

**Village of New Glarus  
Minutes of the Building Committee  
New Glarus Public Library  
Library Board of Trustees  
January 6, 2016**

The meeting was called to order at 7:16 p.m. in the New Glarus Village Hall Board Room. In attendance were Building Committee members: Wayne Duerst, Jody Hoesly, Becky Weiss, and Library Director Lauren White. Also in attendance were Owners Representatives (ORs) Kevin Budsberg and Linda Hiland.

**ANNOUNCEMENT:** Please silence all cell phones for the duration of the meeting.

**DISCUSSION AND CONSIDERATION: BUILDING PROJECT NEXT STEPS:** Started with L. Hiland giving W. Duerst a summary of the discussion and votes at the previous night's Village Board meeting. In response to a question from W. Duerst, she did point out that yes the Village Board directed Administrator Bryan Gadow to begin drafting a 99-year land lease for Glarner Park.

Next we moved on to discuss the information from Dimension IV Madison Design Group and Maas Brothers about the following three (3) items:

- A. MEP (Mechanical, Electrical and Plumbing) Design Process and Bidding
- B. Soil Borings
- C. Civil Engineer

L. Hiland and K. Budsberg started by sharing updates from both Dimension IV and Maas Bros with their suggestions on which order to proceed with items A. B. and C. As Dimension IV suggested doing MEP first then Borings and Civil Engineer while Maas Bros suggests doing MEP last.

J. Hoesly started by asking if the Borings and Civil Engineer help determine costs, layout and size of the building; yes was the answer. W. Duerst asked does Maas Bros think we can build with current constraints; yes, with the adjustments laid out in the Addendum replied the ORs. Next W. Duerst expressed his concerns about not sacrificing quality of finishes/materials and efficiency of mechanicals; ORs and B. Weiss added that both Dimension IV and Maas Bros have pointed out that this impact is negligible. For instance, one example provided is that since the Green County Highway department purchases blacktop supplies in large volume can we negotiate with them (Highway Department) instead of an outside contractor that might not have the same volume discount. Next we talked about locations, costs and possible cost saving measures for curb & gutter.

L. White shared that in terms of process timing she is looking at Borings and Civil Engineering first, then MEP. B. Weiss added that is the order she prefers as well.

W. Duerst asked the ORs to get more details on what exactly the Civil Engineer would be doing. B. Weiss asked that we also clarify if there are any time limits on how long the reports results for both Borings and Civil Engineer would be valid for. For the borings, both K. Budsberg and W. Duerst replied years barring any major geographical changes at the site. J. Hoesly would also like to know what the timing of the process is; once boring are down when does the Civil Engineers report come back?

Next K. Budsberg moved the discussion on to talk about fundraising, pledge cycle and grants. J. Hoesly also spoke to fundraising strategies and timing.

K. Budsberg next talked about the different types of land agreements that could be utilized for the transfer of Glarner Park to the Library. He pointed out that at the Village Board meeting it was brought up to attach “triggers” before the land transfer would take place; he has concerns about this process. L. White added that SCLS (South Central Library System) has an attorney on staff that we can consider using to review the land agreement.

Discussion continued on talking about the number and location of additional Soil Borings and do they (Borings and Civil Engineer) need to go out to bid. W. Duerst asked what the Civil Engineer would give us; K. Budsberg replied details about the type/amount of engineered fill needed and soil conditions under the parking lot are a few items.

Next we reviewed the list of items that the ORs will be following up on with Dimension IV and Mass Bros.

**DISCUSSION AND CONSIDERATION: APPROVAL OF MINUTES:**

- Moved to approve the December 8, 2015 Minutes of the NGPL Building Committee by J. Hoesly, second by L. White. Motion Carried.

**ADJOURNMENT:** Meeting adjourned on a motion by J. Hoesly, second by L. White. Motion carried at 8:41 p.m.

*Respectfully Submitted,  
Becky Weiss, Secretary*

*Minutes are not official till the next meeting.*