

VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Community Room
319 2nd Street, New Glarus WI 53574

Wednesday, July 21, 2021 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:33 pm. Those present, in addition to Hiland, were trustees Beth Blahut, Shelly Truttman, Jody Hoesly, Suzi Janowiak, Library Director Holly Lague and Village Board Liaison Tammy Newberry. Also present, local resident Deb Johnson and Village Administrator, Drake Daily.
2. Approval of Agenda: Hiland requested approval of the agenda with the following change: The closed session 11. B. [Discussion & Consideration: Negotiation of purchase agreement with Shepherd of the Hills] will be moved to follow item 4. [Comments & Questions from the Public]. Newberry made a motion to approve the agenda with this change, 2nd by Janowiak. Motion carried.
3. Announcement:
 - A. The Library Board will convene into closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Interim director).
 - B. The Library Board will convene into closed session called under WI State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Negotiation of purchase agreement with Shepherd of the Hills for potential new library site)
4. Comments & Questions from the Public: Deb Johnson made comments about the potential site of the new library at Shepherd of the Hills. She is concerned about the loss of greenspace, the water issues at the site and the surrounding area and the poor condition of the streets in that area. Library Board trustees thanked Johnson for her comments. Johnson left the meeting at 6:35.
5. The Board will Convene into Closed Session [11. B. on Agenda]:
 - A. Discussion & Consideration: Negotiation of purchase agreement with Shepherd of the Hills:

Hiland left the meeting at 6:36. Newberry made a motion to go into closed session, 2nd by Truttman. Motion carried by unanimous roll-call vote.
6. The Board will Convene into Open Session: Newberry made a motion to go into open session, 2nd by Truttman. Motion carried by unanimous roll-call vote. Hiland returned to the meeting.

A. Results of Closed Session:

Truttmann made the motion, Janowiak seconded that the New Glarus Library Board has decided to cease consideration of the Shepherd of the Hills site because the Board agrees it is not the best location for the future library facility. Motion carried with Hiland abstaining.

7. Old Business

A. Discussion and Consideration: Library Building Project

The Board decided to dispose of all of the furniture stored at the Swiss Center of North America at this time, rather than to find new storage options. Truttmann will look into the steps necessary to sell the metal shelving for the scrap metal. The metal scrapping and/or disposal plan will have to include removing shelving currently stored in Hoesly's barn. Lague will contact Joe Cockroft to discuss how the village staff could assist in disposal of the items at SCNA, and ask if the Village has a trailer. The large wooden desk could be given away or burned. Truttmann and Lague will coordinate dates to make a plan to remove the items.

B. Discussion and Consideration: Phased Reopening of the Library

Lague reported that the current service model continues to provide the most consistent and widest access to patrons while balancing safety. Library staff are keeping an eye on current COVID-19 news and public health recommendations. Lague notes the American Academy of Pediatrics recommendation for universal masking in schools regardless of vaccination status, and the Village Board's recent decision to require masks during meetings. Mask requirements for Village Hall in general have not changed

The Board decided that going forward, its meetings will continue to be held at Village Hall in the Community Room. Trustees will bring masks and wear them if it is determined to be prudent. Members of the public who attend meetings will be asked to wear a mask if the Board is masked. If there is a request to do so, the Board will meet via Zoom.

8. New Business

A. Discussion and Consideration: Library Director Search

The Board decided to use the Baker Tilly job description as a format for the library director position. The Board edited the document with changes as seen appropriate. Blahut made a motion to approve the edits made 7-21-21 to the Library Director job description. 2nd by Newberry. Motion carried. Lague will send all other library job descriptions to the LB before the Aug 4 meeting so the Board will be prepared to update them, following the Village's Baker Tilly format. The Board edited the Library Director job posting and will send this description to

Mark Ibach for posting on SCLS. The job will also be posted on the NG Library webpage-on the employment tab. Hiland shared a suggested timeline for hiring a new director. This timeline may be adjusted as necessary. The LB meeting for Aug. 18 is cancelled because three trustees are unavailable and there would not be a quorum.

9. Bills & Finance Report

A. Bills

Bills were presented and approved as follows: \$6,999.78 dated July 20, 2021

B. Financial Statement

10. Director's Report: Attached

11. Approval of Minutes

- A. Truttmann made a motion to approve the minutes of June 16, 2021 with two edits. 2nd by Janowiak. Motion carried.
- B. Special Meeting June 23, 2021-tabled at this time.
- C. Truttmann made a motion to approve the minutes of July 7, 2021. 2nd by Newberry. Motion carried.

12. The Board will Convene into Closed Session [11. A. on Agenda]:

Newberry made a motion to go into closed session, 2nd by Truttmann. Motion carried by unanimous roll-call vote.

13. The Board will Convene into Open Session

A. Results of Closed Session: Discussion & Consideration: Interim director

Newberry made a motion to go into open session, 2nd by Truttmann. Motion carried by unanimous roll-call vote.

Results of Closed Session: Truttmann made a motion to approve Resolution 21-01 the appointment of Erica Loeffelholz as the Interim Director of the New Glarus Library. 2nd by Hoesly. Motion carried.

14. Adjournment: Hiland adjourned the meeting at 9:34 pm.

Respectfully submitted, Beth Blahut, Secretary