

VILLAGE OF NEW GLARUS
THE NEW GLARUS PUBLIC LIBRARY BOARD MINUTES
Tuesday, September 27th, 2016 - 6:30 P.M.

Present: Kevin Budsberg, Robert Bergum, Petra Streiff, Lexa Speth, Directory Lauren White and Suzi Janowiak, President Linda Hiland, Jody Hoesly

1. Call to Order: L Hiland called the meeting to order at 6:34pm.
2. Approval of Agenda: R. Bergum motioned for approval, and S. Janowiak seconded it. Motioned carried.
3. Comments & Questions from the Public*-No public was present for this meeting.
4. New Business
 - A. Discussion and Consideration: November Meeting Dates
L. Hiland asked if the Board wanted two meetings or one due to conflicts with the General Election and Thanksgiving holiday. K. Budsberg made a motion to move Tuesday, November 22nd meeting to Monday, November 14th and due to conflicts, cancel the Tuesday, November 8th. L. Speth seconded it. Motioned carried.
5. Old Business
 - A. Discussion and Consideration: Library Building Project
L. Hiland had a phone call from the *Monroe Times* for an update on the building project. An article will appear in the paper with a summary of the progress, so far.
 - B. Discussion and Consideration: Land Lease Agreement
L. Hiland opened up discussion on if the Board should move to close session for this discussion. The rules of closed session were reviewed. L. Hiland made a motion to table the land lease discussion for closed session until the next meeting. R. Bergum seconded it. Motion carried. L. White asked if the Board should ask the SCLS lawyer for example leases from other libraries to make some comparisons. Discussion included a request that L. Hiland reach out and invite B. Gadow to come to the next meeting for the purpose of discussing different topics with him about the land lease agreement and a softball diamond update.
 - C. Discussion and Consideration: Storage of Donated Materials
J. Hoesly mentioned that the University of Wisconsin-Madison has moved up its dates for renovation. This necessitates the need to find storage more quickly. Discussions included installation of the new desk in the current library to house it. J. Hoesly questioned if we could house it in the Community Room for the time being. L. Speth was asked to see if the basement of the elementary school was available. Shelving and the desk will need a home by the first of November. L. Hiland questioned if the Swiss Center could use some of the shelving for its new collection. J. Hoesly mentioned there was plenty of extra shelving of both facilities. R. Bergum mentioned the NGM football team might be able to help with the moving. L. White asked about the Friends of the Library Book storage and if that storage space would be used up. L. Hiland asked about the costs of a storage facility and if it could be investigated for available and size. R. Bergum asked for the Board to be emailed copied of the photos of the shelving. P. Streiff said she would investigate the cost and availability of the storage.
 - D. Discussion and Consideration: 2017 Draft Budget
L. White presented a draft budget. Updated versions were presented for the 2017 budget. Green county aid has not been finalized for this budget. Green County Aid is unpredictable. A revenue category that is decreasing is library fines. Fines are either not being collected or patrons are getting their materials back in time. Summer reading program had a positive revenue impact because of participation and donors. L. White proposed the difference in the budget be requested from the Village Board. Ideas were

discussed as to ways to balance the budget. L. White asked if the Board wanted the final Green County numbers before it approve the budget. Approval of the budget will occur after The Green County number is finalized. This item will be reconsidered.

6. Reports/Discussion/Consideration:
 - A. Administration Team
 - CFSW Financial Report
 - Reports were mixed up and information was missing from the summary reports for this month. New accounting software is being processed which causes the summary glitches.
 - The budget report balances. These numbers will be reported as soon as the summary reports are fixed by CFSW.
 - Thanks you notes and budget will be reviewed.
 - B. Building Committee
 - This committee did not meet
 - C. Co-chairs Team
 - L. Hiland reported that the Co-chairs informed her on their interviews and on-going correspondences with the local businesses. Co-chairs will be presenting the results of this interaction to the Library Board on Tuesday, October 25th. Co-chairs requested that if there is any additional work necessary, they would be willing to work on getting the steps for building going in the right direction. Co-chairs wanted to know if the Board wanted a thermometer sign up by the floral clock. A question was proposed to either give a budget to the Co-chairs to work with or to have them request funds every time they need funds. J. Hoesly moved that the Co-chairs have access to \$2,000.00 to fund their campaign material. S. Jankowiak seconded it. Motioned carried. J. Hoesly mentioned that the Board should be brainstorming other ways to utilize the Co-chairs team.
 - D. Communication Team
 - This committee had nothing to report.
 - E. Grants Team
 - K. Budsberg asked if there was any discussion on the WEDC and if the Co-chairs were going to work with B. Gadow.
 - F. Partnership Team
 - This committee had nothing new to report.
 - G. Village Board Liaison
 - There was nothing new to report. L. Hiland asked if there was movement on the land agreement or softball diamond re-location. P. Sheriff reported she still needed to connect B. Gadow to discuss the possibility of a negotiated land lease agreement with both Boards.
 - H. Friends of the Library
 - Friends of the Library met Wednesday, September 28th at 7:00 pm at the New Glarus Library. They discussion topics focused Trivia Night, located this year at the New Glarus Hotel. Book sales went well. K. Budsberg asked if Friends were still looking for members. The answer was yes.
 - I. Endowment Team
 - This team has not been formed yet.
3. Adjournment-

S. Janowski moved for adjournment. R. Bergum seconded. Motion carried and adjournment happened at 8:08pm.

