

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF
TRUSTEES**

**New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

**March 20, 2024 6:30 P.M.
MINUTES**

1. Call to Order: Hiland called the meeting to order at 6:35 P.M. Those present, in addition to Hiland, were trustees Daniel Ramirez, Shelly Truttmann, Suzi Janowiak; Library Director Amy Trumble; and Village Administrator Lauren Freeman. Absent: Trustee Tiffany Kuenzi and Village Liaison Larry Stuessy. Trustee Beth Blahut joined the meeting at 7:10
2. Approval of Agenda: Truttmann made a motion to approve the agenda. Motion carried.
3. Comments & Questions from the Public: None.
4. Unfinished Business:
 - A. Discussion and Consideration: Building Project Update:
Trumble and Freeman will draft a memorandum for the Village Board to review at their meeting on April 3rd. The memorandum will explain the pros and cons of two site options as they pertain to the Flexible Facilities Program grant opportunity.
5. New Business:
 - A. Discussion and Consideration: Adjacent County Requests for 2025 Budget:
Truttmann made a motion to agree to allow SCLS to bill adjacent counties for reimbursement for 2025. Motion carried.
 - B. Discussion and Consideration: Green County Reimbursement 2025:
 - C. Discussion and Consideration: New Glarus Cares Volunteer Meeting: April 13, 9:00 A.M.- 12:00 P.M. Location: TBD.
6. Bills and Finance Report:
 - A. Bills were presented and approved as follows:
 - \$ 2,584.87 dated Feb. 27, 2024
 - \$ 1,902.44 dated March 12, 2024
 - B. Financial statement
7. Director's Report: See Attached.
8. Approval of Minutes:
 - A. February 21, 2024
Approved as distributed.
9. Reports / Discussion / Consideration:
 - A. Administration:
 - CFSW Financial Report
 - B. Communication Team: Nothing to report.
 - C. Grants Team: Nothing to report.
 - D. Partnership Team: Ongoing partnerships with the Lions Club, The Historical

Society, Prairie Haus, and New Glarus Home.

E. Village Board Liaison: Not present.

F. Friends of the Library: Planning to volunteer at festivals to raise funds.

G. President's Report: Nothing to report.

10. Adjournment: Hiland adjourned the meeting at 8:00 P.M.



**Director's Report –March 20, 2024
Amy Trumble**

Pysanky Egg Decorating

Last year at this time, we hosted an event to create colored Pysanky eggs for a giving tree to help support the Nikiforchuk family in their transition to New Glarus. This year Shannon Roznoski and Judy Sokolow helped us organize an event to teach the actual art of Pysanky egg decorating. This event took place at the Prairie Haus Apartments. It was a nice evening of learning, creating, and chatting.



One Thousand Books Before Kindergarten

Kids have been working hard towards the goal of reading one thousand books! After every one hundred books read they get to choose a new book and their picture moves further along the giant caterpillar in the children's section of the library. It has really taken off in the last year after Miss Brooke updated the program.

Spring Cleaning

We are preparing for some spring cleaning in the library. We have been going through files dating back the the 1980's in order to purge things that take up space and are no longer needed. We are considering items that can be put to the curb during the Village Spring Cleanup day to help with the organization of our storage closet. And we will be working to free up two end caps that currently hold books with spines facing out in order to create additional space for outward facing display books. Patrons gravitate towards these areas. We plan to dedicate one of these areas to staff picks and the other to patron picks initially.



February 2024 Highlights

Program Participation	2024 February Participants	2024 Total
Children's/Teen Events "live"	452	682
Adult/General Events "live"	101	167
Children's/Teen "self-serve"	0	0
Adults "self-serve"	30	59



STATISTICS		2024 February	2024 YTD	2023 YTD
	Items Borrowed	3,194	6,777	6,830
	% Village of New Glarus	51%	49%	48%
	% Town of New Glarus	19%	22%	20%
	% Town of York	16%	15%	8%
	% Other Green County	7%	7%	7%
	% Dane County	6%	7%	8%
	% Other	1%	<1%	9%
	OLL Requests Filled	6	6	7
	OverDrive Borrowed (all formats)	1,033	2,228	1,577
	Public WiFi sessions	5,125	9,722	7,003
	Public computer sessions	86	142	63
	Online Tools & Databases	118	202	291
	Website Visits	1,425	2,645	2,412
	Library Visits	1,886	3,768	2,687
	Average visits per day	75	82	58
	Patrons Added	14	28	21
	Items Added	109	326	437
	Items Deleted	125	343	1,170

February 2024 Financials

LIBRARY

SAVINGS #2775 (APY .10%)

Beg. Balance	11,255.27	
Interest	0.89	
Deposit		
Withdrawal		
End. Balance		11,256.16

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	746.99	
Withdrawal		
Deposit		
Interest	0.06	
End. Balance		747.05

SUBTOTAL [25-11520]

12,003.21

LR MM#183483-RESERVE OPERATIONS FUND [25-11300]

Beg. Balance	21,637.60	
Deposit		
Interest	93.52	
End Balance		21,731.12

LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	199,155.35	
Deposit (Exeter donation)		
Interest	860.79	
End Balance		200,016.14

TOTAL LIBRARY INVESTMENTS

233,750.47

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund

CASH Deposits thru 12/31/23	1,013,126.70
Interest/Dividend Income	4,473.62
Less fees	
Less Withdrawals	
Gifts/Pledges received	
SPENDABLE CASH Available 1/31/24	1,017,600.32

Library Operations Fund

Balance 12/31/23	27,486.31
Gifts/Pledges received	
Interest Income	121.57
Disbursements (Fees)	
Balance 1/31/24	27,607.88
Spendable Balance 1/31/24	27,607.88

Library Endowment Fund

Beginning Balance 12/31/23	33,949.83
Contributions	
Investment Activity	79.71
Investment fees	-0.53
BALANCE 1/31/24 [NON-CASH]	34,029.01
Spendable Balance 1/31/24	2,910.00