

**VILLAGE OF NEW GLARUS  
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF  
TRUSTEES**

**New Glarus Village Hall – Community Room  
319 2<sup>nd</sup> Street, New Glarus WI 53574**

**September 25, 2024 6:30 P.M.  
MINUTES**

1. **Call to Order:** President Ramirez called the meeting to order at 6:32 P.M. Those present, in addition to Ramirez, were trustees Shelly Truttmann, Kelly Ruschman, Tiffany Kuenzi, Beth Blahut, Joanne Landry; Village Liaison Larry Stuessy; and Library Director Amy Trumble.
2. **Announcement:**
  - A. The Library Board will convene into closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Library clerk compensation).
3. **Approval of Agenda:** Ruschman made a motion to approve the agenda. Seconded by Stuessy. Motion carried.
4. **Comments & Questions from the Public:** None.
5. **Unfinished Business:**
  - A. Discussion and Consideration: Building Project Update:  
Two architecture firms are coming on Sept 26th to give presentations to the building committee and library board trustees.
  - B. Discussion and Consideration: Survey quote:  
Landry made a motion to hire the surveyor used by the Village (Williamson Surveying and Associates LLC) to survey the building site with an estimated cost of \$1500-\$1900. Seconded by Ruschman. Motion carried. It would be a good idea to invite representatives from the church and the township as well as the adjacent homeowner to witness the survey to keep them informed.
6. **New Business:**
  - A. Discussion and Consideration: Collection development and Materials Selection Inquiry Form:  
Ramirez shared information from SCLS's Trustee Training Week regarding banned book inquiries.
  - B. Discussion and Consideration: 2025 Budget:  
The library will see slight increases in a few categories of the budget so that it will be in line with other Village

departments. The 2025-2029 Capital Improvement Plan reflects \$500,000 for the library building project. If the library does not receive a Flexible Facilities Grant, the Village Board will review their previous offering of \$2,000,000 for the library building.

7. **Bills and Finance Report:**

A. Bills were presented and approved as follows:

Aug. 27: \$2,168.73 and Sept. 10: \$ 1,718.79

B. Financial statement

8. **Director's Report:** See attachment.

9. **Approval of Minutes:**

A. Minutes for meetings of August 29th, and September 11th were approved as distributed.

10. **Reports / Discussion / Consideration:**

A. Administration

- CFSW Financial Report

B. Communication Team: They will have a table next to the Friends of the Library at the volunteer opportunities event at the high school on Oct 18th. They will offer children's programming brochures & library info brochures. They will prepare talking points about the building project and information about the grant results.

C. Grants Team: After they hear about the Flexible Facilities Grant they will discuss next steps.

D. Partnership Team: Continuing their outreach efforts.

E. Village Board Liaison: Stuessy shared the Village Board's Capital Improvement Plan for 2025-2029. The Village is working out a plan for taking over the Swiss Church Cemetery.

F. Friends of the Library: They made over \$4,000 at the booksale.

G. President's Report: See above regarding trustee training week.

10. **The Board will Convene into Closed Session:** Truttman made a motion to go into closed session at 7:14, seconded by Landry. Motion carried by unanimous roll-call vote.

11. **The Board will Convene into Open Session:** Stuessy made a motion to go into open session at 7:23, seconded by Ruschman. Motion carried by unanimous roll-call vote.

A. Results of Closed Session: Discussion and Consideration: Library clerk compensation:

The Board approved to increase compensation for Library Clerk Julie Hawkins, effective January 1, 2025.

12. **Adjournment:** Ramirez adjourned the meeting at 7:24

P.M.