

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**April 23, 2025 6:30P.M.**

**MINUTES**

1. Call to Order: President Daniel Ramirez called the meeting to order at 6:31 P.M. Those present in addition to Ramirez were Library Board trustees Beth Blahut, Tiffany Kuenzi, Shelly Truttmann; Village Liaison Larry Stuessy; Library Director Amy Trumble. Also present: Dawn Carney. Absent: trustees Joanne Landry and Kelly Ruschman.
2. Approval of Agenda: Kuenzi made a motion to approve the agenda. Seconded by Truttmann. Motion carried.
3. Comments & Questions from the Public: None.
4. New Business:
  - A. Discussion and Consideration: Realtor Interviews  
Dustin Laufenberg of MHB Real Estate and Ryan Ziltner of Exit Professional Real Estate answered questions.  
Blahut made a motion to list the HWY 39 property with Ryan Ziltner of Exit Professional Real Estate. Seconded by Kuenzi. Motion carried.

Kuenzi made a motion to edit the order of the agenda, discussing item 4.C. before item 4.B. Seconded by Stuessy. Motion carried.

- C. Discussion and Consideration: North Retaining Wall  
Stuessy made a motion to follow the Building Committee's recommendation to agree to the landscape design with a jog in the retaining wall to accommodate for the neighboring homeowners trees. There were 4 yays and 1 nay. Motion carried.
  - B. Updated Timeline  
The Village Swiss Design Review Committee requested more Swiss detailing in the exterior design. OPN will soon offer some options.  
Shelving move date will be the week of June 9th. One quote is from a state contracted mover and would not require going out for bids.  
We will publish both Bid Package 1 and Bid Package 2 timelines in the newspaper.  
We plan to have a groundbreaking celebration event on Wednesday, May 28th at 6:00 P.M. at the Town Hall before it is demolished in June.

- D. Discussion and Consideration: Transfer to Village for Bills Paid  
Truttmann made a motion to transfer \$96,543.03 from the Lakeridge account to the Village for construction costs they've paid out. Seconded by Kuenzi. Motion carried.
- E. Discussion and Consideration: Student Trustee  
Kuenzi made a motion to move forward with creating a student trustee opportunity, getting approvals prepped for a vote on May 14th. Seconded by Blahut. Motion carried.
- F. Appointment of Library Page:  
Stuessy made a motion to approve Resolution 25-01 LB, appointment of Library Page, Leah Missing. Seconded by Kuenzi. Motion carried.
- 5. Bills and Finance Report:
  - A. Bills were and presented and approved as follows:  
March 25, 2025: \$ 543,947.39  
April 8, 2025: \$ 92,971.72
  - B. Financial Statement
- 5. Director's Report: See attached.
- 6. Reports / Discussion / Consideration:
  - A. Administration
    - a. CFSW Financial Report
  - B. Communication Team: Blahut will write a press release to announce the groundbreaking event on May 28th. Truttmann suggested that trustees use their personal social media to communicate updates to the building project.
  - C. Grants Team: Working on a T-Mobile grant which will require 5 letters of recommendation from the community.
  - D. Art Team: Working to find artists to make work for the new building and build a vibrant art community in the process.
  - E. Partnership Team: Cassie Ballweg of Feller Financial will be coming on the 1st Thursday of each month, from 11:00 to noon to assist patrons with financial questions.
  - F. Village Board Liaison: Village Administrator Lauren Freeman is leaving; her final day will be May 16th.
  - G. Friends of the Library: Nothing to report.
  - H. President's Report: Next meeting will be our annual meeting and we will hold elections for various trustee positions.
- 7. Approval of Minutes:
  - A. April 9, 2025: Kuenzi made a motion to approve the minutes with minor edits. Seconded by Truttmann. Motion carried.
- 7. Adjournment: Ramirez adjourned the meeting at 8:31 P.M.







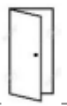




New Glarus  
Public Library

## March 2025 Highlights

Program Participation	2025 March Participants	2025 Total
Children's/Teen Events "live"	277	545
Adult/General Events "live"	161	318
Children's/Teen "self-serve"	0	0
Adults "self-serve"	15	81



STATISTICS		2025 March	2025 YTD	2024 YTD
	<b>Items Borrowed</b>	2,966	8,777	9,827
	% Village of New Glarus	63%	60%	49%
	% Town of New Glarus	16%	18%	22%
	% Town of York	6%	7%	14%
	% Other Green County	9%	8%	7%
	% Dane County	4%	5%	7%
	% Other	2%	2%	1%
	<b>OLL Requests Filled</b>	8	21	31
	<b>OverDrive Borrowed (all formats)</b>	1,077	3,406	3,352
	<b>Public WiFi Sessions</b>	3,846	10,169	15,222
	<b>Public Computer Sessions</b>	45	122	213
	<b>Online Tools &amp; Databases</b>	84	142	275
	<b>Website Visits</b>	1,911	5,038	4,332
	<b>Library Visits</b>	1,918	4,947	5,976
	<b>Average visits Per Day</b>	74	68	85
	<b>Patrons Added</b>	13	23	42
	<b>Items Added</b>	257	661	511
	<b>Items Deleted</b>	20	1,344	541

## February Financials

### LIBRARY

#### SAVINGS #2775 (APY .10%)

Beg. Balance	11,266.57	
Interest	0.86	
Deposit		
Withdrawal		
End. Balance		11,267.43

#### Savings #2763 [25-11520] (APY .10%)

Beg. Balance	747.74	
Withdrawal		
Deposit		
Interest	0.06	
End. Balance		747.80

#### SUBTOTAL [25-11520]

12,015.23

#### LR MM#183483-RESERVE OPERATIONS FUND [25-11300]

Beg. Balance	27,974.08	
Deposit		
Interest	95.28	
End Balance		28,069.36

#### LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	685,433.27	
Deposit (Exeter donation)		
Interest	2,334.60	
End Balance		687,767.87

#### TOTAL LIBRARY INVESTMENTS

727,852.46

#### FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

##### Library Capital Campaign Fund

CASH Deposits thru 12/31/2024	530,528.50
Interest/Dividend Income	1,943.64
Less fees	
Less Withdrawals	
Gifts/Pledges received	
SPENDABLE CASH Available 1/31/25	532,472.14

##### Library Operations Fund

BALANCE 12/31/24 [NON-CASH]	28,568.91
Gifts/Pledges received	
Interest Income	104.82
Disbursements (Fees)	0.00
Balance 1/31/25	28,673.73
Spendable Balance 1/31/25	28,673.73

##### Library Endowment Fund

Beginning Balance 12/31/2024	42,130.20
Contributions	1,016.03
Investment Activity	
Investment fees	-3,855.53
BALANCE 1/31/25 [NON-CASH]	39,290.70
Spendable Balance 1/31/25	0.00