

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Community Room
319 2nd Street, New Glarus WI 53574

Wednesday, August 4, 2021 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:34 pm. Those present, in addition to Hiland, were trustees Beth Blahut, Shelly Truttmann, Jody Hoesly, Suzi Janowiak, Library Director Holly Lague and Village Board Liaison Tammy Newberry. Also present, local resident, Daniel Ramirez.
2. Approval of Agenda: Truttmann made a motion to approve the agenda, 2nd by Janowiak. Motion carried.
3. Announcement:
 - A. The Library Board will convene into closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Evaluation criteria for library director candidates).
4. Comments & Questions from the Public: None.
5. Old Business:
 - A. Discussion and Consideration: Library Building Project
The Board will respond to the questions posed by the Shepherd of the Hills Church, as well as questions posed by the Swiss Church regarding the library building project.
 - B. Discussion and Consideration: Phased Reopening of the Library
The Library Board supports Director Lague's decision to post signage requiring masks in the library. In an effort to protect vulnerable populations, signage will direct patrons without masks to use the outdoor window at this time.
 - C. Discussion and Consideration: Library Director Search
President Hiland has established a timeline for the search for a new director. Hiland will send the revised qualifications to the trustees to use in this process.
 - D. Discussion and Consideration: Approval of minutes from Special Meeting June 23, 2021. Hoesly made a motion to approve the minutes from the special meeting of June 23, 2021, 2nd by Truttmann. Motion carried.
6. New Business:
 - A. Discussion and Consideration: Library staff job descriptions and format update.
The Board reviewed and made minor edits to the job descriptions for the following staff positions: Assistant Director, Youth Services Librarian, and Library Clerk. Newberry made a motion to adopt the new job descriptions, 2nd by Truttmann. Motion carried.

7. Reports/Discussion/Consideration:

A. Administration Team: No report.

- CFSW Financial Report

B. Communication Team. Blahut reported that there was a press release in The Post Messenger Recorder on July 29 regarding the "Mapping Our Community" art exhibit in the Village Hall.

C. Grants Team: No report.

D. Partnership Team: No report.

E. Village Board Liaison: No report.

F. Friends of the Library: Lague reported that the Friends have twice as many books as usual for the annual book sale and they are planning a two day sale in the Community Room.

G. President's Report: No report.

8. The Board will Convene into Closed Session:

Truttman made a motion to go into closed session, 2nd by Newberry. Motion carried by unanimous roll-call vote.

9. The Board will Convene into Open Session:

Newberry made a motion to go into open session, 2nd by Truttmann. Motion carried by unanimous roll-call vote.

10. Adjournment: Hiland adjourned the meeting at 8:12 pm.

Respectfully submitted, Beth Blahut, Secretary