

Welcome Volunteer!

Thank you for your interest in volunteering at the New Glarus Public Library. Our volunteer program hopes to provide you with pleasant opportunities to make a meaningful contribution to our library community. Our volunteers help build public awareness of the services offered by the library and strengthen ties to the community.

Volunteer Application

Name _____

Street Address _____

City/State/Zip _____

Phone Number(s) _____

E-Mail _____

What is the best way to contact you? _____

If you are under 18 years old, a parent must sign the agreement also.

Are you a student? _____ Where? _____

In case of an emergency, contact _____

Relationship _____ Phone Number _____

Area(s) of Interest: _____

Are you interested in working with: Children _____ Teens _____ Adults _____

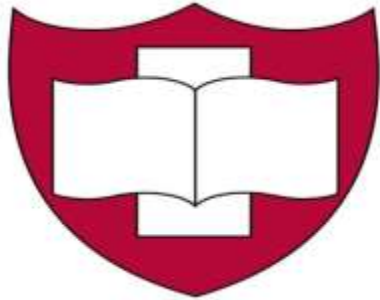
Special skills, training: _____

Why do you want to volunteer at the library? _____

How long do you anticipate volunteering? _____

Days/times available: Mon. Tues. Wed. Thurs. Fri. Sat.

Morning Afternoon Evening



Volunteer Policies and Agreement

- I agree to abide by all policies of the New Glarus Public Library. When I am volunteering, I will be neat and clean in appearance.
- I will be punctual and I will call the library if I will be late or unable to work on the days I am volunteering.
- I will treat all staff and patrons in a friendly and respectful manner.
- I will respect staff and patron privacy and confidentiality.
- I will sign-in and sign-out in the Volunteer Sign-in Book and wear a name tag while I am volunteering.
- I will sign an Authorization for Release of Information form, allowing the library to do a background check. (Every volunteer who is over 18 years old is asked to sign a release form – attached.)
- I will receive no financial or “in kind” compensation for volunteering at the library.
- The New Glarus Public Library shall make use of the services of interested volunteers to enhance, not replace, the work done by library staff.

I have read and understand the above policies and conditions and I agree to be bound by them when volunteering at the New Glarus Public Library.

Signature

Date

Guardian Signature if volunteer is under 18

Date

The library will contact you within two weeks regarding your volunteer application.

Thank you!

Approved by NGPL Board 3/11/2014

New Glarus Public, Library 319 2nd Street, New Glarus, WI 53574 608-527-2003