

**VILLAGE OF NEW GLARUS  
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES  
New Glarus Village Hall – Community Room 319 2<sup>nd</sup> Street, New Glarus WI 53574**

**Wednesday, January 19, 2022 - 6:30 P.M.**

1. Call to Order: Hiland called the meeting to order at 6:32 P.M. Those present, in addition to Hiland, were trustees Beth Blahut, Shelly Truttman, Daniel Ramirez, Jody Hoesly, Village Liaison Henry Janisch and Interim Library Director Erica Loeffelholz. Absent: trustee Suzi Janowiak.

2. Approval of Agenda: Truttman moved to approve the agenda. 2<sup>nd</sup> by Ramirez. Motion carried.

3. Announcement:

A. The Library Board will convene into closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Review applications for library director candidates).

4. Comments & Questions from the Public: None.

5. Old Business:

A. Discussion and Consideration: Library Director Search

It has come to the attention of the Board that to comply with SCLS rules, Loeffelholz needs to apply for a Grade II temporary certificate for the library director position. Loeffelholz is speaking with SCLS's Continuing Education Coordinator Jean Anderson on Jan 20th to discuss the certification process.

B. Discussion and Consideration: Library Building Project - Request from Swiss Church Consistory

In December Hiland and Truttman met with Bonnie Klassy, president of Swiss Church's consistory. Klassy requested that the Board provide a sketch of the new library building on the Swiss Church site to share with the congregation. The architects would provide a sketch without extra costs at this time. If we use the sketch for the project it will then be included in the cost of a building project. There was further discussion, including the idea of using salvaged materials from the Zwingli building for the new construction (perhaps the bricks) to retain a historic connection to the old building. Records have been reviewed and there are no limitations due to the historic status of the Zwingli building. Hiland will contact the architects to ask if the lot size is adequate for the new building and if so, she'll ask them to draw a sketch of the building's footprint.

C. Discussion: Payment of Dimension IV Invoice

The Board was mistakenly sent an invoice for services that were already paid for. After the error was discovered, the check that had been sent was voided and now everything is squared away.

6. New Business:

A. Discussion and Consideration: Library Board meeting schedule

Janisch made a motion to meet once a month for two months and then the Board would review the plan in March; meetings would occur as follows: Feb 16 and March 16. 2<sup>nd</sup> by Truttmann. Motion carried.

7. Bills and Finance Report:

A. Bills

Bills were presented and approved as follows:

Expenses for 2021:

\$5,551.86 dated December 27, 2021; \$19,401.16 dated January 10, 2022

Expenses for 2022:

\$248.98 dated December 27, 2021

B. Financial Statement

8. Director's Report: See attached.

9. Approval of Minutes:

A. December 15, 2021

Hiland moved to approve the minutes. 2<sup>nd</sup> by Truttmann. Motion carried.

10. Reports / Discussion / Consideration:

A. Administration Team: Nothing to report.

- CFSW Financial Report

B. Communication Team: Nothing to report.

C. Grants Team: Nothing to report.

D. Partnership Team: Nothing to report.

E. Village Board Liaison: Nothing to report.

F. Friends of the Library: Meeting on Jan 20th. They'll discuss Trivia events.

G. President's Report: Nothing to report.

11. The Board will Convene into Closed Session:

Janisch made a motion to go into closed session, 2<sup>nd</sup> by Ramirez. Motion carried by unanimous roll-call vote

12. The Board will Convene into Open Session:

Hoesly made a motion to go into open session, 2<sup>nd</sup> by Truttmann. Motion carried by unanimous roll-call vote

A. Results of Closed Session: Discussion & Consideration: Review applications for library director candidates

Blahut will contact the candidate with the Board's decision. The Board will continue its search for Library Director.

13. Adjournment: Hiland adjourned the meeting at 7:51 pm.

Respectfully submitted, Beth Blahut, Secretary