

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF
TRUSTEES**

**New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

**Wednesday, February 15, 2023 6:30 P.M.
MINUTES**

1. Call to Order: Hiland called the meeting to order at 6:30 P.M. Those present, in addition to Hiland, were trustees Beth Blahut, Daniel Ramirez, Shelly Truttman, Tiffany Kuenzi, Library Director Amy Trumble, Village Liaison Henry Janisch. Absent: Trustee Suzi Janowiak.
2. Approval of Agenda: Janisch made a motion to approve the agenda. Motion carried.
3. Comments & Questions from the Public: None.
4. New Business:
 - A. Discussion and Consideration: Annual Report to Wisconsin Department of Public Instruction:
Blahut made a motion to agree with the statement, “The New Glarus Public Library Board of Trustees hereby states that in 2022 the South Central Library System did provide effective leadership and adequately met the needs of the library.” Motion carried.
Truttman made a motion to approve the final draft of the Annual Report. Motion carried.
 - B. Discussion: Review of library accounts: Trumble will send Board members a document created by Kevin Budsberg with notes by Holly Lague summarizing the various library accounts (for informational purposes). Current treasurer Truttman and previous treasurer Kevin Budsberg will meet with Hiland and Trumble to clarify the functions of the various accounts.
5. Bills and Finance Report:
 - A. Bills were presented and approved as follows:
 - \$ 3,325.81 dated Jan. 31, 2023
 - \$ 1,377.57 dated Feb. 14, 2023
 - B. Financial statement
6. Director’s Report: See attached.
7. Approval of Minutes:
 - A. Final draft minutes of January 18, 2023 were approved as sent.
8. Reports / Discussion / Consideration:
 - A. Ad Hoc Report: Nothing to report.
 - B. Administration
 - CFSW Financial Report
 - C. Communication Team: Nothing to report.
 - D. Grants Team: Nothing to report.
 - E. Partnership Team: Nothing to report.
 - F. Village Board Liaison: Nothing to report.

G. Friends of the Library: Movie night last Fri. was a success. There will be a book donation day in March.

H. President's Report: Nothing to report.

9. Adjournment: Hiland adjourned the meeting at 7:24 P.M.



**Director's Report –February 15, 2023
Amy Trumble**

Summer Reading Program

Letters went out in January to area businesses informing them of programming and events for the Summer Reading Program and requesting donations. Response has been good, we have already started receiving donations. This year, in addition to Story Walks, a Book Giveaway Day, and regular weekly programming, we will be hosting children's musician and wordsmith, Duke Otherwise, The Welty Environmental Center's Monarch Butterfly program, and Music with Corey. Additional events will be posted as they are scheduled.

Adult Programming Planning 2023

In January, Erica met with the Swiss Historical Village to discuss adult programming. Plans are underway for events centered on gardening, art, music, local cemeteries, and one-room schoolhouses of Green County. I met with Home of Our Own to plan partnership events for the year. We are planning to host a Ukrainian Easter Egg event at Home of Our Own that will focus on helping support the Ukrainian family that recently moved to New Glarus. We will also be working on scheduling an author event, a workshop with local Master Gardeners, and a holiday kickoff musical event.

Library Reorganization

We completed the reorganization project that we began in December. Consolidation, weeding, and use of overflow shelving allowed us to open up space and move two additional chairs back into the library. More space is available for patrons to comfortably browse and enjoy all that the library has to offer.










Winter Reading Program

This year's Winter Reading program began in January and will go through the end of February. We had one hundred and thirty five submissions during January, with positive feedback from patrons. We sent out postcards to promote the program in addition to our normal postings. Patrons are enjoying the prizes, and reading reviews on Facebook and on the library bulletin board.



Program Participation	2023 January Participants	2023 Total
Children's/Teen Events "live"	69	69
Adult/General Events "live"	39	39
Children's/Teen "self-serve"	171	171
Adults "self-serve"	0	0



STATISTICS		2023 January	2023 YTD	2022 YTD
	Items Borrowed	3,694	3,694	3,397
	% Village of New Glarus	49%	49%	49%
	% Town of New Glarus	21%	21%	23%
	% Town of York	9%	9%	13%
	% Other Green County	6%	6%	8%
	% Dane County	8%	8%	7%
	% Other	7%	7%	<1%
	OLL Requests Filled	7	7	3
	OverDrive Borrowed (all formats)	831	831	855
	Public WiFi sessions	4,197	4,197	4,056
	Public computer sessions	32	32	21
	Online Tools & Databases	136	136	54
	Website Visits	1,389	1,389	1,277
	Library Visits	1,402	1,402	1,041
	Average visits per day	58	58	43
	Patrons Added	13	13	10
	Items Added	255	255	149
	Items Deleted	815	815	227

January Financials

LIBRARY		
SAVINGS #2775 (APY .10%)		
Beg. Balance	11,243.03	
Interest	0.99	
Deposit		
Withdrawal		
End. Balance		11,244.02
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	947.72	
Withdrawal		
Deposit		
Interest	0.08	
End. Balance		947.80
SUBTOTAL [25-11520]		12,191.82
SBCP MM#183483-RESERVE OPERATIONS FUND [25-11300]		
Beg. Balance	20,494.96	
Interest	73.48	
End Balance		20,568.44
SBCP MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/26) [Town Impact fees]	140,253.08	
Deposit (Exeter donation)		
Interest	1,503.66	
End Balance		141,756.74
TOTAL LIBRARY INVESTMENTS		174,517.00
FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)		
Community Foundation of Southern WI [most recent information available]		
Library Capital Campaign Fund		
CASH Deposits thru 11/30/22		961,070.66
Interest/Dividend Income		3,007.24
Less fees		-22.81
Less Withdrawals		
Gifts/Pledges received		354.64
SPENDABLE CASH Available 12/31/22		964,409.73
Library Operations Fund		
Balance 11/30/22		26,467.63
Gifts/Pledges received		
Interest Income		82.81
Disbursements (Fees)		-82.59
Balance 12/31/22		26,467.85
Spendable Balance 12/31/22		26,467.85
Library Endowment Fund		
Beginning Balance 10/31/21		30,517.30
Contributions		10.31
Investment Activity		-959.91
Investment fees		-75.05
BALANCE 11/30/21 [NON-CASH]		29,492.65
Spendable Balance 11/30/21		3,558.00