

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF
TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

**February 21, 2024 6:30 P.M.
MINUTES**

1. Call to Order: Hiland called the meeting to order at 6:33 P.M. Those present, in addition to Hiland, were trustees Daniel Ramirez, Shelly Truttmann, Beth Blahut, Suzi Janowiak, Tiffany Kuenzi, and Library Director Amy Trumble. Also in attendance was Village Administrator Lauren Freeman. Absent: Village Liaison Larry Stuessy.
2. Approval of Agenda: Truttmann made a motion to approve the agenda. Motion carried.
3. Comments & Questions from the Public: None.
4. Unfinished Business
 - A. Discussion and Consideration: Building Project Update:
The New Glarus Public Library impact fees were approved at the Town of New Glarus meeting. There will be a \$2,000 fee for every new house built in the Township.
The Library Board discussed various building site ideas and looked over a draft of a Wisconsin Department of Administration grant opportunity for capital projects.
5. New Business:
 - A. Discussion and Consideration: Annual Report to Wisconsin Department of Public Instruction.
Janowiak made a motion to approve the final draft of the Annual Report. Motion carried.
Truttmann made a motion that the Board confirm this statement, "In 2023 the South Central Library System did provide effective leadership and adequately met the needs of the New Glarus Public Library." Motion carried.
6. Bills and Finance Report
 - A. Bills were presented and approved as follows:
\$ 20,406.87 dated Jan. 31, 2024
\$ 2,370.31 dated Feb. 13, 2024
 - B. Financial statement
7. Director's Report: See attached.

8. Approval of Minutes

A. Jan. 17, 2024

Approved as distributed.

9. Reports / Discussion / Consideration:

A. Administration

- CFSW Financial Report

B. Communication Team: Nothing to report.

C. Grants Team: Will look for the posting of a grant from the Wisconsin Department of Administration.

D. Partnership Team: Nothing to report.

E. Village Board Liaison: Absent.

F. Friends of the Library: The Friends donated funds to cover the entire programming budget for 2024.

G. President's Report: Hiland announced that she will be retiring from her role on the New Glarus Library Board; she will act as president through the month of April. Janowiak added that she will also be retiring from the Board at the end of April.

10. Adjournment: Hiland adjourned the meeting at 7:48 P.M.



**Director's Report –February 21, 2024
Amy Trumble**

New Things in 2024

Library Cards

2024 has brought many new and exciting opportunities! We kicked off the year by celebrating our 90th anniversary and local artists with new limited edition library cards. Patrons have been selecting them at a similar rate thus far and are happy to exchange their orange cards for the new versions. The only difficulty for some is choosing which design they want. FYI the old cards are not going to waste thanks to a great idea by our clerk, Julie Hawkins, we purchased a guitar pick punch and are making orange guitar picks. We will be filling a glass vase at the circulation desk with the picks to help promote the dulcimer group. They will be free for anyone who would like one and will be used to replace picks for our dulcimer players.

Monday Night Dungeons and Dragons

Thanks to Miss Brooke for listening to her youth patrons' proposition to host a Dungeons and Dragons Group. We now have three groups of middle schoolers carrying out D&D campaigns every Monday after school. Miss Brooke is facilitating by providing the needed materials for play, but the kids are taking charge of set up, cleanup, and snack rotations. They are so thankful to have this opportunity each week.

Family Tree Fridays









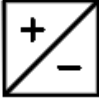
Continuing in the theme of listening to patrons wants and needs, Erica has developed a new monthly program for those interested in genealogy research. Each month, she shares her research expertise on a different resource. In January, patrons explored FindAGrave and other tools for locating burial records. This month she will focus on how to use newspaper databases to research family history.



January 2024 Highlights

Program Participation	2024 January Participants	2024 Total
Children's/Teen Events "live"	230	230
Adult/General Events "live"	66	66
Children's/Teen "self-serve"	0	0
Adults "self-serve"	29	29



STATISTICS		2024 January	2024 YTD	2023 YTD
	Items Borrowed	3,583	3,583	3,694
	% Village of New Glarus	47%	47%	49%
	% Town of New Glarus	25%	25%	21%
	% Town of York	13%	13%	9%
	% Other Green County	7%	7%	6%
	% Dane County	8%	8%	8%
	% Other	<1%	<1%	7%
	OLL Requests Filled	6	6	7
	OverDrive Borrowed (all formats)	1,195	1,195	831
	Public WiFi sessions	4,597	4,597	4,197
	Public computer sessions	56	56	32
	Online Tools & Databases	24	24	206
	Website Visits	1,229	1,229	1,389
	Library Visits	1,882	1,882	1,402
	Average visits per day	90	90	58
	Patrons Added	14	14	13
	Items Added	217	217	255
	Items Deleted	218	218	815

January 2024 Financials

LIBRARY		
SAVINGS #2775 (APY .10%)		
Beg. Balance	11,254.25	
Interest	1.02	
Deposit		
Withdrawal		
End. Balance		11,255.27
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	746.92	
Withdrawal		
Deposit		
Interest	0.07	
End. Balance		746.99
SUBTOTAL [25-11520]		12,002.26
LR MM#183483-RESERVE OPERATIONS FUND [25-11300]		
Beg. Balance	21,531.88	
Interest	105.72	
End Balance		21,637.60
LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/28) [Town Impact fees]	169,267.79	
Deposit	28,927.38	
Interest	960.18	
End Balance		199,155.35
TOTAL LIBRARY INVESTMENTS		232,795.21
FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)		
Community Foundation of Southern WI [most recent information available]		
Library Capital Campaign Fund		
CASH Deposits thru 11/30/23		1,008,096.31
Interest/Dividend Income		5,063.11
Less fees		-32.72
Less Withdrawals		
Gifts/Pledges received		
SPENDABLE CASH Available 12/31/23		1,013,126.70
Library Operations Fund		
Balance 11/30/23		27,398.50
Gifts/Pledges received		
Interest Income		172.77
Disbursements (Fees)		-84.96
Balance 12/31/23		27,486.31
Spendable Balance 12/31/23		27,486.31
Library Endowment Fund		
Beginning Balance 11/30/23		32,575.40
Contributions		1,453.85
Investment Activity		
Investment fees		-79.48
BALANCE 12/31/23 [NON-CASH]		33,949.83
Spendable Balance 12/31/23		2,910.00