrator this week.

G. Friends of the Library: Hosting a book donation drop-off on June 21 at Zwingli House.

H. President's Report: Groundbreaking event on Thursday.

8. Approval of Minutes:

A. April 23, May 7, May 14

Stuessy made a motion to approve the minutes with minor edits.

Seconded by Truttmann. Motion carried.

9. Adjournment: Ramirez adjourned the meeting at 7:58 P.M.



Director's Report – May 28, 2025

Daughters of the American Revolution

For those community members who can trace their lineage back to the American Revolution, April's Genealogy Quest hosted local Daughters of the American Revolution member, Kathy Kalstrup. She joined us on April 29th to talk about membership in the DAR, sharing information about the volunteer work conducted by the DAR, and how to submit lineage paperwork when applying for membership. Kathy was available afterwards to answer questions about the application process.

Summer Reading Donations

Due to generous donations to the library's Summer Reading Program from area businesses we have another record year, surpassing our record donations from last year. We are excited to host our ever popular Story Time, Crafternoons, Music with Corey, Story Walks, Book Giveaways, and Movie Days along with some great new additions like the Glen Gerard Magic Show, Adventure of the Missing Color STEM Program with Science Heroes, Dragon Training Program with Claeb Strutz, and the Colors in Nature Program presented by the Welty Environmental Center.

Library Inventory







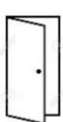


Library staff have begun the process of inventorying the contents of the storage closet! We will be offering up items that we no longer have a use for to other youth services librarians within SCLS. We will also be planning programming and crafts that allow us to use up some of our inventory so that we can begin fresh in our new space. Each day we unearth long forgotten treasures!



April 2025 Highlights

Program Participation	2025 April Participants	2025 Total
Children's/Teen Events "live"	318	863
Adult/General Events "live"	71	389
Children's/Teen "self-serve"	0	0
Adults "self-serve"	0	81



STATISTICS		2025 April	2025 YTD	2024 YTD
	Items Borrowed	3,191	11,968	12,762
	% Village of New Glarus	55%	59%	50%
	% Town of New Glarus	21%	19%	22%
	% Town of York	9%	7%	12%
	% Other Green County	7%	8%	8%
	% Dane County	5%	5%	7%
	% Other	3%	2%	1%
	OLL Requests Filled	11	32	42
	OverDrive Borrowed (all formats)	1,099	4,505	4,367
	Public WiFi Sessions	3,759	13,928	20,260
	Public Computer Sessions	39	161	283
	Online Tools & Databases	87	229	320
	Website Visits	1,429	6,467	5,958
	Library Visits	1,814	6,761	7,889
	Average visits Per Day	73	69	83
	Patrons Added	9	32	55
	Items Added	108	769	639
	Items Deleted	9	1,353	810

February Financials

LIBRARY

SAVINGS #2775 (APY .10%)

Beg. Balance	11,267.43	
Interest	0.96	DONE
Deposit		
Withdrawal		
End. Balance		11,268.39

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	747.80	
Withdrawal		DONE
Deposit		
Interest	0.06	
End. Balance		747.86

SUBTOTAL [25-11520]

12,016.25

LR MM#183483-RESERVE OPERATIONS FUND [25-11300]

Beg. Balance	28,069.36	
Deposit		done
Interest	106.09	
End Balance		28,175.45

LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	687,767.87	
Withdrawal to checking for building expenses	-580,479.21	done
Interest	1,138.35	
End Balance		108,427.01

TOTAL LIBRARY INVESTMENTS

148,618.71

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund

CASH Deposits thru 1/31/25	532,472.14	
Interest/Dividend Income	1,750.27	done
Less fees		
Less Withdrawals		
Gifts/Pledges received		
SPENDABLE CASH Available 2/28/25	534,222.41	

Library Operations Fund

Balance 1/31/25	28,673.73	done
Gifts/Pledges received		
Interest Income	94.25	
Disbursements (Fees)		
Balance 2/28/25	28,767.98	
Spendable Balance 2/28/25	28,767.98	

Library Endowment Fund

Beginning Balance 1/31/25	39,290.70	
Contributions	108.06	done
Investment Activity		
Investment fees	-3.47	
BALANCE 2/28/25 [NON-CASH]	39,395.29	
Spendable Balance 2/28/25	0.00	

March Financials

LIBRARY

SAVINGS #2775 (APY .10%)

Beg. Balance	11,268.39	
Interest	0.93	
Deposit		done
Withdrawal		
End. Balance		11,269.32

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	747.86	
Withdrawal		
Deposit		done
Interest	0.06	
End. Balance		747.92

SUBTOTAL [25-11520]

12,017.24

LR MM#183483-RESERVE OPERATIONS FUND [25-11300]

Beg. Balance	28,175.45	
Interest	102.82	done
End Balance		28,278.27

LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	108,427.01	
Deposit (Exeter donation)		done
Interest	395.68	
End Balance		108,822.69

TOTAL LIBRARY INVESTMENTS

149,118.20

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund

CASH Deposits thru 3/1/2025	534,222.41	
Total Receipts	2,029.82	
Total Distributions	-7.72	done
BALANCE 3/31/25	536,244.51	
SPENDABLE CASH Available 3/31/25	536,244.51	

Library Operations Fund

Balance 3/1/2025	28,767.98	
Total Receipts	103.75	done
Total Distributions	-85.64	
Balance 3/31/25	28,786.09	
Spendable Balance 3/31/25	28,786.09	

Library Endowment Fund

Beginning Balance 3/1/25	39,395.29	
Total Receipts	-1,078.89	done
Total Distributions	-84.64	
BALANCE 3/31/25 [NON-CASH]	38,231.76	
Spendable Balance 3/31/25	0.00	