

**VILLAGE OF NEW GLARUS
JOINT MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF
TRUSTEES AND THE BUILDING COMMITTEE
New Glarus Village Hall – Board Room**

**319 2nd Street, New Glarus WI 53574
April 9, 2025 6:30P.M.
MINUTES**

1. Call to Order: President Daniel Ramirez called the meeting to order at 6:30 P.M. Those present in addition to Ramirez were Library Board trustees Beth Blahut, Joanne Landry, Tiffany Kuenzi, Shelly Truttmann and Kelly Ruschman; Village Liaison Larry Stuessy; Building Committee member Tim Usher; Library Director Amy Trumble; and Brett Rottinghaus of OPN. Those present via Zoom: Jacob Cournoyer and Lisa Lindley of OPN;
2. Approval of agenda: Kuenzi made a motion to approve the agenda. Seconded by Stuessy. Motion carried.
3. Comments & Questions from the Public: None.
4. New Business:
 - A. Discussion & Consideration: OPN Presentation of Interior Finishes:
The Board was pleased with the materials presented and asked for a few additional options.
 - B. Discussion & Consideration: HWY 39 Property Appraisal & Method of Sale:
Trumble hired Timberline Appraisal to appraise the HWY 39 property. Ruschman made a motion for the Board to solicit 2 realtors to be interviewed at the next meeting. Seconded by Kuenzi. Motion carried. Landry contacted one realtor and Trumble will contact another.
 - C. Discussion & Consideration: Fundraising Team:
Ramirez and Trumble suggested that we form a team to initiate a fundraising plan. Ruschman, Blahut, Truttmann and Trumble will meet to discuss fundraising and they'll reach out to CFSW and CG Schmidt for their assistance in creating a strategy. The Board's goal is to build a \$1 M endowment to support operating costs.
 - D. Discussion & Consideration: Transfer of funds from CFSW:
Ruschman made a motion to transfer \$250,000 construction funds from the CFSW Capital account to the Lakeridge account for upcoming library construction costs. Seconded by Kuenzi. Motion carried.
 - E. Discussion & Consideration: Building Project Updates:
Grants team is applying for a grant from the Schlecht Family Foundation to pay for furnishings in the new building. Deb Haeffner of SCLS is assisting with furniture selection and budget. Trumble has two quotes for moving the Sun Prairie shelving and she is exploring storage options.
5. Bills & Finance Report: To be discussed at the next meeting.
 - A. Bills
 - B. Financial Statement
6. Director's Report: See attachment.
7. Reports / Discussion / Consideration:

- A. Administration
 - a. CFSW Financial Report
 - B. Communication Team: Nothing to report.
 - C. Grants Team: Meeting weekly.
 - D. Art Team: Had an initial meeting and will meet again on April 19th.
 - E. Partnership Team: A local insurance agent will be hosting time each month to educate people about Medicare.
 - F. Village Board Liaison: Stuessy discussed the exterior designs with the Village Board and they were 100% supportive of the plans.
 - G. Friends of the Library: Book sale is moving to the weekend of the Tell Festival.
 - H. President's Report: Meeting on May 14th will include nominations and elections of officers.
8. Approval of Minutes:
- A. February 26: Ruschman made a motion to approve the minutes with edits to the spellings of four names and one edit to 12.A. Seconded by Landry. Motion carried.
 - B. March 12: Approved as distributed.
 - C. March 26: Kuenzi made a motion to approve with the edit to item 1., adding the names of the people from the public in attendance. Seconded by Stuessy. Motion carried.
9. Adjournment: Ramirez adjourned the meeting at 8:44 P.M.



Director's Report – March Report

Dulcimer Update

The Dulcimer group has been growing, and not only in numbers. The word has spread about the group and we now have participants traveling from Oregon, Lake Geneva, and La Crosse to participate in this unique offering. Due to the group's continued growth, practice times on the first and third Mondays of the month have expanded by an hour to dedicate time to beginners. The group will be performing at the Prairie Haus Apartments in November and are seeking additional performance opportunities. Further, a member of the group is currently working with the group's founder, Milo Parker, to build her own dulcimer out of a tree from her parent's property.

Local Artists

The featured artists during March were the students from the New Glarus Elementary school who displayed their drawings, paintings, sculptures, and other 3D creations. The display brought much joy to children, families, and patrons who look forward to seeing what the kids are learning each year. The library continues to seek new local artists for monthly displays. We will soon be looking for 2026 displays.

Our artist group met last month to discuss the use of social media to promote their artwork and events. This was a hot topic and it will be revisited at the next meeting in June after attendees explore some of the social media platforms and strategies discussed.

Library Page Position

The library will be looking to fill two library page positions. We will be interviewing candidates later this month for a page that recently left. We will be interviewing again in late summer as another page leaves for college.













New Glarus
Public Library

February 2025 Highlights

Program Participation	2025 February Participants	2025 Total
Children's/Teen Events "live"	239	355
Adult/General Events "live"	94	157
Children's/Teen "self-serve"	0	0
Adults "self-serve"	29	66



STATISTICS		2025 February	2025 YTD	2024 YTD
	Items Borrowed	2,612	5,811	6,777
	% Village of New Glarus	62%	59%	49%
	% Town of New Glarus	16%	19%	22%
	% Town of York	7%	7%	15%
	% Other Green County	9%	8%	7%
	% Dane County	4%	6%	7%
	% Other	2%	1%	<1%
	OLL Requests Filled	4	13	19
	OverDrive Borrowed (all formats)	1,143	2,329	2,228
	Public WiFi Sessions	2,627	6,323	9,722
	Public Computer Sessions	22	77	142
	Online Tools & Databases	40	58	214
	Website Visits	1,380	3,127	2,654
	Library Visits	1,396	3,029	3,768
	Average visits Per Day	63	64	83
	Patrons Added	5	10	28
	Items Added	164	404	326
	Items Deleted	15	1,324	343

January 2025 Financials

LIBRARY		
SAVINGS #2775 (APY .10%)		
Beg. Balance	11,265.61	
Interest	0.96	
Deposit		
Withdrawal		
End. Balance		11,266.57
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	747.68	
Withdrawal		
Deposit		
Interest	0.06	
End. Balance		747.74
SUBTOTAL [25-11520]		12,014.31
LR MM#183483-RESERVE OPERATIONS FUND [25-11300]		
Beg. Balance	27,863.80	
Interest	110.28	
End Balance		27,974.08
LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/28) [Town Impact fees]	148,275.43	
Deposit	535,000.00	
Interest	2,157.84	
End Balance		685,433.27
TOTAL LIBRARY INVESTMENTS		725,421.66
FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)		
Community Foundation of Southern WI [most recent information available]		
Library Capital Campaign Fund		
CASH Deposits thru 12/31/2024	530,528.50	
Interest/Dividend Income	1,943.64	
Less fees		
Less Withdrawals		
Gifts/Pledges received		
SPENDABLE CASH Available 1/31/25	532,472.14	
Library Operations Fund		
BALANCE 12/31/24 [NON-CASH]	28,568.91	
Gifts/Pledges received		
Interest Income	104.82	
Disbursements (Fees)	0.00	
Balance 1/31/25	28,673.73	
Spendable Balance 1/31/25	28,673.73	
Library Endowment Fund		
Beginning Balance 12/31/2024	42,130.20	
Contributions	1,016.03	
Investment Activity		
Investment fees	-3,855.53	
BALANCE 1/31/25 [NON-CASH]	39,290.70	
Spendable Balance 1/31/25	0.00	