

**Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, May 9 , 2017**

Treasurer Kevin Budsberg called the meeting to order at 6:33 p.m. Trustees present were: Kevin Budsberg, Jody Hoesly, Petra Streiff, and Suzi Janowiak. President Linda Hiland joined the meeting at 6:39 pm. School Liaison Lexa Speth joined the meeting at 7:09 pm. Also in attendance was Library Director Lauren White. Absent: Bob Bergum.

APPROVAL OF AGENDA: Motion to approve the agenda by Suzi Janowiak, second by P. Streiff. Motion Carried.

Announcement: The Library Board will convene into Closed Session #1 called under WI State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining require a closed session (Sale of West Side Site).

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

OLD BUSINESS:

A. DISCUSSION AND CONSIDERATION: LIBRARY BUILDING PROJECT:

Jody Hoesly distributed an updated budget handout. President Hiland reminded the board that we need to arrange for the annual mowing of the West Side Site. She will contact Gene Dahlk and Roger Arn to see if they are willing to continue mowing the property. She also informed the board that we have another new Co Chair for the Capital Campaign, Gail Anderson. The new team had met earlier in the evening. The Communication Team is working on a new presence on social media, and other ways to reengage the public for the final fundraising phase for the new building. The priority will be getting the new materials completed. Discussion of holding a donor event in the near future, with attendance by Village Board trustees and staff as well. Petra Streiff reported the Village Board will be meeting with the Veterans' Committee to discuss their concerns regarding the new ballfield at Veterans Park later this month.

B. DISCUSSION AND CONSIDERATION: STRATEGIC PLANNING UPDATE:

Director White reported that she had discussion with Shawn at SCLS, and have arranged a group staff meeting to get the process started, and have scheduled two more meetings to get feedback from the public and select stakeholders in library services. These will be held on June 8 at the New Glarus Home, and June 20 in the Community Room in the Village Hall. They hope to have the report finished by the end of August 2017.

C. DISCUSSION AND CONSIDERATION: SALE OF WEST SIDE SITE: President Hiland updated the board that she has been in contact with a potentially interested party.

BILLS & FINANCE REPORT:

A. BILLS: Bills were reviewed and approved. One set dated 4/25/2017 totalling \$313.00, and another set dated 5/9/2017 totalling \$3,550.16.

B. FINANCIAL STATEMENT: See statement attached below.

DIRECTOR'S REPORT: The board reviewed the report, with special commendation of Director White's work with the Green County Leaders program, and their project of creating the Community Closet in Monroe.

APPROVAL OF MINUTES: Discussion by the board regarding format of future minutes, in order to have consistency. Minor corrections were made to the minutes of April 11, 2017, April 25, 2017, and May 1, 2017. Motion by Petra Streiff to approve the minutes of April 11, 2017, with corrections. Second by Jody Hoesly. Motion carried. Motion by Kevin Budsberg to approve the minutes of April 25, 2017, with corrections. Second by Petra Streiff. Motion carried. Motion by Kevin Budsberg to approve the minutes of May 1, 2017, with corrections. Second by Petra Streiff. Motion carried.

CONVENE INTO CLOSED SESSION: No closed session needed.

ADJOURNMENT: Meeting adjourned on a motion by Petra Streiff, second by Jody Hoesly. Motion carried at 7:56 PM

*Respectfully Submitted,
Suzi Janowiak, Secretary*

New Glarus Public Library
Director's Report – May 9th, 2016
Lauren White, Director

Green County Library Staff In-Service:

On Thursday, April 27th, New Glarus hosted the Belleville, Albany, Brodhead library staff for an all-day service that was targeted at improving staff reference skills and focusing on diversity and inclusion in Green County. The first part of our day was spend with Julie Arnsdorf and Abigail Cahill from UW-Madison and they presented a fabulous program on reference triage. Staff were able to master the art of the reference interview, recognize when referring services out is appropriate, and advanced search techniques. The afternoon was spent with Victoria Solomon from the UW-Extension office in Green County and Dan Veroff from UW's Applied Population Lab. We discussed population trends in Green County and examined how they changed over the last 10 years and how that may or may not impact the services we provide. Given that the Hispanic/Latino population has grown considerably in the last decade, we examined was to make our programs and collections inclusive.

