

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF
TRUSTEES**

**New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

November 15, 2023 6:30 P.M.

1. Call to Order: President Linda Hiland called the meeting to order at 6:32 P.M. Those present, in addition to Hiland, were trustees Beth Blahut, Suzi Janowiak, Shelly Truttmann, Daniel Ramirez, Tiffany Kuenzi; Library Director Amy Trumble, and Village Liaison Larry Stuessy.
2. Announcement:
 - A. The Library Board will convene into closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Library Director Evaluation).
3. Approval of Agenda: Stuessy moved to approve the agenda. Motion carried.
4. Comments & Questions from the Public: None.
5. Unfinished Business:
 - A. Discussion and Consideration: 2024 Holiday closures: Kuenzi made a motion to approve the NGPL holiday closures including the Saturday before Easter: March 30, 2024 and the Saturday after Thanksgiving: November 22, 2024. Motion carried.
 - B. Discussion and Consideration: Building project update
6. New Business:
 - A. Discussion and Consideration: Volunteer Policy Review: Truttmann made a motion to accept the NGPL volunteer guidelines and application form. Motion carried.
7. Bills and Finance Report:
 - A. Bills were presented and approved as follows:
 - \$ 3,746.02 dated Oct. 30, 2023
 - \$ 1,788.06 dated Nov. 14, 2023
 - B. Financial statement
8. Director's Report: See attachment.
9. Approval of Minutes:
 - A. October 18, 2023: Stuessy made a motion to approve as amended. Motion carried.
10. Reports / Discussion / Consideration:
 - A. Administration
 - CFSW Financial Report
 - B. Communication Team: The Post Messenger Recorder office is closing it's office in New Glarus and from now on the library will be the drop site for Submissions to the paper.
 - C. Grants Team: Nothing to report.

D. Partnership Team: See details in the Director's Report attachment.

E. Village Board Liaison: Stuessy provided information regarding the Village Board's Capital Improvement Plan.

F. Friends of the Library: Working on a t-shirt design for the 90th anniversary.

G. President's Report: Nothing to report.

11. The Board will Convene into Closed Session: Janowiak made a motion to go into closed session. Motion carried by unanimous roll call vote.

12. The Board will Convene into Open Session: Truttmann made a motion to go into open session. Motion carried by unanimous roll call vote.

A. Results of Closed Session: Discussion and Consideration:
Library Director Evaluation

13. Adjournment: Hiland adjourned the meeting at 7:10 P.M.

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AGENDA

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3. Approval of Agenda
4. Comments & Questions from the Public*
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments- Please keep comments to 3 minutes).*
5. Unfinished Business
 - A. Discussion and Consideration: 2024 Holiday closures
 - B. Discussion and Consideration: Building project update
6. New Business:
 - A. Discussion and Consideration: Volunteer Policy Review
7. Bills and Finance Report
 - A. Bills
 - B. Financial statement
8. Director's Report
9. Approval of Minutes
 - A. October 18, 2023
10. Reports / Discussion / Consideration:
 - A. Administration
 - CFSW Financial Report
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 - C. Grants Team
 - D. Partnership Team
 - E. Village Board Liaison
 - F. Friends of the Library
 - G. President's Report
11. The Board will Convene into Closed Session
12. The Board will Convene into Open Session
 - A. Results of Closed Session: Discussion and Consideration: Library Director Evaluation
13. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall November 10, 2023
New Glarus Post Office November 10, 2023
Bank of New Glarus November 10, 2023
<http://www.newglaruspubliclibrary.org/board/index.html>



Amy Trumble, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.



Director's Report –November 15, 2023
Amy Trumble

October Author Event- Susan Apps- Bodilly

In October, the library partnered with the Wisconsin State Historical Society and the Historical Village to bring local author Susan Apps- Bodilly in for a presentation of her book *One Room Schools*. This event was well attended by members of the area communities, many of whom once attended one room schools in the area. People enjoyed remembering years past and sharing their own memories with others. Susan is looking to return in 2024 to present on her other two books *Old Farm Country Cookbook: Recipes, Menus, and Memories* and *Seeds in Soil: Planting a Garden and Finding Your Roots*.

