

**VILLAGE OF NEW GLARUS  
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES  
New Glarus Village Hall – Village Hall community room  
319 2<sup>nd</sup> Street, New Glarus WI 53574**

**June 12, 2024 7:00 P.M.  
MINUTES**

1. Call to Order: President Ramirez called the meeting to order at 7:04. Those present, in addition to Ramirez, were trustees Beth Blahut, Shelly Truttmann, Kelly Ruschman, Joanne Landry, Tiffany Kuenzi; Library Director Amy Trumble; and Village Liaison Larry Stuessy.
2. Announcement:
  - A. The Library Board will convene into closed session called under WI State Statue 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Deliberating the purchase of public property)
3. Approval of Agenda: Kuenzi made a motion to approve the agenda. Seconded by Landry. Motion carried.
4. Comments & Questions from the Public:

There was a comment that it would be appreciated to have rental space for private events available in the new building.
5. Unfinished Business:
  - A. Discussion and Consideration: Building Project Update  
Truttmann shared a document describing key facts about the the building project and the grant opportunity, created for the purpose of sharing these details with the public. See attached. The Town of New Glarus will meet in closed session on Monday June 17th to discuss the Town Hall property. Trumble shared separate timelines for the grant and the building project and she shared these with the Town of New Glarus as well. Trumble clarified that for this project it's not required to follow DOA relocation rules because the Town of New Glarus is a governmental entity. There is currently a paper survey available for patrons to fill out at the library. There is a Google version of the survey online. Trumble will ask Andy Kurtz if it would be possible to have a weekly work-in-progress report on the grant proposal. Trumble reminded the board that Village Board

Trustee Jamie Craig offered her expertise in grant-writing if desired.

6. New Business:

A. Discussion and Consideration: Design Considerations and Approval

See attachment for details.

Operating costs will be described within the grant proposal. The architects will provide these figures for the proposed building.

B. Discussion and Consideration: Building committee

Ramirez provided a draft titled, "Job Description and Responsibilities." He asked for edits to this document as well as a short list of potential candidates to discuss at the next meeting. Ramirez shared another document titled, "Owner's Representative Description & Responsibilities," dated 8/25/13. We may edit the figures in the document to make them up-to-date. After edits, we will officially adopt these two documents at the next meeting.

7. The board will convene into Closed Session:

Ruschman made a motion to go into closed session at 7:34. Seconded by Landry. Motion carried by unanimous roll-call vote.

8. The board will convene into Open Session:

Kuenzi made a motion to go into open session at 8:49, seconded by Truttmann. Motion carried by unanimous roll-call vote.

A. Results of Closed Session: Discussion & Consideration:  
Deliberating the purchase of public property

The Library Board will meet in closed session on June 19th at 5:30 P.M. to discuss the results of the Town of New Glarus's closed session on June 17th.

9. Adjournment: Ramirez adjourned the meeting at 8:49 P.M.