

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY
BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

**May 20, 2024 6:30 P.M.
MINUTES**

1. Call to Order: Interim President Daniel Ramirez called the meeting to order at 6:31. Those present, in addition to Ramirez, were trustees Beth Blahut, Shelly Truttman, Kelly Ruschman, Joanne Landry, Tiffany Kuenzi; Library Director Amy Trumble; and Village Liaison Larry Stuessy. Also present: Village Administrator Lauren Freeman, Andrew Kurtz of Vierbicher Associates, and Steve Landry.

2. Approval of Agenda: Stuessy made a motion to the change agenda by switching the order between items 5.A. and 5.C. Seconded by Ruschman. Motion carried. Stuessy made a motion to approve the agenda. Seconded by Landry. Motion carried.

3. Comments & Questions from the Public: None.

4. Unfinished Business:

A. Discussion and Consideration: Building Project Update

The Board is waiting for responses to the offers to purchase property: The Town of New Glarus will meet on June 12th; and the Swiss Church will have a congregational meeting on June 2nd.

Steve Landry has experience in the building field and he discussed the construction process for the benefit of the Board.

Trumble stated that the Board will need to establish a building committee and the communication team will need to communicate updates to the community.

5. New Business:

A. Discussion and Consideration: Hiring a grant writer

Green County Finance Committee approved spending County funds to pay for a professional grant writer. Andrew Kurtz shared a proposal to provide grant writing services and discussed the grant process. Landry made a motion to hire Vierbicher to provide professional

services for preparation of the Flexible Facility Program application and supporting documents. Truttmann seconded. Motion carried.

B. Discussion and Consideration: Library Board meeting date change

Landry made a motion to change the regularly scheduled meeting date of the Library Board to the 2nd and 4th Wednesdays of the month at 6:30 P.M. Ruschman seconded. Motion carried.

C. Discussion and Consideration: Election of Officers:

Ramirez opened nominations for president from the floor.

Stuessy nominated Ramirez to serve as president. With no further nominations, Ramirez closed nominations. Ramirez was elected as president by unanimous vote.

Ramirez opened nominations for vice president from the floor.

Stuessy nominated Landry to serve as vice president. Landry declined the nomination. Blahut nominated Keunzi to serve as vice president. With no further nominations, Ramirez closed nominations. Kuenzi was elected as vice president by unanimous vote.

Ramirez opened nominations for secretary from the floor.

Kuenzi nominated Blahut to serve as secretary. With no further nominations, Ramirez closed nominations. Blahut was elected as secretary by unanimous vote.

Ramirez opened nominations for treasurer from the floor.

Kuenzi nominated Truttmann to serve as treasurer. With no further nominations, Ramirez closed nominations. Truttmann was elected as treasurer by unanimous vote.

6. Bills and Finance Report:

A. Bills were presented and approved as follows:

\$ 5,582.19 dated April 30, 2024

\$ 50.00 dated May 14, 2024

B. Financial statement

7. Director's Report: See attached.

8. Approval of Minutes:

A. April 17, 2024; May 8, 2024; May 13, 2024

Minutes approved as distributed with corrections for May 8th; “a new building is completed by Sept. 30, 2026,” in line 4.A. and the spelling of Ruschman’s name in items 1., 4., and 5.

9. Reports / Discussion / Consideration:

A. Administration:

· CFSW Financial Report

B. Communication Team: Blahut and Trumble will collaborate on press releases for the quilt display and the grant opportunity.

C. Grants Team: Team is sharing past grant documents with Trumble to be passed on as needed to Kurtz of Vierbicher.

D. Partnership Team: Landry will assist Trumble on partnership efforts.

E. Village Board Liaison:

F. Friends of the Library: Received many book donations for the book sale. Trumble is asking Friends for help with the building endowment fund.

