

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY
BOARD OF TRUSTEES
New Glarus Village Hall – Community Room
319 2nd Street, New Glarus WI 53574**

Wednesday, March 16, 2022 - 6:30 P.M.

1. Call to Order: Hiland called the meeting to order at 6:42 P.M. Those present, in addition to Hiland, were trustees Beth Blahut, Shelly Truttmann, Suzi Janowiak, and Interim Library Director Erica Loeffelholtz. Absent: Trustees Daniel Ramirez, and Jody Hoesly, and Village Liaison Henry Janisch.
2. Approval of Agenda: Truttmann moved to approve the agenda. 2nd by Janowiak. Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business:
 - a. Discussion and Consideration: Library Director Search: The Board will continue to list the job until filled.
 - b. Discussion and Consideration: Library Board meeting schedule: The Board will continue to meet once a month and will call special meetings as needed. Next meeting will be April 20, 2022.
5. New Business:
 - a. Discussion and Consideration: Mowing of West side property: Joe Cockroft will continue to mow the property. Truttmann will reach out to the adjacent property owner to discuss options about what to do with the hay.
 - b. Discussion and Consideration: Digital storage of library board files: Former Board treasurer Kevin Budsberg would like to transfer some financial records from his personal BOX account to the Board. Truttmann will contact Budsberg to discuss which platform would be the most practical (Google or BOX).
6. Bills and Finance Report
 - a. Bills were presented and approved as follows:
 - \$ 423.15 dated February 22, 2022; \$2,073.92 dated March 8, 2022
 - b. Financial Statement
7. Director's Report: See attached.

8. Approval of Minutes

- a. February 16, 2022: Janowiak moved to approve the minutes. 2nd by Truttmann. Motion carried.

9. Reports / Discussion / Consideration:

- a. Administration Team: Nothing to report.
 - CFSW Financial Report
- b. Communication Team: Nothing to report.
- c. Grants Team: Nothing to report.
- d. Partnership Team: Working on programs in collaboration with the Historical Museum.
- e. Village Board Liaison: Not present.
- f. Friends of the Library: Nothing to report.
- g. President's Report: Nothing to report.

10. Adjournment: Hiland adjourned the meeting at 7:27 P.M.

Respectfully submitted, Beth Blahut, Secretary



Director's Report – March 10, 2022
Erica Loeffelholz

Community Presentation on Critical Race Theory

Corrine Hendrickson & Gregg Jamison approached the library to ask about partnering with us for a community presentation. Gregg is a professor of anthropology at UW-Milwaukee (Waukesha) campus, and covers race, racism, and critical race theory regularly in his classes. Given the current debates swirling around the topic, Gregg is interested in presenting an apolitical information session to interested community members. The presentation will define the terms race, racism, and critical race theory, to talk about what they are and what they are not, and to discuss why they matter. His goal is to promote awareness and understanding, not shame or guilt. There will be time for questions after the lecture.

The presentation will be held on Tuesday, April 5th at 7 PM, in the upstairs room at Toffler's.

Spark Joy Green County

Green County libraries are working together to offer a virtual event on the weekend of March 18th. Shannon Huneycutt, a certified KonMari specialist, will be teaching folks all about the "life-changing magic of tidying up" in a one-hour virtual class. Zoe Buehl at Belleville has coordinated the event and created all promotional materials, and the class will be paid for out of this year's Green County shared programming funds.

Friends of the Library

The Friends will be holding another book donation drop-off day on Saturday, April 23rd. The community room has been reserved from 10 AM-3 PM, and the goal is to get donations boxed and loaded onto trucks during the event, so that everything can be taken straight to our off-site storage location.







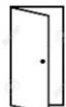


Phased Reopening Update

On March 8th the Village Hall updated their mask policy to "masks welcome" instead of "masks required." The library has followed suit by making masks optional for patrons, and we still continue to offer disposable masks for anyone who would like one. While the updated guidelines from the CDC place Green County in a low covid transmission area, Wisconsin DHS still puts Green County and the New Glarus school district at high transmission. For this reason, staff will continue to mask, as not everyone feels safe working unmasked at this time. We have brought back the Hatch table in the children's area, and are in the process of adding two more patron computer stations.



Program Participation	2022 February Participants	2022 Total
Children's/Teen Events	29	40
Adult/General Events	13	24
Children's/Teen "self-serve"	1380	1574
Adults "self-serve"	36	72

The grand total for this year's winter reading program was 46 participants and 310 books read, making it our most successful year to date!

STATISTICS		2022 February	2022 YTD	2021 YTD
	Items Borrowed	3134	6531	5849
	% Village of New Glarus	46%	45%	44%
	% Town of New Glarus	29%	29%	21%
	% Town of York	11%	12%	15%
	% Other Green County	7%	6%	11%
	% Dane County	6%	6%	8%
	% Other	1%	2%	1%
	OLL Requests Filled	6	9	7
	OverDrive Borrowed (all formats)	719	1574	1509
	Public WiFi sessions	3818	7874	7033
	Public computer sessions	19	40	0
	Online Tools & Databases	23	67	93
	Website Visits	1081	2358	3062
	Library Visits	1114	2155	1300
	Average visits per day	48	46	29
	Patrons Added	1	11	10
	Items Added	195	344	373
	Items Deleted	8	235	591

February 2022 Financial Report

LIBRARY		
SAVINGS #2775 (APY .10%)		
Beg. Balance	11,234.32	
Interest	0.69	
Deposit		
Withdrawal		
End. Balance		11,235.01
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	1,008.97	
Withdrawal		
Deposit		
Interest	0.06	
End. Balance		1,009.03
SUBTOTAL [25-11520]		12,244.04
SBCP MM#183483-RESERVE OPERATIONS FUND [25-11300]		
Beg. Balance	20,232.48	
Interest	1.86	
End Balance		20,234.34
SBCP MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/28) [Town Impact fees]	137,456.91	
Deposit (Exeter donation)	1,000.00	
Interest	12.70	
End Balance		138,469.61
TOTAL LIBRARY INVESTMENTS		170,947.99
FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)		
Community Foundation of Southern WI [most recent information available]		
Library Capital Campaign Fund - 1667		
CASH Deposits thru 1/31/22		952,193.21
Interest/Dividend Income		17.33
Less fees		
Less Withdrawals		
Gifts/Pledges received		
BALANCE 1/31/22 [NON-CASH]		952,210.54
SPENDABLE CASH Available 11/30/21		950,010.54
Library Operations Fund - 1670		
Balance 1/31/22		26,421.30
Gifts/Pledges received		
Interest Income		0.48
Disbursements (Fees)		
BALANCE 1/31/22 [NON-CASH]		26,421.78
SPENDABLE CASH Available 1/31/22		26,421.78
Library Endowment Fund - 1668		
Beginning Balance 1/31/22		34,491.77
Divided Income, plus Accrued		29.17
Interest Income, plus Accrued		0.41
Investment Fees		-14.75
Realized Gains (Losses)		318.52
Unrealized Gains (Losses)		-1,719.73
BALANCE 1/31/22 [NON-CASH]		33,105.39
SPENDABLE CASH Available 1/31/22		2,957.88