

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Community Room
319 2nd Street, New Glarus WI 53574
Wednesday, Dec 20, 2023 6:30 P.M.**

**MINUTES: Daniel Ramirez
Secretary Pro Tem**

1. Call to Order: Hiland called the meeting to order at 6:39 P.M. Those present, in addition to Hiland, were trustees Daniel Ramirez, Shelly Truttmann, Library Director Amy Trumble, Village Liaison Larry Stuessy. Absent: Beth Blahut, Suzi Janowiak, and Tiffany Kuenzi.
2. Approval of Agenda: Truttmann made a motion to approve the agenda. Motion carried.
3. Comments & Questions from the Public: None.
4. Unfinished Business:
 - A. Discussion and Consideration: Building Project: The Board is considering the next steps for the project. Current options are being assessed as to whether they will meet the library's and community's needs.
 - B. Regarding a recent donation: Truttmann made a motion that a donation received will either be placed in the Lakeridge account or the CFSW account based on a conversation to be had between the Library Director and the donor. Motion carried.
5. New Business:
 - A. Discussion and Consideration: 2024 Annual Report Planning
Truttmann made a motion that if the 2024 Annual Report is not complete before the Feb 21st meeting that the Library Board President will sign the report prior to board approval. Motion carried
 - B. Discussion and Consideration: Final 2024 Budget Approval
Stuessy Made motion to approve the 2024 Budget as complete. Motion carried.
 - C. Discussion and Consideration: Town Impact Fees
Clarification regarding the fees.
 - D. Discussion and Consideration: Personnel Handbook Revisions:
Revisions regarding vacation became a part of the amended Personnel Handbook when they were approved by the board at the November meeting.
6. Bills and Finance Report:
 - A. Bills were presented and approved as follows:
\$ 1,274.62 dated Dec 12, 2023
\$ 4,125.72 dated Nov 27, 2023
 - B. Financial statement
7. Director's Report: See attached.
8. Approval of Minutes:
 - A. Final draft minutes of November 15, 2023 were approved as received.
9. Reports / Discussion / Consideration:

A. Administration:

- CFSW Financial Report:

B. Communication Team: Nothing to report.

C. Grants Team: Nothing to report.

D. Partnership Team: Nothing to report.

E. Village Board Liaison: Stuessy presented an "intent to purchase" letter regarding the Town Hall property; it was drafted by Gof Thomson and first presented at the Village Board meeting. The Town Hall site will be evaluated by library board members according to criteria used for all other sites. At the January meeting the library board will decide whether to approve the terms of the letter.

F. Friends of the Library: Nothing to report.

G. President's Report: Nothing to report.

10. Adjournment: Hiland adjourned the meeting at 7:45 P.M.

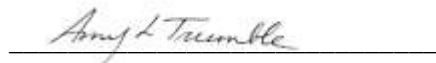
**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

**December 20, 2023 6:30 P.M.
AGENDA**

1. Call to Order
2. Approval of Agenda
3. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments- Please keep comments to 3 minutes).*
4. Unfinished Business
 - A. Discussion and Consideration: Building Project Update
5. New Business:
 - A. Discussion and Consideration: 2024 Annual Report Planning
 - B. Discussion and Consideration: Final 2024 Budget Approval
 - C. Discussion and Consideration: Town Impact Fees
 - D. Discussion and Consideration: Personnel Handbook Revisions
6. Bills and Finance Report
 - A. Bills
 - B. Financial statement
7. Director's Report
8. Approval of Minutes
 - A. November 15, 2023
9. Reports / Discussion / Consideration:
 - A. Administration
 - CFSW Financial Report
 - B. Communication Team
 - C. Grants Team
 - D. Partnership Team
 - E. Village Board Liaison
 - F. Friends of the Library
 - G. President's Report
10. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall December 15, 2023
New Glarus Post Office December 15, 2023
Bank of New Glarus December 15, 2023
<http://www.newglaruspubliclibrary.org/board/index.html>


Amy Trumble, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY
CONTACT THE
LIBRARY FOR ASSISTANCE AT 608-527-2003.



Director's Report –December 20, 2023
Amy Trumble

Dulcimer Performance at Prairie Haus

On November 8th, the dulcimer group that practices every Wednesday at the library gave a fall performance at the Prairie Haus Apartments. This was the group's first, of what they hope to be many performances. Residents and community members enjoyed the songs that they've learned so far. Milo Parker talked about the history of the instrument and shared examples of different types of dulcimers and the process of building his own instruments. This is a welcoming group of musicians who enjoy their time learning and performing together.



Wood Working Class

November's wood working class taught by local wood carver and turner, Dave Hiller, filled up quickly with adults and children as young as 6 in attendance. Dave focused on the basics of carving, safety, and techniques as he taught them how to carve an owl out of basswood. Interest in this event exceeded our class limit, however Dave hopes to return in 2024 for another carving class, as well as a wood turning event demonstrating how to turn burls on a lathe.














November 2023 Highlights

Program Participation	2023 November Participants	2023 Total
Children's/Teen Events "live"	270	4,342
Adult/General Events "live"	102	1,036
Children's/Teen "self-serve"	0	4,212
Adults "self-serve"	0	129



STATISTICS		2023 November	2023 YTD	2022 YTD
	Items Borrowed	3,594	38,914	34,446
	% Village of New Glarus	50%	51%	48%
	% Town of New Glarus	21%	20%	24%
	% Town of York	14%	11%	11%
	% Other Green County	7%	7%	8%
	% Dane County	8%	7%	6%
	% Other	<1%	4%	3%
	OLL Requests Filled	8	69	67
	OverDrive Borrowed (all formats)	1,031	9,425	8,884
	Public WiFi sessions	5,593	67,153	56,230
	Public computer sessions	76	601	339
	Online Tools & Databases	127	851	977
	Website Visits	1,084	12,546	14,086
	Library Visits	1,780	19,040	15,101
	Average visits per day	74	69	55
	Patrons Added	14	143	129
	Items Added	191	1,774	1,839
	Items Deleted	265	2,771	1,437

LIBRARY**SAVINGS #2775 (APY .10%)**

Beg. Balance	11,252.44	
Interest	0.92	
Deposit		
Withdrawal		
End. Balance		11,253.36

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	948.51	
Withdrawal	-201.72	
Deposit		
Interest	0.07	
End. Balance		746.86

SUBTOTAL [25-11520]**12,000.22****LR MM#183483-RESERVE OPERATIONS FUND [25-11300]**

Beg. Balance	21,344.14	
Interest	95.08	
End Balance		21,439.22

LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	162,833.23	
Deposit (Exeter donation)		
Interest	725.39	
End Balance		163,558.62

TOTAL LIBRARY INVESTMENTS**196,998.06****FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)**

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund

CASH Deposits thru 9/30/23	998,846.80
Interest/Dividend Income	4,366.91
Less fees	
Less Withdrawals	
Gifts/Pledges received	
SPENDABLE CASH Available 10/31/23	1,003,213.71

Library Operations Fund

Balance 9/30/23	27,162.35
Gifts/Pledges received	
Interest Income	118.89
Disbursements (Fees)	
Balance 10/31/23	27,281.24
Spendable Balance 10/31/23	27,281.24

Library Endowment Fund

Beginning Balance 9/30/23	30,975.47
Contributions	
Investment Activity	-632.19
Investment fees	-1.96
BALANCE 10/31/23 [NON-CASH]	30,341.32
Spendable Balance 10/31/23	2,910.00