

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF
TRUSTEES**

**New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

**October 23, 2024 6:30 P.M.
MINUTES**

1. **Call to Order:** President Daniel Ramirez called the meeting to order at 6:33 P.M. Those present, in addition to Ramirez, were trustees Beth Blahut, Tiffany Kuenzi, Kelly Ruschman and Shelly Truttmann; Village Liaison Larry Stuessy; and Library Director Amy Trumble. Absent: trustee Joanne Landry.
2. **Approval of Agenda:** Truttmann made a motion to approve the agenda. Seconded by Stuessy. Motion carried.
3. **Comments & Questions from the Public:** None.
4. **Unfinished Business:**
 - A. Discussion and Consideration: Building Project Updates: Matching grants of \$3,750 each from the Schlecht Family Foundation and CFSW, plus a donation of the same amount from the Friends of the Library made it possible to increase the endowment by \$11,250.
Ramirez requested that trustees send him- by the November meeting- a list of things that they feel are most important in the new building.
5. **New Business:**
 - A. Discussion and Consideration: Execution of grant agreement: MSA has been hired as the grant administrator. The grant administrator (MSA) will take care of the pre-grant agreement.
 - B. Discussion and Consideration: Programming refinement phase
OPN: Brett Rottinghaus (Project Manager, OPN) will evaluate the current status of library collections, materials, needs, etc. with Amy Trumble and Lauren Freeman. OPN will meet with the building committee on Nov 1 to begin the Programming Refinement Phase.
 - C. Discussion and Consideration: Grant Administrator scope of Service: Administrator has many resources that will benefit the library building project. The Village Administrator is opening a non-interest bearing account for the grant administrator to use

for paying building project invoices.

6. **Bills and Finance Report:**

A. Bills were presented and approved as follows:

October 8, 2024: \$454.39, and September 25, 2024: \$3433.62

B. Financial statement

7. **Director's Report:** See attachment.

8. **Approval of Minutes:**

A. September 25: Approved as distributed.

October 9: Approved with the change to relocate the motion regarding the JSD proposal under item 6.A.

9. **Reports / Discussion / Consideration:**

A. **Administration:**

- CFSW Financial Report

B. **Communication Team:** Trumble will submit a press release to the Post Messenger/Recorder about Kathy Blumenfeld's visit to the library.

C. **Grants Team:** Library may seek auxiliary funds from the Schlecht Family Foundation.

D. **Partnership Team:** Nothing to report.

E. **Village Board Liaison:** Nothing to report.

F. **Friends of the Library:** Nothing to report.

G. **President's Report:** Nothing to report.

10. **Adjournment:** Ramirez adjourned the meeting at 7:48 P.M.



Director's Report –October 23, 2024

Read with Ripley

This September we started our Read with Ripley program for school age children. Ripley and his handler, Kristin Lueschow, will be coming to the library once a month to give kids an opportunity to read to Ripley. We hosted a meet and greet day for kids to come and get to know Ripley to help promote our newest program. He will be available for an hour each month and kids can sign up for 15-minute time slots to read Ripley their favorite stories.

Fall Programming Underway

September brought with it the start of fall programming. This year we have more children's programming than ever before, including the tried and true, the continuation of last year's new successes, and some new offerings. New this year, are Read with Ripley and programs specifically geared toward area daycares. Miss Brooke is always evaluating what's working well and what isn't, and listening to what kids are communicating they would like to see. Currently, she is considering starting a chess club at the request of some of our elementary school patrons.












New Glarus
Public Library

September 2024 Highlights

Program Participation	2024 September Participants	2024 Total
Children's/Teen Events "live"	404	3,283
Adult/General Events "live"	288	1,949
Children's/Teen "self-serve"	0	504
Adults "self-serve"	0	59



STATISTICS		2024 September	2024 YTD	2023 YTD
	Items Borrowed	2,678	28,264	31,587
	% Village of New Glarus	55%	53%	51%
	% Town of New Glarus	22%	23%	20%
	% Town of York	9%	9%	10%
	% Other Green County	7%	8%	7%
	% Dane County	6%	7%	7%
	% Other	<1%	<1%	5%
	OLL Requests Filled	5	65	52
	OverDrive Borrowed (all formats)	880	9,097	7,357
	Public WiFi Sessions	4,649	43,335	54,259
	Public Computer Sessions	45	583	460
	Online Tools & Databases	43	633	679
	Website Visits	1,430	14,239	10,252
	Library Visits	1,773	18,964	15,321
	Average visits Per Day	74	85	68
	Patrons Added	9	133	117
	Items Added	148	1,341	1,481
	Items Deleted	45	1,455	2,453

August 2024 Financials

LIBRARY

SAVINGS #2775 (APY .10%)

Beg. Balance	11,260.88	
Interest	0.93	
Deposit		
Withdrawal		
End. Balance		11,261.81

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	747.37	
Withdrawal		
Deposit		
Interest	0.06	
End. Balance		747.43

SUBTOTAL [25-11520]

12,009.24

LR MM#183483-RESERVE OPERATIONS FUND [25-11300]

Beg. Balance	27,265.26	
Interest	122.58	
End Balance		27,387.84

LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	203,161.38	
Deposit (Exeter donation)		
Interest	913.39	
End Balance		204,074.77

TOTAL LIBRARY INVESTMENTS

243,471.85

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund

CASH Deposits thru 6/30/24	1,039,572.33
Interest/Dividend Income	4,600.06
Less fees	0.00
Less Withdrawals	

Gifts/Pledges received

SPENDABLE CASH Available 7/31/24 1,044,172.39

Library Operations Fund

Balance 6/30/24	28,035.71
Gifts/Pledges received	
Interest Income	124.31
Disbursements (Fees)	0.00
Balance 7/31/24	28,160.02
Spendable Balance 7/31/24	28,160.02

Library Endowment Fund

Beginning Balance 6/30/24	36,071.95
Contributions	
Investment Activity	814.86
Investment fees	-1.06
BALANCE 7/31/24 [NON-CASH]	36,885.75
Spendable Balance 7/31/24	3,855.00