

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
Tuesday, March 13, 2018 - 6:30 P.M.

AGENDA

1. Call to Order: President Hiland called the meeting to order at 6:31. Those present, in addition to Hiland, were trustees Bob Bergum, Jody Hoesly, Kevin Budsberg, Petra Streiff, Shelly Truttmann, and Library Director Lauren White.
2. Approval of Agenda: Bob Bergum moved to approve, 2nd by Kevin Budsberg. Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
 - A. Discussion and Consideration: Library Building Project: President Hiland reported that printing costs have reached the \$250 threshold of the SCLS print budget. There was a motion by President Hiland, 2nd by Petra Streiff, to move \$250 from the savings account to the Library Operations Budget. Motion carried. President Hiland also reported that National Library Week is April 8-14, 2018. She asked that a resolution be composed and sent to the Village Board to recognize the occasion as well as an article be submitted to the Post Messenger Recorder. Kevin Budsberg reported the library was recently selected to benefit from the United Way of Green County, Inc. group "100 Who Care Green County".
 - B. Discussion and Consideration: Sale of the West Side Site: President Hiland spoke with a public/private developer and it was suggested that a local realtor be contacted to conduct the sale. After discussion, it was decided that the matter should be presented to the Village Administrator for review.
 - C. Discussion and Consideration: Donor Recognition: Various ideas were brought forth, ranging from a digital display, an artistic display, or a combination of both. President Hiland will contact Jim Gersich for more information regarding the design.
5. Bills & Finance Report
 - A. Bills: Two sets of bills were presented and approved dated March 13, 2018, totaling \$3,428.82
 - B. Financial Statement: Attached
6. Director's Report: Reviewed and approved by the board. Attached.
7. Approval of Minutes:
 - A. February 13, 2018: Kevin Budsberg moved to approve, 2nd by Petra Streiff. Motion carried.
 - B. February 27, 2018: Bob Bergman moved to approve, 2nd by Jody Hoesly. Motion carried.
8. Adjournment: President Hiland adjourned the meeting at 8:09 pm.

Respectfully submitted, Shelly Truttmann, Trustee

**New Glarus Public Library
Director's Report March 13, 2018
Lauren White, Director**

Adult Winter Reading Program:

After reflecting on program participation last year, Erica decided to limit the adult reading challenge this winter to adults and overall, we're thrilled with the results! For 2018, we had 18 participants, which is up 12.5% from last year and 134 books were read by those participants. Feedback on the program has been very positive and Erica is already looking towards 2019. We are once again incredibly thankful for our local sponsors of the program that allowed us to assemble weekly prize options for our drawing winners.

Green County Library Directors:

Library directors met on February 28th to discuss how to use shared resource funds from the county and also choose some professional development courses through UW. Because of availability, the directors will split into two groups and will either attend a class on The Psychology of Managing Difficult Employees or The Art of Delegation, both of which are in April. We also agreed to designate funds to continuing education so that directors can attend WLA, which is in La Crosse this year.

Green County Library Board:

The Green County Library board met on February 26th to discuss their mission and decide how to proceed with filling board vacancies. For the first time in several years, we have multiple candidates that wish to join the board and because of that, the board will hold interviews on March 19th in Monroe. For the last two meetings, the plan has been to meet at New Glarus Public Library since we rotate locations, but we are no longer able to host meetings at our site due to the community room and board room being reserved on the meeting night for the duration of 2018. The next meeting will be April 16th in Albany.

Spring Break at the Library:

Erica has planned a fantastic week of activities while students are out of school for spring break this month! Not only will we have our regular music and movement program as well as our free play, but we will also screen the popular children's film, Coco, and Erica will be conducting a mad scientists program as well! We're excited to offer such variety to our patrons and hope they'll join us March 26th-29th.

February 2018 Program Attendance

Event	Date	Number of Attendees
Free Play	Thursday, February 1	0
Music and Movement	Monday, February 5	5C/7A
Scrabble	Tuesday, February 6	0
Free Play	Thursday, February 8	6C/5A
Preschool Story Time	Friday, February 9	CANCELLED/WEATHER
Music and Movement	Monday, February 12	6C/5A
Scrabble	Tuesday, February 13	3
Book Club	Wednesday, February 14	5
Free Play	Thursday, February 15	6C/4A
Preschool Story Time	Friday, February 16	21C/9A
Scrabble	Tuesday, February 20	3
Free Play	Thursday, February 22	5C/5A
Preschool Story Time	Friday, February 23rd	15C/6A
Music and Movement	Friday, February 26th	5C/4A
Scrabble	Tuesday, February 27th	0

February 2018 Monthly Statistics

New Glarus Public Library 2018	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	230	904	6179	1267	2596	1219	469	251	377
February	172	151	5064	1295	1970	1019	404	220	156
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	402	1055	11243	2562	4566	2238	873	471	533
2018	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	4	4	0	964	1059	1741	231	???	5
February	10	4	1	1034	1552	2004	207	???	6
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	14	8	1	1998	2611	3745	438		11
2018	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2632	200	13	7	33	4	49C/19A	10	101
February	2557	209	12	5	11	10	69C/45A	15	125
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	5189	409	25	12	44	14	49C/19A	25	226

TOTAL LIBRARY INVESTMENTS**55,099.83****FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)****Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund

CASH Deposits thru 12/31/17	771,632.83
Interest Income from Jan	141.53
Less fees from Jan	-410.00
Gifts received	1,663.00
Pledges paid	750.00
CASH Available 1/31/18	773,777.36

Library Operations Fund **[CFSW sending statements quarterly]**

CASH Available 10/31/17	26,488.30
Gifts received	200.00
Pledges paid	1,250.00
Interest Income	8.94
Disbursements 4th Quarter Fees	-63.95
CASH Available 12/31/17	27,883.29

Library Endowment Fund **[CFSW sending statements quarterly]**

Beginning Balance 10/31/17	23,431.85
Contributions	400.00
Investment Activity	675.81
Disbursement Activity fees	-15.55
BALANCE 12/31/17 [NON-CASH]	24,492.11