

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

Wednesday, October 19, 2022 – 6:30 P.M.

Minutes

1. Call to Order: President Linda Hiland called the meeting to order at 6:31 P.M. Those present, in addition to Hiland, were trustees Daniel Ramirez, Beth Blahut; Director Amy Trumble; Village Liaison Henry Janisch. Absent: Suzi Janowiak, Shelly Truttman, Jody Hoesly
2. Approval of Agenda: Janisch moved to approve the agenda. Motion carried.
3. Comments & Questions from the Public: None.
1. Unfinished Business
 - A. Discussion and Consideration: Photography and filming policy request form: Blahut moved to approve the form. Motion carried.
2. New Business
 - A. Discussion and Consideration: 2023 holidays: Janisch moved to approve the dates as written with the addition of closing the library on Saturday April 8, 2023. Motion carried.
6. Bills and Finance Report
 - A. Bills were presented and approved as follows:
 - \$ 9,224.14 dated September 27, 2022
 - \$ 4,819.51 dated October 11, 2022
 - B. Financial statement
7. Director's Report: See attached.
8. Approval of Minutes
 - A. September 21, 2022. Minutes approved with no corrections.
9. Reports / Discussion / Consideration:
 - A. Administration: Nothing to report.
 - CFSW Financial Report
 - B. Communication Team: Will put out a press release about the middle school map exhibit in Village Hall to encourage viewing on election day.

- C. Grants Team: Nothing to report.
- D. Partnership Team: Nothing to report.
- E. Village Board Liaison: Nothing to report.
- F. Friends of the Library: Nothing to report.

G. President's Report: Hiland discussed the Board's procedures according to the 12th edition of *Robert's Rules of Order*. Hiland suggested that in 2023 the Board should review its bylaws, including procedures for electronic meetings. The December meeting date will be discussed at the Nov. meeting. Hiland and Janisch will be unable to attend if the meeting is on Dec 21st.

10. Adjournment: Hiland adjourned the meeting at 7:25 P.M.



Director's Report –October 19, 2022
Amy Trumble

Micro Universes Children's Programming

September 30th, when the kids were off school, the library hosted the Welty Environmental Center Micro Universes program. Kids got hands-on experience using digital and traditional compound microscopes to enlarge rocks, leaves, butterfly wings, fingernails, and anything they could find outside to examine under a microscope. Following the event a parent reported that their child was hinting that they might like a microscope of their own!

Library User Guides

Now that traffic in the library is picking up, it is sometimes difficult to find the time to explain all of the services we offer to patrons receiving new library cards. Therefore, we created a "Library User Guide" brochure to hand out to patrons who may not be aware of all that the library has to offer. We will be having SCLS print the brochures. This benefits us in two ways- we get more than \$300 printing free from SCLS each year, which saves us money, and the quality of the printing and paper is superior to what we can do currently in the library.

Community Foundation Grant

We are writing a grant proposal for a bench to be placed in Village Park in front of the solar charging station that is arriving soon. This would offer people a place to sit while charging phones or other devices. A bronze plaque would indicate that it was purchased by the New Glarus Public Library with a grant from the Community Foundation of Southern Wisconsin.

Fall and Community Art Projects

Our community art project "pumpkin patch" is now on display in the children's section. Kids and adults submitted their creative designs for the display. Erica has done a great job decorating the rest of the library for the month of October. Brooke's themed Story Time events and grab and go crafts have been a hit this month as well.

Artists Line up

I have been in contact with several local artists and have displays lined up into spring. November we will be featuring the works of Kari Morrison, December and January Chuck Bauer will be exhibiting paintings, and in February Nan Rudd will have her mosaics on display, while her husband Bob will be sharing his art made of old farm machinery.










Report Meeting with Schools

I met with Jennifer Thayer and the school librarians to discuss ways in which we can partner with the schools. They were pleased to hear about the possibility of scheduling an author visit and will take into consideration days that might work for the author to present to multiple age groups in one day. In addition, we confirmed who should receive information regarding library events. They plan to send out a flyer to families regarding Zoozort that's taking place later this month when the kids are off.



Program Participation	2022 September Participants	2022 Total
Children's/Teen Events "live"	71	1051
Adult/General Events "live"	40	513
Children's/Teen "self-serve"	880	11,787
Adults "self-serve"	24	171



STATISTICS		2022 September	2022 YTD	2021 YTD
	Items Borrowed	2,891	28,372	23,335
	% Village of New Glarus	48%	47%	49%
	% Town of New Glarus	24%	27%	21%
	% Town of York	10%	10%	17%
	% Other Green County	8%	8%	8%
	% Dane County	10%	7%	4%
	% Other	<0%	<1%	1%
	OLL Requests Filled	2	55	61
	OverDrive Borrowed (all formats)	763	7,393	7,021
	Public WiFi sessions	4,862	46,158	40,154
	Public computer sessions	39	258	44
	Online Tools & Databases	104	577	1,081
	Website Visits	1,061	12,056	14,495
	Library Visits	1,411	12,375	6,352
	Average visits per day	56	55	28
	Patrons Added	10	114	50
	Items Added	76	1,505	1,484
	Items Deleted	14	1,012	2,286

September Financials

LIBRARY		
SAVINGS #2775 (APY .10%)		
Beg. Balance	11,239.53	
Interest	0.74	
Deposit		
Withdrawal	0.00	
End. Balance		11,240.27
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	947.42	
Withdrawal		
Deposit		
Interest	0.06	
End. Balance		947.48
SUBTOTAL [25-11520]		12,187.75
SBCP MM#183483-RESERVE OPERATIONS FUND [25-11300]		
Beg. Balance	20,302.68	
Interest	36.71	
End Balance		20,339.39
SBCP MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/28) [Town Impact fees]	138,937.27	
Deposit (Exeter donation)		
Interest	251.23	
End Balance		139,188.50
TOTAL LIBRARY INVESTMENTS		171,715.64
FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)		
Community Foundation of Southern WI [most recent information available]		
Library Capital Campaign Fund		
CASH Deposits thru 7/31/22		951,932.39
Interest/Dividend Income		1,098.88
Less fees		
Less Withdrawals		
Gifts/Pledges received		
SPENDABLE CASH Available 8/31/22		953,031.27
Library Operations Fund		
Balance 7/31/22		26,328.47
Gifts/Pledges received		
Interest Income		40.54
Disbursements (Fees)		
Balance 8/31/22		26,369.01
Spendable Balance 8/31/22		26,368.01
Library Endowment Fund		
Beginning Balance 7/31/22		30,681.61
Contributions		
Investment Activity		-935.93
Investment fees		-0.60
BALANCE 8/31/22 [NON-CASH]		29,745.08
Spendable Balance 8/31/22		3,558.00

