

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF
TRUSTEES**

**New Glarus Village Hall – Community Room
319 2nd Street, New Glarus WI 53574**

June 21, 2023 6:30 P.M.

MINUTES

1. Call to Order: Hiland called the meeting to order at 6:33 P.M. Those present, in addition to Hiland, were trustees Beth Blahut, Daniel Ramirez, Suzi Janowiak, Tiffany Kuenzi, and Shelly Truttmann; Library Director Amy Trumble, and Village Liaison Larry Stuessy.
2. Approval of Agenda: Janowiak made a motion to approve the agenda. Motion carried.
3. Comments & Questions from the Public: None.
4. Unfinished Business
 - A. Discussion and Consideration: Planning for SCLS adjusted move dates: SCLS move dates will be June 28-July 1. During this period, NGPL will utilize the Village Hall's internet. The only limit on services will be that the public will not have access to the computers at this time.
 - B. Discussion and Consideration: Building project update: Board members and Village Administrator Lauren Freeman continue to gather information regarding potential building sites.
 - C. Discussion and Consideration: Donation reallocation: Blahut made a motion to postpone a decision on reallocation until next month, and to base the decision on further research on best investments. Motion carried.
5. New Business
 - A. Discussion and Consideration: Updated Collection Development Policy: Janowiak made a motion to approve the updated policy. Motion carried. Trumble will add the updated policies to the library website.
 - B. Discussion and Consideration: Capital Improvement Plan
 - C. Discussion and Consideration: 2024 Budget: Trumble will receive a Wisconsin libraries wage study by the end of the month. The study will be used to inform the Board on budget decisions.
6. Bills and Finance Report

- A. Bills were presented and approved as follows:
 - \$ 3,102.88 dated May 23, 2023
 - \$ 1,964.46 dated June 13, 2023
- B. Financial statement
7. Director's Report: See attached.
8. Approval of Minutes:
 - A. Final draft minutes of May 17, 2023 were approved as received.
9. Reports / Discussion / Consideration:
 - A. Administration
 - CFSW Financial Report
 - B. Communication Team: Nothing to report.
 - C. Grants Team: Nothing to report.
 - D. Partnership Team: Nothing to report.
 - E. Village Board Liaison: Nothing to report.
 - F. Friends of the Library: They volunteered to clean up garbage for \$500. They will pay for the cement work for the public charging station at Village Park.
 - G. President's Report: Hiland will be out of town for the July meeting; Ramirez will lead the meeting.
10. Adjournment: Hiland adjourned the meeting at 7:41 P.M.



Director's Report –June 21, 2023
Amy Trumble

Adult Programming in May

We have been striving to increase our adult programming offerings and attendance. Last month we hosted a total of nine adult programming opportunities for community members. In addition, to our regularly scheduled events which include Scrabble, Book Club, and the Dulcimer Gathering we hosted two events- *Strategies to Prevent Basement Flooding* (in partnership with Project Home and MG&E) and *Creating Sensational Planters* (in partnership with A Home of Our Own and the Sugar River Nursery). We continue to evaluate the community's interests and availability for events in order to provide relevant and impactful programming.

Chalet of the Golden Fleece

Library staff were given the opportunity to take a free tour of the Chalet of the Golden Fleece in order to learn more about it and promote local history. All full-time staff and our clerk, Julie, took advantage of the opportunity. We came away feeling that it was extremely worthwhile and that we have a local treasure in the museum.

Community Impact Grant

After talking with Milo Parker about the growing needs of the Dulcimer group as they continue to expand, a grant was submitted in order to purchase additional dulcimers and two reverie harps, along with instruction books and cases. The goal of this project is to share the love of learning and music with others. We hope to remove any barriers by providing instruments for borrowing, sheet music, and teaching at no cost. We hope the group will continue to grow and add additional opportunities for children, as well as performances opportunities.

Historic Preservation Month

A special thank you to Kim Tschudy for providing us blown up copies of historic New Glarus postcards to display on the bulletin board during Historic Preservation Month. Patrons were able to get glimpses of Toeffler's, the Ott Haus, the second Swiss Reform Church, the cemetery, and more. One creative photographer even altered history by adding a streetcar to his picture of Second Street.



Program Participation	2023 May Participants	2023 Total
Children's/Teen Events "live"	106	657
Adult/General Events "live"	44	503
Children's/Teen "self-serve"	100	3,239
Adults "self-serve"	20	79



STATISTICS		2023 May	2023 YTD	2022 YTD
	Items Borrowed	3358	17,221	15,824
	% Village of New Glarus	54%	50%	48%
	% Town of New Glarus	15%	18%	27%
	% Town of York	15%	9%	11%
	% Other Green County	8%	7%	7%
	% Dane County	7%	7%	6%
	% Other	1%	9%	1%
	OLL Requests Filled	6	31	36
	OverDrive Borrowed (all formats)	808	4,091	4,131
	Public WiFi sessions	6,952	23,514	23,015
	Public computer sessions	29	262	124
	Online Tools & Databases	66	407	568
	Website Visits	982	5,783	6,610
	Library Visits	1,450	7,422	5,959
	Average visits per day	56	61	48
	Patrons Added	3	43	44
	Items Added	267	1,043	919
	Items Deleted	402	1,734	490

May Financials

LIBRARY		
SAVINGS #2775 (APY .10%)		
Beg. Balance	11,246.70	
Interest	1.02	
Deposit		
Withdrawal (Dimension IV)	0.00	
End. Balance		11,247.72
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	948.02	
Withdrawal		
Deposit		
Interest	0.09	
End. Balance		948.11
SUBTOTAL [25-11520]		12,195.83
SBCP MM#183483-RESERVE OPERATIONS FUND [25-11300]		
Beg. Balance	20,791.15	
Interest	90.96	
End Balance		20,882.11
SBCP MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/28) [Town Impact fees]	143,291.38	
Deposit (Exeter donation)		
Interest	626.91	
End Balance		143,918.29
TOTAL LIBRARY INVESTMENTS		176,996.23
FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)		
Community Foundation of Southern WI [most recent information available]		
Library Capital Campaign Fund		
CASH Deposits thru 4/30/23		974,617.04
Interest/Dividend Income		3,675.21
Less fees		0.00
Less Withdrawals		
Gifts/Pledges received		0.00
SPENDABLE CASH Available 4/31/23		978,292.25
Library Operations Fund		
Balance 3/31/23		26,665.66
Gifts/Pledges received		
Interest Income		100.76
Disbursements (Fees)		0.00
Balance 4/30/23		26,766.42
Spendable Balance 4/30/23		26,766.42
Library Endowment Fund		
Beginning Balance 3/31/3		30,787.12
Contributions		
Investment Activity		264.51
Investment fees		
BALANCE 4/30/23 [NON-CASH]		31,051.63
Spendable Balance 4/30/23		3,558.00