

**Village of New Glarus**  
**Approved Minutes of the Library Board of Trustees**  
**New Glarus Public Library**  
**Tuesday, March 14, 2017**

President Linda Hiland called the meeting to order at 6:31 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Hiland) were: Bob Bergum Kevin Budsberg, Jody Hoesly and Petra Streiff. Also in attendance was Library Director Lauren White. Absent: Lexa Speth and Suzi Janowiak.

**APPROVAL OF AGENDA:** Moved to approve the agenda by B. Bergum second by P. Streiff. Motion Carried.

**COMMENTS & QUESTIONS FROM THE PUBLIC:** There were no comments or questions.

**NEW BUSINESS:**

**A. DISCUSSION AND CONSIDERATION: 2017 ARSL CCONFERENCE:** Director White reported that she had a high level of interest in attending this year's Association for Rural and Small Libraries Conference in St. George UT. Since it is a national conference she is aware there is a high cost involved in attending, approximately \$1,260 (incl. airfare, lodging, meals, registration). Director White commented that she has identified this conference as valuable since it is a well-respected conference, with a mission to serve smaller libraries like ours; in contrast, most other large conferences have many sessions that offer programming that applies more to larger libraries. Additionally, Ms. White indicated that cost is a large factor for her, and she has submitted a program proposal to the conference (which would waive registration) and a continuing education grant to help offset the cost to preserve as much of the professional development budget as possible. If outside assistance can't be found, Director White advised the Board that she may not attend. J. Hoesly indicated that the 2018 conference may be closer, and K. Budsberg recommended attending if possible since national conferences offer excellent and rare opportunities for development. Consensus of the Board was supportive of Director White attending.

**OLD BUSINESS**

**A. DISCUSSION AND CONSIDERATION: LIBRARY BUILDING PROJECT:**

President Hiland reported that at the March 7, 2017 Village Board meeting, the Village Board voted 5-1 in favor of re-locating the Glarner Park ballfield to Veteran's Park. Ms. Hiland continued that the next steps would be for Village Administrator Gaddow to work on budget, funding, and refining the plan for the project. P. Streiff indicated that she believed the next action by the Village Board would be on the budget for the ball field relocation, but was not certain on the timeframe.

L. Hiland also reported that the co-chairs are aware of the village commitment to move the ball field, and are keen on getting the fundraising moving quickly. This would begin with another 'quiet phase,' which would involve updating campaign materials, and working on an updated strategy. The co-chairs requested that the

Library Board focus on updating the operational budget, with an emphasis on revenues.

President Hiland asked whether contact should be made with DimIV and Maas Bros., and the consensus of the Board was that this made sense. The Board requested information on an updated building cost estimate mainly focused on inflation and other factors that would affect the cost like wage policies with an anticipated construction start date of Spring 2018.

Finally, President Hiland asked whether the Board felt it would be appropriate to consider selling the Hwy 39 site. The consensus of the Board was affirmative, and that a closed session should be scheduled at the next appropriate meeting to discuss strategy.

**B. DISCUSSION AND CONSIDERATION: STRATEGIC PLANNING UPDATE:**

Director White reported that she had a discussion with Shawn at SCLS, and they will help with the planning. The first step is to speak with staff. There will also be up to three facilitated public meetings. There will be no cost to the library for the planning if done with SCLS.

**BILLS & FINANCE REPORT:**

**A. BILLS:** Bills were reviewed totaling \$11,551.32

**B. FINANCIAL STATEMENT:** See statement attached below.

**ADJOURNMENT:** Meeting adjourned on a motion by J. Hoesly, second by P. Streiff. Motion carried at 7:33PM

*Respectfully Submitted,  
Kevin Budsberg, Treasurer  
Secretary Pro Temp.*

VILLAGE OF NEW GLARUS  
FINANCIALS - FEBRUARY, 2017

**LIBRARY**

**SAVINGS #402521390 (APY .10%)**

Beg. Balance	32,960.37	
Interest	2.03	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		32,962.40

**Savings #2088077 [25-11520] (APY .10%)**

Beg. Balance	4,629.12	
Withdrawal (attorney bill)		
Deposit (City of Madison)		
Interest	0.29	
End. Balance		4,629.41
<b>SUBTOTAL [25-11520]</b>		<b>37,591.81</b>

**UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]**

Beg. Balance	18,790.92	
Interest	14.56	
End Balance		18,805.48

**TOTAL LIBRARY INVESTMENTS 56,397.29**

**FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)**

**Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund

CASH Deposits thru 12/31/16	701,500.13
Interest Income from January	122.88
Less fees from January	-142.07
Gifts received	117.00
Pledges paid December	325.00
CASH Available 1/31/17	701,922.94

Library Operations Fund

CASH Available 12/31/16	18,457.42
Gifts received	
Pledges paid	200.00
Interest Income January	3.25
Disbursements January	-8.16
CASH Available 1/31/17	18,652.51

Library Endowment Fund

Beginning Balance 12/31/16	1,778.97
Contributions	
Investment Activity	22.69
Disbursement Activity	
BALANCE 1/31/17 [NON-CASH]	1,801.66