Senior Story Time at the New Glarus Home

October marked the first month of a new program that will be taking place each month at the New Glarus Home. Library staff and volunteers will be gathering with residents of the home the third Thursday of every month to spend time reminiscing and talking on a variety of topics. Last month, we carried over our discussion on one room schools to Home residents. We spent time reading short excerpts from a few memoirs recalling the happenings in one room schools, looking through historic photos of area schools, and looking through early readers and photobooks. Residents shared their memories of Christmas programs past, schoolyard games, and getting to and from school.

Sketch Book Workshop

October's artist of the month, Tina Duemler, hosted a sketching class for beginners to advanced students focused on the value and practice of keeping a sketchbook. She presented an overview of drawing techniques in a nutshell, as well as explored other means of inspiring your artistic quests for new ideas.

October Children's Programming

In addition, to Miss Brooke's regular children's programming, she hosted a pumpkin decorating event attended by 97 kids and family members, and a Halloween movie day attended by 44 people. On Halloween she gave away 66 books to trick-or-treaters who came into the library. Word of the Lego Club continues to spread and numbers have increased resulting in high school volunteers coming in to help out with the program.

Staff Training











The library was closed on Wednesday, October 25th for the WLA conference in Middleton with a lot of great learning opportunities.



October 2023 Highlights

Program Participation	2023 October Participants	2023 Total
Children's/Teen Events "live"	320	4,072
Adult/General Events "live"	299	934
Children's/Teen "self-serve"	152	4,212
Adults "self-serve"	50	129



STATISTICS		2023 October	2023 YTD	2022 YTD
	Items Borrowed	3,733	35,320	31,4665
	% Village of New Glarus	52%	51%	49%
	% Town of New Glarus	18%	20%	26%
	% Town of York	15%	11%	10%
	% Other Green County	7%	7%	6%
	% Dane County	8%	7%	8%
	% Other	<1%	4%	1%
	OLL Requests Filled	9	61	55
	OverDrive Borrowed (all formats)	1,037	8,394	8,106
	Public WiFi sessions	7,301	61,560	51,247
	Public computer sessions	65	525	295
	Online Tools & Databases	51	724	976
	Website Visits	1,210	11,462	13,123
	Library Visits	1,939	17,260	13,867
	Average visits per day	78	69	55
	Patrons Added	16	129	123
	Items Added	102	1,583	1,648
	Items Deleted	53	2,506	1,131

October Financials

LIBRARY

SAVINGS #2775 (APY .10%)

Beg. Balance	11,251.45	
Interest	0.99	
Deposit		
Withdrawal		
End. Balance		11,252.44

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	948.43	
Withdrawal		
Deposit		
Interest	0.08	
End. Balance		948.51

SUBTOTAL [25-11520] **12,200.95**

LR MM#183483-RESERVE OPERATIONS FUND [25-11300]

Beg. Balance	21,243.59	
Interest	100.55	
End Balance		21,344.14

LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	162,066.15	
Deposit (Exeter donation)		
Interest	767.08	
End Balance		162,833.23

TOTAL LIBRARY INVESTMENTS **196,378.32**

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund

CASH Deposits thru 8/31/23	994,681.69
Interest/Dividend Income	4,165.11
Less fees	0.00
Less Withdrawals	

Gifts/Pledges received

SPENDABLE CASH Available 9/30/23 **998,846.80**

Library Operations Fund

Balance 8/31/23	27,131.65
Gifts/Pledges received	
Interest Income	113.61
Disbursements (Fees)	-82.91
Balance 9/30/23	27,162.35
Spendable Balance 9/30/23	27,162.35

Library Endowment Fund

Beginning Balance 8/31/23	32,129.56
Contributions	
Investment Activity	-1,075.28
Investment fees	-78.81
BALANCE 9/30/23 [NON-CASH]	30,975.47
Spendable Balance 9/30/23	2,910.00