

Village of New Glarus
Meeting of the New Glarus Public Library Board of Trustees
New Glarus Village Hall - Board Room
319nd Street, New Glarus, WI 53574
July 10, 2024 6:30 PM

MINUTES

1. **Call to Order:** Ramirez called the meeting to order at 6:31 PM. Those present, in addition to Ramirez, were trustees, Shelly Truttmann, Kelly Ruschman, Tiffany Kuenzi, Village Liaison Larry Stuessy, and Library Director Amy Trumble. Absent: Trustees Joanne Landry and Beth Blahut.
2. **Approval of Agenda:** Ruschman made a motion to approve the agenda. Stuessy seconded. Motion carried.
3. **Comments & Questions from the Public:** None.
4. **Building Project Update:**
 - A. Per Library Director Trumble, the village has secured the requested amount of \$500,000 for the purchase of the Town Hall site. The grant paperwork was successfully submitted through a joint effort between Trumble, Freeman, Ramirez, and Kurtz.
 - B. Jaime Craig (Village Trustee) will seek other grant opportunities to supplement Endowment Fund. Friends of the Library have a donation to make that CFSW will match. Per Library Director Trumble, operating costs will increase by \$43,500 annually. The Town of New Glarus has committed to contributing \$20,000 per year for the first two years. There is \$55,000 in the operating account currently, plus \$100,000 in operating surplus for 2024. Green county's contribution will increase \$10,000 annually.
 - C. Library Director Trumble will look into the cost and longevity of an environmental review of the Town Hall site.
5. **Building Committee:**
 - A. The Library Board discussed possible members of the Library Building Committee. Five voting members are required, and the a committee should be formed by August.
6. **Competitive Procurement:**

A. Per Library Director Trumble, it is recommended to go through the competitive bidding process. Trumble also brought up the need to verify that any contractors doing work are not disbarred or suspended. This will interfere with federal funds being able to pay for the work.

B. As per Trumble, Freeman suggests the Library Board seek out Requests for Proposal. The Library Board will compile a list of building requirements to include but not limited to:

9,000 square feet

Clear visibility and sight lines for library staff

Swiss exterior facade with bells

Collaborative spaces

7. **Adjournment:** Ramirez adjourned meeting at 7:16 P.M.