

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**

**Monday, December 12, 6:30 P.M.**

1. Call to Order: Hiland called the meeting to order at 6:31 P.M. Those present, in addition to Hiland, were trustees Suzi Janowiak, Daniel Ramirez, Jody Hoesly, Shelly Truttmann, Beth Blahut, Library Director Amy Trumble, and village resident Gof Thomson. Absent: Village Liaison Henry Janisch.
2. Approval of Agenda: Truttmann moved to approve the agenda. Motion carried.
3. Comments & Questions from the Public: Gof Thomson encouraged the Board to move forward with the building project. He shared 2 documents with information regarding the village's financial planning for the next 5 years.
4. New Business:
  - A. Discussion and Consideration: Resolution 22-05 Appointment of Library Page. Janowiak moved to approve the resolution. Motion carried.
5. Bills and Finance Report:
  - A. Bills were presented and approved:  
\$7,154.93 dated November 29, 2022
  - B. Financial statement
6. Director's Report: See attached.
7. Approval of Minutes:
  - A. November 16, 2022: Minutes were approved as received.
8. Reports / Discussion / Consideration:
  - A. Ad Hoc Report: Swiss church's consistory will discuss the library building project at their meeting on Dec. 14th.
  - B. Administration: Hoesly will continue to work with Truttmann to organize the admin team's folders for future teams.
    - CFSW Financial Report
  - C. Communication Team: Nothing to report.

D. Grants Team: Nothing to report.

E. Partnership Team: Nothing to report.

F. Village Board Liaison: Liaison not present.

G. Friends of the Library: Working on their movie night. Working to help provide the cement, and bench for the charging station in the park.

H. President's Report: Hiland will contact Roger Truttmann with the name of a potential Library Board trustee to fill the vacancy when Hoesly steps down. Evaluation for the Library Director will take place at the Jan. 18 meeting.

9. Adjournment: Hiland adjourned the meeting at 6:59 P.M.



**Director's Report –December 12, 2022**  
**Amy Trumble**

**Website Update Complete**

Our new webpage went public November 30<sup>th</sup>. Changes were made to the font, layout, sidebars, and search bar. The goal was to make the site easier to read and navigate, and give it an overall cleaner, more modern look. We look forward to working with the new features this version offers. Be sure to check it out when you have time.

**Sugar River Dulcimer Group**

The library is working with Milo Parker and local dulcimer players to host a music opportunity for members of the surrounding communities. All are welcome to join Milo and friends on the first and third Wednesdays of the month from 11a.m. to 1p.m. Dulcimers and sheet music are available for use.

**A New Painting Exhibition**

Local artist, Chuck Bauer, is displaying his paintings during the months of December and January. Chuck specializes in en plein air painting and likes to work from nature whenever possible. Many of his works are set in rural southern Wisconsin as well as the Madison area. His work is unique in that he uses abstract approaches and bold colors to portray natural themes.

**Study Carrels**

Our new study carrels arrived! In order to make the copier accessible to patrons we needed to move a computer station. The result was that we had two computer stations at the same table in close proximity to one another. In order to offer some separation and privacy for computer users we purchased two study carrels. Patrons have been using them and appreciate having their own individual space to work.

**New Glarus Public Library is on Instagram!**

Julie was hard at work last month getting us set up with an Instagram account. We are now public on the app. It will be used as an extension of our webpage and Facebook and contain the same information in picture form in order to reach a wider population of all that the library has to offer. As the formulas for Facebook and Instagram are different we should be able to reach more people. We can monitor the metrics and time spent updating Instagram posts to determine how effective and useful it is as a tool for informing the community about library happenings.



## November 2022 Highlights

Program Participation	2022 November Participants	2022 Total
Children's/Teen Events "live"	46	1,304
Adult/General Events "live"	25	599
Children's/Teen "self-serve"	441	13,272
Adults "self-serve"	37	248

This November we returned to in-person children's programming. Kids and parents were excited to be together and see Miss Brooke again!

STATISTICS		2022 November	2022 YTD	2021 YTD
	<b>Items Borrowed</b>	2,981	34,446	28,028
	% Village of New Glarus	48%	48%	45%
	% Town of New Glarus	24%	27%	27%
	% Town of York	11%	10%	13%
	% Other Green County	8%	8%	8%
	% Dane County	6%	7%	6%
	% Other	3%	<1%	1%
	<b>OLL Requests Filled</b>	5	67	72
	<b>OverDrive Borrowed (all formats)</b>	778	8,884	8,548
	<b>Public WiFi sessions</b>	4,983	56,230	46,468
	<b>Public computer sessions</b>	44	339	64
	<b>Online Tools &amp; Databases</b>	181	1,134	1,630
	<b>Website Visits</b>	963	14,086	17,171
	<b>Library Visits</b>	1,234	15,101	7,901
	<b>Average visits per day</b>	51	55	37
	<b>Patrons Added</b>	6	129	62
	<b>Items Added</b>	191	1,839	1,785
	<b>Items Deleted</b>	306	1,437	2,709

# November Financials

## LIBRARY

### SAVINGS #2775 (APY .10%)

Beg. Balance	11,241.19	
Interest	0.92	
Deposit		
Withdrawal		
End. Balance		11,242.11

### Savings #2763 [25-11520] (APY .10%)

Beg. Balance	947.56	
Withdrawal		
Deposit		
Interest	0.08	
End. Balance		947.64

### SUBTOTAL [25-11520]

12,189.75

### SBCP MM#183483-RESERVE OPERATIONS FUND [25-11300]

Beg. Balance	20,382.06	
Interest	49.59	
End Balance		20,431.65

### SBCP MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	139,480.49	
Deposit (Exeter donation)		
Interest	339.34	
End Balance		139,819.83

### TOTAL LIBRARY INVESTMENTS

172,441.23

### FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

#### Library Capital Campaign Fund

CASH Deposits thru 9/30/22	956,258.59
Interest/Dividend Income	2,218.12
Less fees	
Less Withdrawals	
Gifts/Pledges received	
SPENDABLE CASH Available 10/31/22	958,476.71

#### Library Operations Fund

Balance 9/30/22	26,335.03
Gifts/Pledges received	
Interest Income	61.17
Disbursements (Fees)	
Balance 10/31/22	26,396.20
Spendable Balance 10/31/22	26,396.20

#### Library Endowment Fund

Beginning Balance 9/30/22	27,686.75
Contributions	
Investment Activity	1,281.10
Investment fees	-0.60
BALANCE 10/31/22 [NON-CASH]	28,967.25
Spendable Balance 10/31/22	3,588.00

