

**VILLAGE OF NEW GLARUS  
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES  
New Glarus Village Hall – Board Room  
319 2<sup>nd</sup> Street, New Glarus WI 53574**

**October 18, 2023 6:30 P.M.**

1. Call to Order: President Linda Hiland called the meeting to order at 6:31 P.M. Those present, in addition to Hiland, were trustees Beth Blahut, Suzi Janowiak, Shelly Truttmann, Daniel Ramirez, Tiffany Kuenzi; Library Director Amy Trumble, and Village Liaison Larry Stuessy.

2. Approval of Agenda: Stuessy moved to approve the agenda with one correction; item 8. A. should read, "Sept. 20, 2023." Motion carried.

3. Comments & Questions from the Public: None.

4. Unfinished Business:

A. Discussion and Consideration: 2024 Budget revisions: We will wait until we hear from the Village Board before we vote to approve.

B. Discussion and Consideration: Building project update: Trumble shared the project update that she presented to the VB on Oct 17th.

5. New Business:

A. Discussion and Consideration: 2024 Library staff vacation: Blahut made a motion to use the Village's 2024 vacation schedule for full-time employees as per the Village Handbook. Motion carried.

B. Discussion and Consideration: 2024 Holiday closures: Truttmann made a motion to approve following the Village closures and additionally to approve closing the library on Sat March 30, 2024. Motion carried.

6. Bills and Finance Report:

A. Bills were presented and approved as follows:

\$ 3,000.06 dated Sept. 26, 2023

\$ 1,482.53 dated Oct. 11, 2023

B. Financial statement

7. Director's Report: See attached.

8. Approval of Minutes:

A. Sept. 20, 2023: Approved as distributed.

9. Reports / Discussion / Consideration:

A. Administration

· CFSW Financial Report

B. Communication Team: Nothing to report.

C. Grants Team: Looking into dulcimer grant opportunities.

D. Partnership Team: See Director's report for details.

E. Village Board Liaison: Stuessy shared with the Board a copy of the 5 Year Capital Improvement Plan passed by the Village Board at their Oct.17 meeting. It contains line items "2025 New Public Library (Prelim Engineering) \$44,000" and "2026 New Public Library (Construction) \$3,200,000 and "2027 New Public Library (Furniture, Fixtures & Equipment) (Project Estimate) \$300,000."

F. Friends of the Library: Discussing ways to celebrate the library's 90th anniversary.

G. President's Report. Evaluations due Monday Oct 23.

10. Adjournment: Hiland adjourned the meeting at 8:00 P.M.



**Director's Report –October 18, 2023**  
**Amy Trumble**

**Lego Challenge Club**

This September Miss Brooke started a new weekly Lego program for school age kids. We began with 14 kids coming to our first ever Lego Challenge Club. The word has been spreading and the group has grown each week. Last week we had 35 kids come in to participate in the Lego challenge. We appreciated all those families who donated Legos to make this event possible.



**Oktoberfest Kids' Craft**

Miss Brooke braved the Oktoberfest crowds and hosted a kid's craft event tent on Saturday morning. Over 300 people, kids and families, gathered to create a scarecrow craft. It was such a hit that next year we plan to increase supplies and staffing at the craft tent!



**Friends of the Library**

The Friends of the Library book sale held on Labor Day weekend was a great success. We took in more books this year, resulting in more than \$3700 raised at this year's sale. Ironically, the Tuesday following the sale we started receiving donations for the 2024 sale.












New Glarus  
Public Library

## September 2023 Highlights

Program Participation	2023 September Participants	2023 Total
Children's/Teen Events "live"	506	3,752
Adult/General Events "live"	44	635
Children's/Teen "self-serve"	145	4,060
Adults "self-serve"	0	79



STATISTICS		2023 September	2023 YTD	2022 YTD
	<b>Items Borrowed</b>	3,312	31,587	28,372
	% Village of New Glarus	53%	51%	47%
	% Town of New Glarus	17%	20%	27%
	% Town of York	14%	10%	10%
	% Other Green County	6%	7%	8%
	% Dane County	10%	7%	7%
	% Other	<1%	5%	1%
	<b>OLL Requests Filled</b>	8	52	55
	<b>OverDrive Borrowed (all formats)</b>	833	7,357	7,393
	<b>Public WiFi sessions</b>	7,925	54,259	46,158
	<b>Public computer sessions</b>	55	460	258
	<b>Online Tools &amp; Databases</b>	17	673	961
	<b>Website Visits</b>	1,081	10,252	12,056
	<b>Library Visits</b>	1,700	15,321	10,964
	<b>Average visits per day</b>	68	68	55
	<b>Patrons Added</b>	16	117	114
	<b>Items Added</b>	94	1,387	1,505
	<b>Items Deleted</b>	133	2,453	1,012

## September Financials

### LIBRARY

#### SAVINGS #2775 (APY .10%)

Beg. Balance	11,250.56	
Interest	0.89	
Deposit		
Withdrawal	0.00	
End. Balance		11,251.45

#### Savings #2763 [25-11520] (APY .10%)

Beg. Balance	948.35	
Withdrawal		
Deposit		
Interest	0.08	
End. Balance		948.43

**SUBTOTAL [25-11520]** 12,199.88

#### LR MM#183483-RESERVE OPERATIONS FUND [25-11300]

Beg. Balance	21,153.51	
Interest	90.08	
End Balance		21,243.59

#### LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	145,788.76	
Deposit	15,602.78	
Interest	674.61	
End Balance		162,066.15

**TOTAL LIBRARY INVESTMENTS** 195,509.62

#### FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

##### Library Capital Campaign Fund

CASH Deposits thru 6/30/23	986,267.93
Interest/Dividend Income	4,146.25
Less fees	0.00
Less Withdrawals	

Gifts/Pledges received

SPENDABLE CASH Available 7/31/23 990,414.18

##### Library Operations Fund

Balance 6/30/23	26,901.92
Gifts/Pledges received	
Interest Income	113.32
Disbursements (Fees)	0.00
Balance 7/31/23	27,015.24
Spendable Balance 7/31/23	27,015.24

##### Library Endowment Fund

Beginning Balance 6/30/23	31,895.59
Contributions	
Investment Activity	762.77
Investment fees	-0.53
BALANCE 7/31/23 [NON-CASH]	32,657.83
Spendable Balance 7/31/23	2,910.00

\*\* Please note that the financials do not reflect balances through 8/31/2023 as CFSW statements arrived just after this report. Actual balances as of 8/31/2023 were as follows:

Capital Campaign Fund: \$994,681.69

Endowment Fund: \$ 32,169.56 with a spendable amount of \$2,910

Operations Fund: \$27,131.65