Yoga Series with NG Yoga Center:

After a successful partnership last year, NGPL approached David Haugh with the New Glarus Yoga Center to once again host a free yoga series for our patrons. This is possible because of the New Glarus Community Foundation grant that we received to expand our programming efforts. As with last year, the program was hugely successful again and in the four sessions, we had over 80 participants! Due to the popular nature of this program, we'll host another 4-week session in September. We are so thrilled to be able to offer this type of program at no-cost to our patrons and allow people to try a new form of fitness with very little risk.

Genealogy Program:

On Tuesday, April 11th, we hosted representatives from the Swiss Center of North America, the Swiss Historical Society, the Green County Historical Society, and the Green County Geological Society. Attendees were able to learn how to use FindAGrave and had an introduction to genealogy, local history resources and fact-finding techniques. We had over 30 attendees present and everyone seemed to really enjoy the topics and information covered.

Community Closet Update:

It is with great enthusiasm that I announce that the community closet that has been in the works for the last six months is finally open. My classmates from Green County Leaders and I were present on Monday, May 1st for the grand opening and volunteer training is scheduled for Monday, May 8th. At that time, we hope to hand over the reins to our volunteers for the 4-hour shifts on Monday and transition from the prime operators of the closet. This is been a wonderful experience and we could not have done this without the help of Pastor Paul Watkins from the Church of the Nazarene and Rick Gleason of Green County Family Promise.

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April 2017 Program Attendance

Event	Date	Number of Attendees
Yoga	Thursday, April 6	23
Preschool Storytime	Friday, April 7 th	11C/4A
Scrabble	Tuesday, April 11 th	0
Genealogy Program	Tuesday, April 11 th	30
Book Club	Wednesday, April 12 th	9
Yoga	Thursday, April 13h	20
Scrabble	Tuesday, April 18 th	0
Yoga	Thursday, April 18 th	28
Preschool Storytime	Friday, April 20 th	19C/8A
Scrabble	Tuesday, April 25 th	2
Yoga	Thursday, April 27 th	15
Preschool Storytime	Friday, April 28 th	12C/4A
Lunch w/Easter Bunny	Saturday, April 8 th	30C/18A
Storytime at Small World	Thursday, April 27 th	24C/4A

April 2017 Monthly Statistics

New Glarus Public Library 2017	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	221	304	6060	1440	3020	1633	1072	1526	249
February	247	272	5260	1499	2781	1233	882	1579	284
March	216	186	6267	1256	2756	1199	571	243	242
April	214	274	5067	804	2283	1058	486	167	269
May									
June									
July									
August									
September									
October									
November									
December									
Total:	898	1036	22654	4999	10840	5123	3011	3515	1044
2017	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	12	10	0	881	1426	2091	159	???	19
February	14	10	1	656	1049	2385	130	???	10
March	13	8	4	805	1269	2202	129	???	9
April	9	4	1	704	1119	2333	146	???	10
May									
June									
July									
August									
September									
October									
November									
December									
Total:	48	32	6	3046	4863	9011	564		48
2017	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2441	195	13	8	16	5	128C/29A	13	173
February	2383	200	12	9	33	3	65C/19A	12	117
March	2866	227	13	7	72	9	160C/79A	16	316
April	2233	187	12	9	127	5	96C/38A	14	261
May									
June									
July									
August									
September									
October									
November									
December									
Total:	9923	809	50	33	248	22	449C/165A	55	867

TOTAL LIBRARY INVESTMENTS	56,461.46
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FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund

CASH Deposits thru 2/28/17	702,060.78
Interest Income from March	127.71
Less fees from March	-2.50
Gifts received	
Pledges paid March	650.00
CASH Available 3/31/17	<u>702,835.99</u>

Library Operations Fund

CASH Available 2/28/17	18,755.45
Gifts received	1,000.00
Pledges paid	250.00
Interest Income March	3.42
Disbursements March Fees	-56.55
CASH Available 3/31/17	<u>19,952.32</u>

Library Endowment Fund

Beginning Balance 2/28/17	1,843.93
Contributions	
Investment Activity	8.00
Disbursement Activity fees	-4.10
BALANCE 3/31/17 [NON-CASH]	<u>1,847.83</u>