

**Village of New Glarus**  
**Minutes of the Library Board of Trustees Special Meeting**  
**New Glarus Public Library**  
**Monday, May 1, 2017**  
**New Glarus Village Hall Boardroom**

1. Meeting was called to order at 7:08 pm by President Linda Hiland. Trustees present (in addition to Hiland) were Petra Streiff, Jody Hoesly, Kevin Budsberg, Bob Bergum, and Suzi Janowiak. Also present: Library Director Lauren White, Mary Usher, Tim Usher, Mary Hillstrom, Chuck Phillipson, and Mark Janowiak. Absent: Lexa Speth.
2. Kevin Budsberg moved to approve the agenda, second by Jody Hoesly. Motion carried.
3. Comments & Questions from the Public: Chuck Phillipson stated he was in attendance to hear updates on the project, but as he realized it is a business meeting instead, he would excuse himself and wait to hear an update at a later time. He left the meeting at 7:13.
4. New Business: Linda Hiland thanked all in attendance for coming, and for their service on the Capital Campaign and Building Project. She stated the reason for the joint meeting was to provide updates and a forum for discussion so that we are all up to speed and ready to roll into action.
5. Discussion: Library Building Project: Updates from Library Board, Co-Chairs, and Building Committee: Linda Hiland informed the assembled members of the updated Budget and Concept report from the architects at Dimension IV. Also, reminded them of the existence of the document regarding the presentation from the Library Board to the Village Board in January 2016. Both documents are available on the library's website. The Construction Manager at Risk, Anthony Maas, is still on board.

Consensus that due to the several years' delay on construction, fundraising goal will need to be raised. Tim Usher confirmed that the new goal represents the project cost, not the construction cost. Discussion continued regarding soil conditions at Glarner Park, equipment already procured (shelving, circulation desk, etc.), and the opportunities for in-kind donations.

Jody Hoesly passed out the projected operating budget document which she drafted, which can possibly be included in the new campaign materials packets. She explained the rationale behind her projections and ways we can explore new avenues of revenue and also cost savings. Kevin Budsberg stated the Library Board's commitment to staying in budget in the new facility, and to operate it without adding paid staff.

Linda Hiland explained our three accounts at CFSW: Capital Campaign, Operational Reserve, and Endowment.

Mary Usher mentioned the need for an increased and positive presence on social media, particularly Facebook. The best first step would be a letter or statement from the Village reiterating their commitment to both the new ballfield and new library projects. The Library Board is committed to increased public outreach as we move forward. Consensus that we will establish a dedicated Facebook page for the building project. Kevin Budsberg reminded all of the need to keep the library project page separate from the library's own Facebook page, which is for staff and library events only.

Petra Streiff, Bob Bergum and Linda Hiland to request a new meeting with Bryan Gadow and Roger Truttmann to facilitate the next steps for the project.

Discussion of updating the campaign materials. Mark Janowiak requested some specific statistics that would be useful as the new Co Chairs meet with prospective donors and community members. Next Co Chairs meeting to take place at the Swiss Center of North America at 5 pm Tuesday, May 9.

6. Kevin Budsberg moved to adjourn, second by Bob Bergum. Motion carried. Meeting adjourned at 8:55 pm.

Respectfully submitted, Suzi Janowiak, Secretary