G. President’s Report: Nothing to report.

10. Adjournment: Ramirez adjourned the meeting at 8:08 P.M.



Director's Report –May 20, 2024
Amy Trumble

Book Club Numbers Rising

The book club has grown so much over the past year that the library is now hosting two discussion times on the second Tuesday of each month at 1:00pm and 6:00pm. This past week's meetings had 12 people attending the afternoon discussion and 9 people attending the evening discussion. Members are glad to have the options and the smaller group sizes. The only negative to the growing numbers is finding enough available copies of each book to have on hand for check out.

Flashback Friday

In celebration of the library's 90th anniversary, historic photos of the library have been the focus of Flashback Friday on the library's Facebook page. Erica's popular posts are often shared on other local Facebook pages, generate many comments, and result in much reminiscing among area residents.



Summer Reading










Although Summer Reading will not officially begin until June 10th, planning starts early in the year with Brooke soliciting donations and lining up performers, events, and weekly activities. Last year was a record year for both donations and attendance. This year we will be another, as the library has already surpassed last year's donations thanks to generous community members and businesses! The library will be hosting a summer reading kickoff event at the elementary school featuring children's songwriter and entertainer, Duke Otherwise. This year we will be adding two additional weeks of programming for children.

**Please note on the next page that last month the statistic for Adult/General Events Live number should have read 534 instead of 167.

April 2024 Highlights

Program Participation	2024 April Participants	2024 Total
Children's/Teen Events "live"	376	1,434
Adult/General Events "live"	155	689
Children's/Teen "self-serve"	0	278
Adults "self-serve"	0	59



STATISTICS		2024 April	2024 YTD	2023 YTD
	Items Borrowed	2,935	12,762	13,863
	% Village of New Glarus	54%	50%	49%
	% Town of New Glarus	22%	22%	19%
	% Town of York	8%	12%	8%
	% Other Green County	8%	8%	7%
	% Dane County	7%	7%	7%
	% Other	<1%	<1%	10%
	OverDrive Borrowed (all formats)	1,015	4,367	3,283
	Public WiFi Sessions	5,038	20,260	16,562
	Public Computer Sessions	70	283	233
	Online Tools & Databases	45	308	459
	Website Visits	1,626	5,958	4,801
	Library Visits	1,913	7,889	5,972
	Average visits Per Day	74	82	63
	Patrons Added	13	55	40
	Items Added	128	639	776
	Items Deleted	269	810	1,332

April 2024 Financials

LIBRARY		
SAVINGS #2775 (APY .10%)		
Beg. Balance	11,257.05	
Interest	0.99	
Deposit		
Withdrawal		
End. Balance		11,258.04
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	747.11	
Withdrawal		
Deposit		
Interest	0.07	
End. Balance		747.18
SUBTOTAL [25-11520]		12,005.22
LR MM#183483-RESERVE OPERATIONS FUND [25-11300]		
Beg. Balance	21,825.05	
Interest	104.27	
End Balance		21,929.32
LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/28) [Town Impact fees]	202,063.76	
Deposit (Exeter donation)		
Interest	965.37	
End Balance		203,029.13
TOTAL LIBRARY INVESTMENTS		236,963.67
FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)		
Community Foundation of Southern WI [most recent information available]		
Library Capital Campaign Fund		
CASH Deposits thru 3/1/2024		1,021,791.92
Total Receipts		4,499.17
Total Distributions		0.00
BALANCE 3/31/24		1,026,291.09
SPENDABLE CASH Available 3/31/24		1,026,291.09
Library Operations Fund		
Balance 3/1/2024		27,721.60
Total Receipts		122.07
Total Distributions		-83.46
Balance 3/31/24		27,760.21
Spendable Balance 3/31/24		27,760.21
Library Endowment Fund		
Beginning Balance 3/1/24		34,879.20
Total Receipts		864.92
Total Distributions		-80.12
BALANCE 3/31/24 [NON-CASH]		35,664.00
Spendable Balance 3/31/24		2,910.00