

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574
Wednesday, March 15, 2023 6:30 P.M.**

MINUTES

1. Call to Order: Hiland called the meeting to order at 6:32 P.M. Those present, in addition to Hiland, were trustees Beth Blahut, Daniel Ramirez, Suzi Janowiak, Shelly Truttman, Tiffany Kuenzi, Library Director Amy Trumble, Village Liaison Henry Janisch.
2. Approval of Agenda: Truttman made a motion to approve the agenda. Motion carried.
3. Comments & Questions from the Public: None.
4. New Business:
 - A. Discussion and Consideration: WLA staff development day: At the next meeting Trumble will request approval to close the library for one day in Oct. for staff to attend the event.
 - B. Discussion and Consideration: Building project update: The outcome of the Swiss Church's congregational vote was to not sell property to the library. The Board will need to decide next steps for the project.
 - C. Discussion and Consideration: Library video camera: Trumble will look into how to operate the cameras and will continue to use the cameras to monitor specific locations.
 - D. Discussion and Consideration: Adjacent County Reimbursement Requests: Kuenzi made a motion to grant permission to SCLS to request adjacent county reimbursements. Truttman seconded. Motion carried.
5. Bills and Finance Report:
 - A. Bills were presented and approved as follows:
 - \$ 2,505.01 dated Feb. 28, 2023
 - \$ 1,669.73 dated Mar. 14, 2023
 - B. Financial statement
6. Director's Report: See attached.
7. Approval of Minutes:
 - A. Final draft minutes of February 15th, 2023 were approved as received.
8. Reports / Discussion / Consideration:
 - A. Ad Hoc Report: Team is not needed; the discussion is over.
 - B. Administration
 - CFSW Financial Report: Pending- Will be sent to Board ASAP.
 - C. Communication Team: Trumble and Blahut will meet to discuss messaging.
 - D. Grants Team: Nothing to report.
 - E. Partnership Team: Trumble reached out to the NG Home regarding book delivery. She is sending reports to Exeter and York Townships.
 - F. Village Board Liaison: Nothing to report.
 - G. Friends of the Library: They're discussing donations to children's

programming. The group is growing.

H. President's Report: Truttmann and Ramirez are up for re-election soon.

9. Adjournment: Hiland adjourned the meeting at 7:36 P.M.



**Director's Report –March 15, 2023
Amy Trumble**

Summer Reading Program

As a result of the generosity of local businesses, we have exceeded our goal for the Summer Reading donations this year. Brooke will be adding additional programming for kids and families this year.

Check Out Wisconsin State Parks at Your library

The New Glarus Public Library was selected to participate in the *Check Out Wisconsin's State Parks at Your Library* program. This program is designed to introduce new users to the library system and to Wisconsin State Parks. This partnership project is provided at no cost to participating libraries thanks to generous support from several program partners including the Friends of Wisconsin State Parks and the Natural Resources Foundation. The program will span from May 1st through December 31, 2023. Patrons will be able to check out one day State Park passes from the library beginning on May 1st, 2023.

Youth Art Month

We are celebrating Youth Art Month with a display by the New Glarus Elementary School. Currently on display are perspective drawings, paintings, ink blot and paper mache creations. Next month we will follow up with a display by the New Glarus Middle/High School.

Plexiglass Barrier has come down

We have removed the plexiglass from around the circulation desk. Patron feedback has been extremely positive. Not only does it make the library feel more spacious, but it has made a big improvement in our ability to communicate with patrons. We moved the Book Page, Isthmus, and Cap Times back to the counter and patrons are taking them on their way out. While the barrier was up, they were moved to magazine holders on the wall and were largely ignored and ended up being recycled. In May, we will be able to use the counter space to display our wood turned bowl art display. The artist wants patrons to be able to handle his bowls to see all of the variations in wood grain. The open counter space will be a perfect area for display.



Program Participation	2023 February Participants	2023 Total
Children's/Teen Events "live"	118	187
Adult/General Events "live"	54	93
Children's/Teen "self-serve"	1,271	1,442
Adults "self-serve"	27	27



STATISTICS		2023 February	2023 YTD	2022 YTD
	Items Borrowed	3136	6,830	6,531
	% Village of New Glarus	47%	48%	45%
	% Town of New Glarus	20%	20%	29%
	% Town of York	8%	8%	12%
	% Other Green County	8%	7%	6%
	% Dane County	7%	8%	6%
	% Other	10%	9%	2%
	OLL Requests Filled	10	17	9
	OverDrive Borrowed (all formats)	746	1,577	1,574
	Public WiFi sessions	2,806	7,003	7,874
	Public computer sessions	31	63	38
	Online Tools & Databases	63	199	392
	Website Visits	1,023	2,412	2,358
	Library Visits	1,285	2,687	2,155
	Average visits per day	58	58	48
	Patrons Added	8	21	11
	Items Added	182	437	344
	Items Deleted	355	1,170	235

February Financials

LIBRARY		
SAVINGS #2775 (APY .10%)		
Beg. Balance	11,244.02	
Interest	0.86	
Deposit		
Withdrawal		
End. Balance		11,244.88
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	947.80	
Withdrawal		
Deposit		
Interest	0.07	
End. Balance		947.87
SUBTOTAL [25-11520]		12,192.75
SBCP MM#183483-RESERVE OPERATIONS FUND [25-11300]		
Beg. Balance	20,568.44	
Deposit		
Interest	68.02	
End Balance		20,636.46
SBCP MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/28) [Town Impact fees]	141,756.74	
Deposit (Exeter donation)		
Interest	468.69	
End Balance		142,225.43
TOTAL LIBRARY INVESTMENTS		175,054.64
FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)		
Community Foundation of Southern WI [most recent information available]		
Library Capital Campaign Fund		
CASH Deposits thru 12/31/22		964,409.73
Interest/Dividend Income		3,249.21
Less fees		
Less Withdrawals		
Gifts/Pledges received		
SPENDABLE CASH Available 1/31/23		967,658.94
Library Operations Fund		
Balance 12/31/22		26,467.85
Gifts/Pledges received		
Interest Income		89.45
Disbursements (Fees)		
Balance 1/31/23		26,557.30
Spendable Balance 1/31/23		26,557.30
Library Endowment Fund		
Beginning Balance 12/31/22		29,492.65
Contributions		10.31
Investment Activity		1,469.13
Investment fees		-0.60
BALANCE 1/31/23 [NON-CASH]		30,991.49
Spendable Balance 1/31/23		3,556.00