

**Village of New Glarus  
Minutes of the Building Committee  
New Glarus Public Library  
Library Board of Trustees  
September 15, 2015**

The meeting was called to order at 5:00 p.m. in the New Glarus Village Hall Community Room. In attendance were Building Committee members: Wayne Duerst, Jody Hoesly, Becky Weiss, and Library Director Lauren White. Also in attendance were Owners Representatives Kevin Budsberg and Linda Hiland plus Jim Gersich with Dimension IV Madison Design Group.

**ANNOUNCEMENT #1:** Please silence all cell phones for the duration of the meeting.

**ANNOUNCEMENT #2:** The Library Building Subcommittee will convene into closed session called under WI State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining require a closed session (CMAR (Construction Manager At Risk) Screening Process and Development of Interview Questions).

**CONVENE INTO CLOSED SESSION:** Moved to go into closed session by B. Weiss, second by W. Duerst. By roll call vote: W. Duerst-yes; J. Hoesly-yes; L. White-yes; and B. Weiss-yes. Motion carried at 5:01 p.m.

**CONVENE INTO OPEN SESSION:** Moved to go into open session by B. Weiss, second by J. Hoesly. By roll call vote: W. Duerst-yes; J. Hoesly-yes; L. White-yes; and B. Weiss-yes. Motion carried at 6:15 p.m.

**RESULTS OF CLOSED SESSION:** We have reviewed the CMAR candidate proposals and discussed potential interview questions. We will be continuing on with the next steps in the CMAR selection process.

**DISCUSSION AND RECOMMENDATION: NEW LIBRARY BUILDING PROJECT:**

**A. CONSTRUCTION MANAGER (CM) PROCESS UPDATE & DATE SELECTION FOR POSSIBLE INTERVIEWS:** We had no additional items to add under this agenda item.

**B. CONCEPT AND BUDGET (CBR) REPORT UPDATE:** An updated floor plan was distributed and J. Gersich walked us through the updates. For example, that the west wall of the Storytime room could be a barn door that could be opened into the Children's area to allow additional space for a Storytime project. J. Hoesly asked about eliminating the outdoor reading room and how it could be incorporated into plans for future expansion; J. Gersich replied that a "knock-out" door could be planned into the build this would allow for future expansion. W. Duerst asked for clarification on the mechanical mezzanine; it is located above the restrooms, J. Gersich replied. In response to questions from K. Budsberg; J. Gersich talked about the lifespan of blacktop and the use of curb and gutter. Next K. Budsberg asked what the shelving heights are in the General Adult Collection area; both J. Hoesly and L. White answered that is 80 inches. We continued on to talk about shelving heights, turn around radius needed at the end of the aisles, and storage of AV (audio/visual) materials. K. Budsberg asked are there any Libraries with similar building characteristics; Marshall Community Library, and I would suggest you tour their facility responded J.

Gersich. J. Gersich also added that final plans will show features such as garbage/recycling containers, bus drop-off section, and handicapped parking stalls.

**C. OPERATING BUDGET UPDATE:** J. Gersich reported that they are updating the CBR as the site and floor plans are being updated. Next we talked about possible upcoming dates on the schedule when the CMAR selection may be done, when the CMAR can then provide a GMP (Guaranteed Maximum Pricing), and when construction documents could then be ready to go out to bid.

**SET NEXT MEETING DATE AND AGENDA ITEMS:** B. Weiss will check with J. Gersich and confirm what dates will work for our next meeting.

**ADJOURNMENT:** Meeting adjourned on a motion by L. White, second by J. Hoesly. Motion carried at 6:50 p.m.

*Respectfully Submitted,  
Becky Weiss, Secretary*

*Minutes are not official till the next meeting.*