

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY
BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

Wednesday, November 16, 2022 – 6:30 P.M.

AGENDA

1. Call to Order: Hiland called the meeting to order at 6:30 P.M. Those present, in addition to Hiland, were trustees Beth Blahut, Daniel Ramirez, Jody Hoesly, Suzi Janowiak, Library Director Amy Trumble, and Village Liaison Henry Janisch. Absent: Trustee Shelly Truttmann.
2. Announcement:
 - A. The Library Board will convene into closed session called under WI State Statue 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Deliberating the purchase of public property)
3. Approval of Agenda: Hoesly made a motion to approve the agenda. Motion carried.
4. Comments & Questions from the Public: None.
5. New Business :
 - A. Discussion and Consideration: Library Director Goals
6. Bills and Finance Report
 - A. Bills were presented and approved as follows:
 - \$ 3,881.80 dated October 26, 2022
 - \$1,721.52 dated November 9, 2022
 - B. Financial statement
7. Director's Report: See attached.
8. Approval of Minutes
 - A. October 19, 2022: Hiland moved to approve the minutes with the suggested corrections. One abstention. Motion carried.
9. Reports / Discussion / Consideration:
 - A. Ad Hoc Report: Ad hoc team met with the Swiss Church to discuss building options at the Zwingli site. The Church will report back as soon as possible with a decision about moving forward with further negotiations and offering to sell the property to the Library.

B. Administration: Hoesly will clarify file folders and procedures for future admin teams.

- CFSW Financial Report

C. Communication Team: Nothing to report.

D. Grants Team: Will submit expenses from map grant to village clerk.

E. Partnership Team: Nothing to report.

F. Village Board Liaison: Nothing to report.

G. Friends of the Library: Working on creating a movie night. Internal book sales are going well.

H. President's Report: Hiland made a motion to move the December meeting to Mon. Dec. 12th due to scheduling conflicts. Motion carried. Trumble's 6th month evaluation will take place at the Jan. meeting. Kaylee Walters resigned from her role on the ad hoc team. Jody Hoesly is resigning at the end of Dec. after serving 10 years on the Library Board.

10. The board will convene into Closed Session: Janowiak made a motion to convene into closed session. 2nd by Janisch. Motion carried by unanimous roll-call vote.

11. The board will convene into Open Session: Janisch made a motion to convene into closed session. 2nd by Janowiak. Motion carried by unanimous roll-call vote.

A. Results of Closed Session: Discussion & Consideration: Deliberating the purchase of public property. No actions taken.

12. Hiland adjourned the meeting at 8:05 P.M.



Director's Report –November 16, 2022
Amy Trumble

Zoozort Live Animal Event

At the end of October we hosted the Zoozort live animal program. Kids were off school and over 175 kids and adults piled into the community room of Village Hall to learn about and touch exotic animals from around the world.



Website and Storage Room Cleanup

During the month of October we started behind the scenes cleanup work on the website and met with the technology experts at SCLS to prepare for our website update. A new version of website software is being installed this month. We have been removing outdated information and exploring ideas for refreshing the look of the site. Other cleanup notes, we have been working our way through the storage room to clean out, take inventory of, and organize our supplies and equipment.

Return to In-person Children's Programming

We will be gradually moving back to Story Times in the community room on Wednesdays in November. We plan to expand children's programming in the new year to include a Movers and Shakers program on Fridays. We are exploring options for bringing in live music entertainment for the kids one Friday a month.

Community Connections

I recently met with Milo Parker from the Lions Club and discussed a variety of partnering opportunities. We will be meeting later this month to talk about a musical club offering in the community room centered on learning to play the dulcimer. Other opportunities include partnering with the Lions for free kids vision tests, book give away contest ideas, as well as working with the Lions Club to establish and help fill additional Little Free Libraries in New Glarus.

School Outreach

Elementary School and High School art teachers were contacted to see if they are interested in getting into the art display queue. We would love to have exhibitions of the work of young local artists in addition to current display lineup. We have scheduled an elementary school exhibition for March.



October 2022 Highlights

Program Participation	2022 October Participants	2022 Total
Children's/Teen Events "live"	200	1258
Adult/General Events "live"	61	574
Children's/Teen "self-serve"	1051	12,831
Adults "self-serve"	40	211



STATISTICS		2022 October	2022 YTD	2021 YTD
	Items Borrowed	3,093	31,465	25,453
	% Village of New Glarus	49%	48%	55%
	% Town of New Glarus	26%	27%	19%
	% Town of York	10%	10%	12%
	% Other Green County	6%	8%	9%
	% Dane County	8%	7%	4%
	% Other	<1%	<1%	<1%
	OLL Requests Filled	7	62	67
	OverDrive Borrowed (all formats)	713	8,106	7,830
	Public WiFi sessions	5,089	51,247	43,649
	Public computer sessions	37	295	48
	Online Tools & Databases	16	953	1,182
	Website Visits	1,067	13,123	15,945
	Library Visits	1,492	13,867	7,009
	Average visits per day	57	55	25
	Patrons Added	9	123	56
	Items Added	143	1,648	1,636
	Items Deleted	119	1,131	2,381

October Financials

LIBRARY		
SAVINGS #2775 (APY .10%)		
Beg. Balance	11,240.27	
Interest	0.92	
Deposit		
Withdrawal		
End. Balance		11,241.19
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	947.48	
Withdrawal		
Deposit		
Interest	0.08	
End. Balance		947.56
SUBTOTAL [25-11520]		12,188.75
SBCP MM#183483-RESERVE OPERATIONS FUND [25-11300]		
Beg. Balance	20,339.39	
Interest	42.67	
End Balance		20,382.06
SBCP MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/28) [Town Impact fees]	139,188.50	
Deposit (Exeter donation)		
Interest	291.99	
End Balance		139,480.49
TOTAL LIBRARY INVESTMENTS		172,051.30
FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)		
Community Foundation of Southern WI [most recent information available]		
Library Capital Campaign Fund		
CASH Deposits thru 8/31/22		954,498.54
Interest/Dividend Income		1,760.05
Less fees		0.00
Less Withdrawals		
Gifts/Pledges received		
SPENDABLE CASH Available 9/30/22		956,258.59
Library Operations Fund		
Balance 8/31/22		26,369.01
Gifts/Pledges received		
Interest Income		48.63
Disbursements (Fees)		-82.61
Balance 9/30/22		26,335.03
Spendable Balance 9/30/22		26,335.03
Library Endowment Fund		
Beginning Balance 8/31/22		29,745.08
Contributions		
Investment Activity		-1,983.73
Investment fees		-74.60
BALANCE 9/30/22 [NON-CASH]		27,686.75
Spendable Balance 9/30/22		3,558.00